



2021 Press Ganey Guardian of Excellence Award Winner

**SOUTHERN MONO HEALTHCARE DISTRICT
AUGUST 2022 MONTHLY BOARD MEETING MINUTES**

Date: August 18, 2022

Place: Mammoth Hospital Administration Conference Rooms A & B and Microsoft Teams
85 Sierra Park Road
Mammoth Lakes, CA 93546

Attendance of Board Members: Joanne Hunt, Acting Chair; Yuri Parisky, M.D., Secretary; Alec Clowes, Treasurer; David Anderson, Member at Large.

Board Members Absent: Laurey Carlson, Chair.

Attendance of Staff Members: Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Caitlin Crunk, Chief Nursing Officer; Mark Lind, Chief Information Officer; Sarah Rea, Recording Secretary.

I. CALL TO ORDER

The meeting was called to order at 8:00 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting opened with the Pledge of Allegiance to the Flag led by Alec Clowes and the reading of the SMHD Mission, Vision & Values.

III. PUBLIC COMMENTS

Joanne Hunt remarked on the success of the Cancer Outreach Golf Tournament, held on August 13, and thanked everyone, especially Gardiner Miller and Caroline Britton, for making the golf tournament so successful.

Board members (Yuri Parisky, M.D., Alec Clowes and Joanne Hunt) indicated they will most likely not be available for the September meeting. Absent a change, it is probable there will not be a quorum in September. If this occurs, the meeting will be cancelled due to the lack of a quorum.

IV. CHIEF OF STAFF REPORT

Dr. Kyle Howell, Chief of Staff, reported back on a question Joanne Hunt had regarding credentialing. Dr. Howell reported on a physician who is leaving the organization. Dr. Howell reported on the Medical Staff Bylaws. No action needed.

V. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:10 a.m.

VI. REPORT ON CLOSED SESSION

The Board resumed open session at 9:30 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

David Baumwohl reported that there was no PENDING AND THREATENED LITIGATION to discuss, no action was taken.

1. Review of the Annual Workers Compensation Personnel Claims Report.

David Baumwohl reported that Antonette Ciccarelli requested permission to join closed session. Permission was granted. David Baumwohl reported that Antonette Ciccarelli discussed the Workers Compensation Personnel Claims Report. No action needed. Antonette left the meeting at 8:24 a.m.

David Baumwohl reported that David Anderson left closed session at 8:23 a.m.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).
Nothing to discuss.

David Baumwohl reported no discussion with REAL PROPERTY NEGOTIATORS, no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Kyle Howell, M.D., Chief of Staff. No action was taken.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Melanie Van Winkle, CFO; no action was taken.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Caitlin Crunk, CNO; no action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Craig Burrows, M.D. No action was taken.

6. COO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Mark Lind, COO. No action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

David Baumwohl reported there were no QUALITY ASSURANCE QUARTERLY SUMMARIES to discuss, no action was taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Mammoth Hospital and Mammoth Hospital Clinics.

David Baumwohl reported that HEALTH CARE FACILITY TRADE SECRETS were discussed; there were some comments by Tom Parker. No action was taken.

CREDENTIALING

Initial Appointment to Provisional Staff

Gregory Hammett, MD – Hospitalist

Re-Appointment to Active Staff

Melvin Cherne, MD – Radiology

Re-Appointment to Telemedicine Staff

Ronald Otto, MD – Radiology

Direct Radiology Re-Appointment to Telemedicine Staff

Miriam Hulkower, MD - Radiology

Steven Larsen, MD – Radiology

Shree Shah, MD – Radiology

Ammar Taha, MD – Radiology

Charles Westin, MD – Radiology

Specialty Care Initial Appointment to Telemedicine Staff

Jessica Yen, MD - Neurology

David Baumwohl reported the foregoing physician CREDENTIALING was discussed; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. Tom Parker, CEO.

David Baumwohl reported that staff and legal counsel left the meeting at 8:45 a.m. Tom Parker, CEO, remained in the meeting. A discussion took place with Tom Parker, CEO; no action was taken.

David Baumwohl reported that David Anderson rejoined closed session at 9:11 a.m.

The closed session ended at 9:20 a.m.

VII. PUBLIC COMMENTS

There were no additional Public Comments.

VIII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
 - July 21, 2022 Regular Board Meeting
 - August 8, 2022 Special Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Operating Officer Report
6. Administrative Services Report

David Anderson moved, seconded by Yuri Parisky, M.D., to approve all items on the consent agenda as presented in the packet. Acting Chair Hunt asked for comments; there were none. A vote was taken, the motion passed unanimously. Yes, 4; No, 0. One absence, Laurey Carlson.

IX. COMMITTEE REPORTS

1. Finance Committee (Met August 15, 2022):
 - Laurey Carlson, Alec Clowes

There was no Finance Committee meeting this month, no report.

2. Physician Compensation, Relations and Retention Committee:
 - Laurey Carlson, Joanne Hunt

There was no Physician Compensation, Relations and Retention Committee this month, no report.

3. Employee Relations Committee (met August 16, 2022):
 - Yuri Parisky, M.D., Joanne Hunt

There was an Employee Relations Committee meeting on August 16, 2022; minutes will be included in the October Board packet. Yuri Parisky, M.D. and Joanne Hunt gave a brief report.

4. Quality Assurance Committee (Met August 11, 2022):

Alec Clowes, Joanne Hunt

There was a Quality Assurance Committee meeting on August 11, 2022. Minutes were included in the Board packet. Alec Clowes gave a brief report.

5. CEO Annual Review Committee

Laurey Carlson, David Anderson

There was no CEO Annual Review Committee meeting this month; no report.

6. IT Steering Committee

Alec Clowes, Yuri Parisky, M.D.

There was no IT Steering Committee meeting this month; no report.

7. Facilities Committee:

Yuri Parisky, M.D., Laurey Carlson

There was no Facilities Committee meeting this month; no report.

8. Board Member Recruitment Committee (Met August 15, 2022):

Laurey Carlson, David Anderson

There was a Board Member Recruitment Committee meeting on August 15, 2022. Minutes will be included in the October Board packet. Tom Parker gave a brief report.

9. Ad Hoc, Special, or Other (as needed) Committees

There were no ad hoc, special or other committee meetings this month. Joanne Hunt asked about whether Northern Inyo Hospital would like to collaborate with Mammoth Hospital. Tom Parker noted that he will inquire again with their leadership. Joanne Hunt stated that she will reach out to one of the Northern Inyo Hospital board members.

X. CHIEF EXECUTIVE OFFICER'S REPORT

Tom Parker, CEO, reviewed the following highlights from his report:

1. Tom Parker followed up on a Board request regarding critical messaging in message center—this is being researched by a staff member and will be discussed in EMR Governance.
2. Tom Parker followed up on a Board question regarding Emergency Department patients being diverted: Allison Miller, ED Manager, is working on getting this information for the Board.
3. Tom Parker followed up on a Board question regarding how much the District spent on consultants in FY22: \$187,700, 60% of which was with financial advisors at Kaufman Hall.

4. Tom Parker reported on the customer service results from the clinics: Quarterly reports on these will come through the Quality Assurance Committee.
5. Tom Parker followed up on a Board question regarding whether the District is subject to property tax: The District is exempt. Mark Lind, COO reported that there are currently no vacancies at the SnowPines apartments and that we have an in-house property manager living on site.
6. Tom Parker reported on the Periop program: Two RNs are currently completing the Periop 101 program. We are slated to complete all contracted/travel labor in this department by January 2023.
7. Tom Parker noted that the Cancer Outreach Golf Tournament exceeded \$100,000 raised. \$25,000 of this came from Mammoth Hospital medical staff. Dr. Parisky requested that Cancer Outreach financials be brought before the Board of Directors.
8. Tom Parker read the Shout Outs to the Board.

XI. FINANCE REPORT

1. July 2022 Financial Narrative.
2. Investment Report.
3. Capital Expenditure Review.

Melanie Van Winkle, CFO, reported on the FY2022 final expenditures for the capital program. No action needed.

XII. BOARD EDUCATION

Allison Miller, ED Manager, gave a presentation about the Emergency Department. Dr. Howell had some comments about what a great job Ms. Miller has been doing in the ED. There were some questions from the Board. No action needed.

XIII. OLD BUSINESS

There was no old business to discuss.

XIV. NEW BUSINESS

1. Review and approval of the 2022 Community Health Needs Assessment.

Lenna Monte, Director of Quality, reviewed the 2022 Community Health Needs Assessment. There were some questions from the Board, including a question from Joanne Hunt regarding behavioral outreach in the local school districts. Dr. Parisky suggested the CHNA should be discussed at the Strategic Planning meeting and used as a backbone for strategy for next year's strategic plan.

Joanne Hunt moved, seconded by David Anderson, to approve the 2022 Community Health Needs Assessment. Acting Chair Hunt asked for comments; there were none. A vote was taken, the motion passed unanimously. Yes, 4; No, 0. One absence, Laurey Carlson.

2. Employee Expenditure Review.

The Employee Expenditure Review was reviewed by Melanie Van Winkle, CFO. There were some questions from the Board regarding food being provided to departments. No action needed.

3. Quarterly Review and Approval of New and Revised Policies.

Alec Clowes moved, seconded by David Anderson, to approve the new and revised policies. Acting Chair Hunt asked for comments; there were none. A vote was taken, the motion passed unanimously. Yes, 4; No, 0. One absence, Laurey Carlson.

4. Quarterly Review and Approval of New and Revised Contracts.

David Anderson moved, seconded by Alec Clowes, to approve the new and revised contracts. Acting Chair Hunt asked for comments; there were none. A vote was taken, the motion passed unanimously. Yes, 4; No, 0. One absence, Laurey Carlson.

5. Review and approval of professional services agreement between Southern Mono Healthcare District and Eric Bourne, M.D.; Jonathan Bourne, M.D.; Nathaniel Parker, M.D.; Carolyn Saba, M.D.; and Larry Silver, M.D.; for the provision of Anesthesia Professional Services.

Alec Clowes moved, seconded by David Anderson, to approve the professional services agreement between Southern Mono Healthcare District and Eric Bourne, M.D.; Jonathan Bourne, M.D.; Nathaniel Parker, M.D.; Carolyn Saba, M.D.; and Larry Silver, M.D.; for the provision of Anesthesia Professional Services. Acting Chair Hunt asked for comments; there were none. A vote was taken, the motion passed unanimously. Yes, 4; No, 0. One absence, Laurey Carlson.

Dr. Parisky had a question about physician compensation.

6. Review and approval of professional services agreement between Southern Mono Healthcare District and Ramzi Asfour, M.D.; for the provision of Infectious Disease professional Services.

Alec Clowes moved, seconded by David Anderson, to approve the agreement between Southern Mono Healthcare District and Ramzi Asfour, M.D.; for the provision of Infectious Disease Professional Services. Acting Chair Hunt asked for comments; there were none. A vote was taken, the motion passed unanimously. Yes, 4; No, 0. One absence, Laurey Carlson.

Alec Clowes had a question about the rate of utilization of Dr. Asfour. Dr. Parisky had a question about turnaround times from gram stains in the laboratory.

7. Review and approval of professional services agreement between Southern Mono Healthcare District and Daniel Harrison, M.D.; for the provision of Hospitalist professional Services.

David Anderson moved, seconded by Alec Clowes, to approve the agreement between Southern Mono Healthcare District and Daniel Harrison, M.D.; for the provision of Hospitalist professional Services. Acting

Chair Hunt asked for comments; there were none. A vote was taken, the motion passed unanimously. Yes, 4; No, 0. One absence, Laurey Carlson.

8. Declaration of Surplus District Property, Equipment and Supplies.

Joanne Hunt moved, seconded by David Anderson, that the Board found the surplus property as listed to have nominal or no value and is to be disposed of in a reasonable and appropriate manner as determined by staff. A vote was taken, the motion passed unanimously. Yes, 4; No, 0. One absence, Laurey Carlson.

XV. CREDENTIALING

Initial Appointment to Provisional Staff

Gregory Hammett, MD – Hospitalist

Re-Appointment to Active Staff

Melvin Cherne, MD – Radiology

Re-Appointment to Telemedicine Staff

Ronald Otto, MD – Radiology

Direct Radiology Re-Appointment to Telemedicine Staff

Miriam Hulkower, MD - Radiology

Steven Larsen, MD – Radiology

Shree Shah, MD – Radiology

Ammar Taha, MD – Radiology

Charles Westin, MD – Radiology

Specialty Care Initial Appointment to Telemedicine Staff

Jessica Yen, MD - Neurology

David Anderson moved, seconded by Alec Clowes, to approve the appointments as listed above with the exception of Mel Cherne, M.D. Chair Carlson asked for discussion, there was none. A vote was taken, the motion passed unanimously. Yes, 4; No, 0. One absence, Laurey Carlson.

Alec Clowes moved, seconded by David Anderson, to approve the appointment of Mel Cherne, M.D. Chair Hunt asked for discussion, there was none. A vote was taken, the motion passed unanimously. Yes, 3; No, 0. One absence, Laurey Carlson. One recusal, Yuri Parisky, M.D.

XVI. PUBLIC COMMENTS

There were no additional public comments.

Dr. Parisky made the correction that the Brightspeed CT is manufactured by GE, not Siemens.

XVII. FUTURE BUSINESS

The next Regular meeting will take place on Thursday, September 15, 2022 at 8:00 a.m. in Conference Rooms A&B at Mammoth Hospital.

Southern Mono Healthcare District
Board of Directors Meeting Minutes
August 18, 2022

ADJOURN

There being no further business, the meeting adjourned at 11:21 a.m.