



2022 Press Ganey Guardian of Excellence Award Winner
2022 Press Ganey Pinnacle of Excellence Award Winner

SOUTHERN MONO HEALTHCARE DISTRICT APRIL 2023 MONTHLY BOARD MEETING MINUTES

Date: April 20, 2023

Place: Mammoth Hospital Administration Conference Rooms A & B and Microsoft Teams
85 Sierra Park Road
Mammoth Lakes, CA 93546

Attendance of Board Members: Laurey Carlson, Chair; Joanne Hunt, Vice Chair; Yuri Parisky, M.D., Secretary, Alec Clowes, Treasurer; Ryan Wood, Esq., Member at Large.

Attendance of Staff Members: Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Caitlin Crunk, Chief Nursing Officer; Mark Lind, Chief Operating Officer; David Baumwohl, Esq., Legal Counsel; Lindsey Sarullo, Esq., In-House Counsel; Sarah Rea, Recording Secretary.

I. CALL TO ORDER

The meeting was called to order at 8:04 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting opened with the Pledge of Allegiance to the Flag led by Laurey Carlson and the reading of the SMHD Mission, Vision & Values.

III. PUBLIC COMMENTS

Lorrie Gould submitted the following written public comment: "I would to thank the hospital for putting on a wonderful Elevate program and a delicious luncheon on April 19 for volunteers, Jenn from physical Therapy presented a class on balance and a beginners class in Tai Chi that was enjoyed by all.

Also, just to keep you up to date on our problems at the Cast Off, like many other businesses and homeowners in Mammoth, we are looking at a "guesstimate" of about \$70,000 in repairs to our facilities after this tough winter. We had flood damage to floors, part of our parking lot needs to be replaced and some kind of a drain system installed in the area in front of the old Brian's Shop. We will need to replace wallboard in several places and install new flooring throughout. Plus we are being treated for black mold. So far we have remained open during all of this."

Mammoth Hospital

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www.mammothhospital.com

METICULOUS CARE * MEMORABLE PEOPLE * MAJESTIC LOCATION

Dr. Parisky had some questions about the Auxiliary and the Cast Off building.

IV. CHIEF OF STAFF REPORT

The Chief of Staff report was discussed in closed session.

V. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:05 a.m.

VI. REPORT ON CLOSED SESSION

The Board resumed open session at 10:01 a.m.

David Baumwohl reported that Kyle Howell requested permission to attend closed session, permission was granted.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

David Baumwohl reported that there was nothing to discuss, no action needed. General counsel engagement to end June 30 due to retirement.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

David Baumwohl reported that there was nothing to discuss, no action needed.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported and discussed with Kyle Howell, M.D., Chief of Staff. No action was taken.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Melanie Van Winkle, CFO; no action was taken.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Caitlin Crunk, CNO; no action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Craig Burrows, M.D., CMO due to the absence of the CMO. No action was taken.

6. COO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Mark Lind, COO. No action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

1. Review of the quarterly Quality Report.

David Baumwohl reported that Lenna Monte, Director of Quality, requested permission to join closed session at 8:26 a.m. Permission was granted. Lenna Monte discussed the Quality report. No action needed. Lenna Monte left the meeting at 8:32 a.m.

2. Review of the quarterly Beta Report.

David Baumwohl reported that the quarterly Beta report was reviewed, no action needed.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Mammoth Hospital and Mammoth Hospital Clinics.

David Baumwohl reported that reported that HEALTH CARE FACILITY TRADE SECRETS were not discussed; no action was taken.

CREDENTIALING

Re-Appointment to Courtesy Staff

David Baker, MD—Cardiology

Re-Appointment to Allied Health

Brittania Cogan, PA—Orthopedics

Cara Crosby, PA—Family Medicine

Re-Appointment to Active Staff

Stephen Knecht, MD—Orthopedics

Nathaniel Parker, MD—Anesthesia

Brittaney Vargas, MD—Emergency Medicine

David Baumwohl reported that the foregoing physician CREDENTIALING was not discussed; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. Tom Parker, CEO.

David Baumwohl reported a discussion took place with Tom Parker, CEO. Staff and legal counsel left the meeting at 8:38 a.m. No action was taken.

The closed session ended at 9:43 a.m.

I. PUBLIC COMMENTS

There were no additional public comments.

II. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
March 16, 2023 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Operating Officer Report
6. Administrative Services Report

Alec Clowes moved, seconded by Yuri Parisky, M.D., to approve all items on the consent agenda as presented in the packet. Chair Carlson asked for comments; there were none. A vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes; Ryan Wood, Yes. Yes, 5; No, 0.

III. COMMITTEE REPORTS

1. Finance Committee (April 17, 2023):
Laurey Carlson, Alec Clowes

There was a Finance Committee meeting on April 17, 2023, details will be covered in the financial presentation by Melanie Van Winkle, CFO.

2. Physician Compensation, Relations and Retention Committee (March 3, 2023):
Laurey Carlson, Joanne Hunt

There was a physician compensation, relations and retention committee meeting on March 3, 2023. Minutes were included in the packet.

3. Employee Relations Committee (March 22, 2023):
Yuri Parisky, M.D., Joanne Hunt

There was an Employee Relations Committee meeting on March 22, 2023. Minutes were included in the board packet.

4. Quality Assurance Committee (March 14, 2023):

Alec Clowes, Joanne Hunt

There was a Quality Assurance Committee meeting on March 14, 2023. Minutes were mistakenly left out of the April Board packet and will be included in the May Board packet.

5. CEO Annual Review Committee

Laurey Carlson, Ryan Wood

There was no CEO Annual Review Committee meeting this month, no report.

6. IT Steering Committee (March 29, 2023):

Alec Clowes, Yuri Parisky, M.D.

There was an IT Steering Committee meeting held on March 29, 2023. Minutes were included in the packet.

7. Facilities Committee (April 24, 2023):

Yuri Parisky, M.D., Laurey Carlson

There was no Facilities Committee meeting this month, no report. The next meeting may be rescheduled.

8. Board Member Recruitment Committee

Laurey Carlson, Ryan Wood

There was no Board Member Recruitment Committee meeting this month, no report.

9. Ad Hoc, Special, or Other (as needed) Committees

There was no Ad Hoc, or Other (as needed) Committee meeting this month, no report.

IV. CHIEF EXECUTIVE OFFICER'S REPORT

Tom Parker, CEO, reviewed the following highlights from his report:

1. Tom noted that MH and NIH are working on a joint policy for women's health and labor and delivery for providing obstetric care in the Eastern Sierra. Both boards will be asked for approval of this policy, this will likely be a special meeting of the Board in June 2023.
2. We have signed Kasa as a project management company for the North Wing project. Due to the change to a design-build model, the project has been pushed out approximately four months. There is a possibility that the due date for seismic compliance will be extended.
3. Tom discussed the NRHA Board Certification program. If any of the Board members would like to enroll in this program, they are welcome. It is an eight-month commitment with tasks to complete weekly.
4. Tom noted that he met with Peter Spiers, CEO of Southern Inyo Hospital.
5. A new Emergency Department manager will be joining us next month who is coming from Confluence Health in Wenatchee, WA.

6. Brandy Wilt, Med/Surg Manager, has accepted a position with another hospital which is a growth position for her. The Board offered its congratulations to Brandy.
7. The front lobby in the Emergency Department is undergoing some refurbishment. Both Tom and Joanne recognized Judy and Michael Bornfeld for their donation of the art to the ED breezeway.
8. Tom gave a shout out to all staff involved, specifically Slavka Crouthamel, Sarah Vigilante, Ethan James, Melia Anderson, John Kokado and Alasdair Simonds for their work on the conversion to Paycom. He also gave kudos to Paycom for their work on the project.

V. FINANCE REPORT

1. March 2023 Financial Package.
2. Investment Report.
3. Capital Expenditure Review.

Melanie Van Winkle, CFO, reviewed and presented the Financial Package included in the packet via PowerPoint. Ms. Van Winkle reported the March net gain was \$1,272,000, which resulted in a favorable budget variance of \$173,000. The year-to-date net gain was \$5,906,000 which resulted in a favorable year-to-date budget variance of \$2,251,000. Days of cash-on-hand were at 488 at the end of March. There were some questions from the Board.

VI. BOARD EDUCATION

1. Presentation of the Med/Surgical/Inpatient Program by Brandy Wilt, Med/Surg Manager.

Brandy Wilt, Med/Surg Manager, gave a presentation of the Medical/Surgical/Inpatient program. No action needed.

VII. OLD BUSINESS

1. Update on Board benefits.

Lindsey Sarullo, Esq., gave an update on Board benefits. No action needed.

VIII. NEW BUSINESS

1. January-March 2023 Summit Award Winner Monica Ciccarelli.

This item was taken second under New Business. Tom Parker, CEO, read Monica Ciccarelli's Summit Award nomination and presented her with her award. There were some comments from the Board.

2. Review and Approval of the 2024-25 Strategic Plan.

This item was taken third under New Business. Tom Parker discussed the updated Strategic Plan and reviewed the changes made to the previous draft. Dr. Parisky noted that there was a new addition: The Labor and Delivery metric will be changed to the following: A satisfaction survey will be conducted of pregnant patients and that the overall satisfaction level for that population will be that 80% of respondents will have scored a 4 or 5 on 5-point scale of overall satisfaction. This survey will be rolled out after the new

plan for obstetric care in the Eastern Sierra is finalized in conjunction with Northern Inyo Hospital. Tom noted that this strategic plan will be in place starting July 1, 2023.

Ryan Wood moved, seconded by Joanne Hunt, to approve the 2024-25 Strategic Plan with the modifications and additions articulated by Tom Parker. Chair Carlson asked for discussion, there was a question from Alec Clowes regarding Performance Improvement and financials for the North Wing project. There was a question from Laurey Carlson about cleanup of the EMR. A vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, yes; Ryan Wood, Yes. Yes, 5; No, 0.

3. Review and Approval of proposed additions/revisions to Medical Staff Rules and Regulations.

This item was taken first under New Business. Lindsey Sarullo, Esq., briefly reviewed this item. Dr. Kyle Howell also had some comments. Dr. Parisky had some questions about physicians on call and cell tower downtime.

Alec Clowes moved, seconded by Joanne Hunt, to approve the proposed additions/revisions to Medical Staff Rules and Regulations. Chair Carlson asked for comments; there were some. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, yes; Ryan Wood, Yes. Yes, 5; No, 0.

4. Follow up on Question on Teleconference Rules and Local Emergency Declarations.

Lindsey Sarullo, Esq., In-House Counsel, gave a follow up on a question asked by Dr. Parisky on teleconference rules and local emergency declarations. A local emergency declaration is not sufficient to use emergency teleconference rules, but a state emergency declaration is sufficient, however a specific finding would have to be made at the May 18, 2023 Board meeting for this. Lindsey Sarullo reported that she is now on an email distribution list to be notified if there is an emergency proclamation. It was agreed that Board members would be comfortable posting their locations on the agenda if they needed to attend remotely. No action needed.

5. Review and Approval of the IT Steering Committee Charter.

Mark Lind gave a brief update on the reason for this charter coming to the board for approval. Sarah Rea noted that further charters will come to the Board for approval.

Alec Clowes moved, seconded by Ryan Wood, to approve the IT Steering Committee Charter. Chair Carlson asked for comments; there were none. A vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, yes; Ryan Wood, Yes. Yes, 5; No, 0.

6. Quarterly Review and Approval of New and Revised Policies.

Alec Clowes moved, seconded by Ryan Wood, to approve new and revised policies. Chair Carlson asked for comments; there were none. A vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, yes; Ryan Wood, Yes. Yes, 5; No, 0.

7. Quarterly Review and Approval of New and Revised Contracts.

This item will be tabled to the May 18, 2023 Board meeting.

8. Review and approval of professional services agreement between Southern Mono Healthcare District and Drs. Cherne, Harrell, & Parisky, Inc., for the provision of radiologic professional Services.

Joanne Hunt moved, seconded by Alec Clowes, to approve the professional services agreement between Southern Mono Healthcare District and Drs. Cherne, Harrell, & Parisky, Inc., for the provision of radiologic professional Services. The motion is made with the express finding that the agreement is fair and reasonable to the district. David Baumwohl gave a brief update on the Conflict of Interest provisions of Government Code section 1090 and related legal issues as to a board member being prohibited generally from doing business with the district. Baumwohl further explained the special exemption afforded physicians who contract with a healthcare district under California law. In this case, the contracting physician is board member Dr. Parisky. The board acknowledged these provisions and issues. Chair Carlson asked for further comments; there were none. A roll call vote was taken; the motion passed unanimously. Laurey Carlson, Yes; Joanne Hunt, Yes; Alec Clowes, yes; Yes, 3; No, 0. Recusals were made by Yuri Parisky, M.D. and Ryan Wood, both of whom left the meeting before any motion or discussion and returned to the meeting after the vote.

9. Declaration of Surplus District Property, Equipment and Supplies.

Laurey Carlson moved, seconded by Alec Clowes, that the Board found the surplus property as listed to have nominal or no value and is to be disposed of in a reasonable and appropriate manner as determined by staff. Chair Carlson asked for comments; there were none. A vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, yes; Ryan Wood, Yes. Yes, 5; No, 0.

IX. CREDENTIALING

Re-Appointment to Courtesy Staff

David Baker, MD—Cardiology

Re-Appointment to Allied Health

Brittania Cogan, PA—Orthopedics

Cara Crosby, PA—Family Medicine

Re-Appointment to Active Staff

Stephen Knecht, MD—Orthopedics

Nathaniel Parker, MD—Anesthesia

Brittany Vargas, MD—Emergency Medicine

Joanne Hunt moved, seconded by Alec Clowes, to approve the credentialing as listed above. Chair Carlson asked for comments; there were some from Dr. Parisky and Chair Carlson complimenting Dr. Vargas. A vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, yes; Ryan Wood, Yes. Yes, 5; No, 0.

X. PUBLIC COMMENTS

There were no further public comments.

XI. FUTURE BUSINESS

The next Regular meeting will take place on Thursday, May 18, 2023 at 8:00 a.m. in Conference Rooms A&B at Mammoth Hospital and on Teams.

ADJOURN

There being no further business, the meeting adjourned at 11:25 a.m.