



2022 Press Ganey Guardian of Excellence Award Winner
2022 Press Ganey Pinnacle of Excellence Award Winner

**SOUTHERN MONO HEALTHCARE DISTRICT
BOARD OF DIRECTORS ANNUAL MEETING AGENDA
AND
JANUARY 2023 REGULAR MEETING MINUTES**

Date: January 19, 2023

Place: Mammoth Hospital Administration Conference Rooms A & B and Microsoft Teams
85 Sierra Park Road
Mammoth Lakes, CA 93546

Attendance of Board Members: Laurey Carlson, Chair; Joanne Hunt, Vice Chair; Yuri Parisky, M.D., Secretary, Alec Clowes, Treasurer.

Attendance of Staff Members: Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Caitlin Crunk, Chief Nursing Officer; Mark Lind, Chief Operating Officer; David Baumwohl, Legal Counsel; Sarah Rea, Recording Secretary.

Absent: Craig Burrows, M.D., CMO.

I. CALL TO ORDER

The meeting was called to order at 8:00 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting opened with the Pledge of Allegiance to the Flag led by Laurey Carlson and the reading of the SMHD Mission, Vision & Values.

III. APPOINTMENT OF BOARD MEMBER TO FILL VACANCY

Alec Clowes motioned, seconded by Joanne Hunt, to appoint Ryan Wood to fill the Board vacancy left by the resignation of David Anderson. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, yes; Joanne Hunt, yes; Alec Clowes, yes; Yuri Parisky, M.D., yes. Yes, 4; No, 0.

Sarah Rea administered the oath of office to Ryan Wood.

IV. PUBLIC COMMENTS

Sarah Rea commented that the Mammoth Community Water District Board will be voting on whether to install a wastewater testing program for the purpose of identifying infectious diseases at its meeting tonight, January 19, 2023 and encouraged the SMHD Board members to speak in support of the program if they wished.

V. EMPLOYEE TENURE AWARDS

The Employee Tenure Awards were presented.

VI. BOARD EDUCATION

1. Board Duties and Responsibilities

Lindsey Sarullo, In House Counsel, gave an overview of the Board Duties and Responsibilities. There were some questions from the Board. No action needed.

VII. APPOINTMENT OF BOARD OFFICERS FOR 2023

Ryan Wood motioned, seconded by Alec Clowes, to nominate and appoint Laurey Carlson as Chair; Joanne Hunt as Vice Chair; Alec Clowes as Treasurer; Yuri Parisky, M.D. as Secretary and Ryan Wood as Member at Large. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes; Ryan Wood, Yes, 5; No, 0.

VIII. CREATE BOARD COMMITTEES AS NEEDED AND MAKE COMMITTEE APPOINTMENTS FOR 2023

Chair Carlson appointed committees as noted below.

- | | |
|--|------------------------------------|
| 1. Finance Committee | Laurey Carlson, Alec Clowes |
| 2. Physician Compensation, Recruitment and Retention Committee | Laurey Carlson, Joanne Hunt |
| 3. Employee Relations Committee | Yuri Parisky, M.D., Joanne Hunt |
| 4. Quality Committee | Alec Clowes, Joanne Hunt |
| 5. CEO Annual Review Committee | Laurey Carlson, Ryan Wood |
| 6. IT Steering Committee | Alec Clowes, Yuri Parisky, M.D. |
| 7. Facilities Committee | Yuri Parisky, M.D., Laurey Carlson |
| 8. Board Recruitment Committee | Laurey Carlson, Ryan Wood |
| 9. Ad Hoc, Special, or Other (as needed) Committees | |

ADJOURN

The Board adjourned the annual meeting to the regular meeting at 9:05 a.m.

**SOUTHERN MONO HEALTHCARE DISTRICT BOARD OF DIRECTORS
JANUARY 2022 REGULAR MEETING AGENDA**

Date: January 19, 2023

Time: 9:05 a.m.

Place: Mammoth Hospital Administration Conference Rooms A & B and Microsoft Teams
85 Sierra Park Road
Mammoth Lakes, CA 93546

Attendance of Board Members: Laurey Carlson, Chair; Joanne Hunt, Treasurer; Alec Clowes, Member at Large, Yuri Parisky, M.D., Secretary; Ryan Wood, Member at Large.

Attendance of Staff Members: Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Caitlin Crunk, Chief Nursing Officer; Mark Lind, Chief Operating Officer; David Baumwohl, Legal Counsel; Sarah Rea, Recording Secretary.

Absent: Craig Burrows, M.D., CMO.

I. CALL TO ORDER

Laurey Carlson called the monthly meeting to order at 9:05 a.m.

II. PUBLIC COMMENTS

There were no public comments.

III. CHIEF OF STAFF REPORT

The Chief of Staff report was discussed in Closed Session.

IV. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 9:08 a.m.

V. REPORT ON CLOSED SESSION

The Board reconvened to open session at 10:45 a.m.

Kyle Howell, M.D., Chief of Staff, requested permission to join the Closed Session meeting. Permission was granted.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

David Baumwohl reported no discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above item, no action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

David Baumwohl reported there was nothing to discuss, no action needed.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported and discussed with Kyle Howell, M.D., Chief of Staff. No action was taken.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Melanie Van Winkle, CFO; no action was taken.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Caitlin Crunk, CNO; no action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Craig Burrows, M.D., CMO due to the absence of the CMO. No action was taken.

6. COO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Mark Lind, COO. No action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

David Baumwohl reported that QUALITY ASSURANCE QUARTERLY SUMMARIES were not discussed; no action was taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

David Baumwohl reported that HEALTH CARE FACILITY TRADE SECRETS were not discussed; no action was taken.

CREDENTIALING

Re-Appointment to Allied Health

Maureen Fakinos, NP – Women’s Health

Re-Appointment to Courtesy Staff

Paul Silverman, MD – Urology

Procedural Sedation Privileges

Christopher Hummel, MD – Moderate & Deep Sedation

David Baumwohl reported the foregoing physician CREDENTIALING was discussed; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. CEO Review.
2. Tom Parker, CEO.

Laurey Carlson reported a discussion took place with Tom Parker, CEO, regarding the CEO evaluation. Tom Parker left the meeting at 10:10 a.m.; Ryan Wood left the meeting at 10:21 a.m. Tom Parker returned at 10:21 a.m.

The Board took unanimous action to finalize the CEO Annual Review Tom’s review with a 3% raise retroactive to the anniversary date of the CEO contract.

The closed session ended at 10:33 a.m.

VI. PUBLIC COMMENTS

Tom commented that he appreciated the board’s support and his pay increase in light of the fact that the hospital is watching expenses and that the increase is well matched to the financial challenges the hospital is facing.

VII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
December 15, 2022 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Operating Officer Report
6. Administrative Services Report

Alec Clowes moved, seconded by Joanne Hunt, to approve all items on the consent agenda as presented in the packet. Acting Chair Anderson asked for comments; there were some questions from the Board. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes. Yes, 4; No, 0. One absence, Ryan Wood.

VIII. COMMITTEE REPORTS

1. Finance Committee (Met January 16, 2022)

Laurey Carlson, Alec Clowes

There was a Finance Committee meeting on January 16, 2022. Laurey Carlson gave a brief report.

2. Physician Compensation, Relations and Retention Committee

Laurey Carlson, Joanne Hunt

There was no Physician Compensation, Relations and Retention Committee. No report.

3. Employee Relations Committee

Yuri Parisky, M.D., Joanne Hunt

There was no Employee Relations Committee meeting; no report.

4. Quality Assurance Committee (Met December 21, 2022)

Alec Clowes, Joanne Hunt

There was a Quality Assurance Committee meeting on December 15, 2022. Minutes were included in the board packet.

5. CEO Annual Review Committee

Laurey Carlson, David Anderson

There was no CEO Annual Review Committee, no report.

6. IT Steering Committee (Met December 14, 2022)

Alec Clowes, Yuri Parisky, M.D.

There was a meeting on December 14, 2022. Minutes were included in the board packet.

7. Facilities Committee (Met December 19, 2022)

Yuri Parisky, M.D., Laurey Carlson

There was a Facilities Committee meeting on December 19, 2022. Minutes were included in the packet.

8. Board Member Recruitment Committee

Laurey Carlson, David Anderson

There was no Board Member Recruitment Committee meeting; no report.

9. Ad Hoc, Special, or Other (as needed) Committees

There were no Ad Hoc, Special, or other meetings; no reports.

IX. CHIEF EXECUTIVE OFFICER'S REPORT

Tom Parker, CEO, asked if there were any questions regarding his report. There were none.

X. FINANCE REPORT

1. December 2022 Financial Package.
2. Investment Summary.
3. Capital Expenditure Review

Melanie Van Winkle, CFO, reviewed and presented the Financial Package included in the packet via PowerPoint. Ms. Van Winkle reported the December net gain was \$2,335,000, which resulted in a favorable budget variance of \$1,699,000. The year-to-date net gain was \$2,518,000 which resulted in a favorable year-to-date budget variance of \$1,650,000. Days of cash-on-hand were at 488 at the end of December. There were some questions from the Board.

XI. OLD BUSINESS

1. Board Compensation and Benefits.

David Baumwohl discussed Board Compensation and Benefits.

Yuri Parisky, M.D. motioned that the Southern Mono Healthcare District offer healthcare benefits to Board members and their families. Joanne Hunt seconded the motion. Alec Clowes asked for the cost of providing this benefit. Tom Parker noted that the average for each employee is \$20,000 per year. Yuri Parisky, M.D. asked what the median cost was. Tom Parker said that he did not have that but it is likely lower than the average due to outlier cases. David Baumwohl recommended that a resolution be passed to this effect at the March Board meeting. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes. Yes, 4; No, 0. One absence, Ryan Wood.

Alec Clowes motioned that Committee meetings be paid as regular meetings subject to limitations of healthcare district law. Yuri Parisky, M.D., seconded the motion. David Baumwohl recommended that a resolution be passed to this effect at the March Board meeting. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes. Yes, 4; No, 0. One absence, Ryan Wood.

XII. NEW BUSINESS

1. Q4 Summit Award Winner Rylee Sweeney.

Tom Parker, CEO presented the Summit Award to Rylee Sweeney. The Board thanked Rylee for her excellent work.

2. Declaration of Surplus District Property, Equipment and Supplies.

Laurey Carlson moved, seconded by Joanne Hunt, that the Board found the surplus property as listed to have nominal or no value and is to be disposed of in a reasonable and appropriate manner as determined by staff. A roll call vote was taken, the motion passed unanimously. A roll call vote was taken, the motion

passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes. Yes, 4; No, 0. One absence, Ryan Wood.

XIII. CREDENTIALING

Re-Appointment to Allied Health

Maureen Fakinos, NP – Women’s Health

Re-Appointment to Courtesy Staff

Paul Silverman, MD – Urology

Procedural Sedation Privileges

Christopher Hummel, MD – Moderate & Deep Sedation

Joanne Hunt moved, seconded by Alec Clowes, to approve the appointments as listed above. Chair Carlson asked for comments, there were some from Dr. Parisky. A roll call vote was taken, the motion passed unanimously. A roll call vote was taken, the motion passed unanimously. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes. Yes, 4; No, 0. One absence, Ryan Wood.

Dr. Parisky thanked Sarah Rea for compiling the Board packet.

XIV. PUBLIC COMMENTS

Joanne Hunt made the comment that Jen McMahon and the Elevate Program are both appreciated and thanked them for keeping the community healthy.

XV. FUTURE BUSINESS

The Strategic Planning Conference will take place on Thursday, February 16, 2023 at 8:00 a.m. at the Village at Mammoth or via Microsoft Teams.

The next Regular meeting will take place on Thursday, March 16, 2023 at 8:00 a.m. in Conference Rooms A&B at Mammoth Hospital and on Microsoft Teams.

ADJOURN

There being no further business, the meeting was adjourned at 11:40 p.m.