



2021 Press Ganey Guardian of Excellence Award Winner

**SOUTHERN MONO HEALTHCARE DISTRICT  
JULY 2022 MONTHLY BOARD MEETING MINUTES**

**Date:** July 21, 2022

**Place:** Mammoth Hospital Administration Conference Rooms A & B and Microsoft Teams  
85 Sierra Park Road  
Mammoth Lakes, CA 93546

**Attendance of Board Members:** Laurey Carlson, Chair; Joanne Hunt, Vice Chair; Yuri Parisky, M.D., Secretary; Alec Clowes, Treasurer; David Anderson, Member at Large.

**Attendance of Staff Members:** Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Caitlin Crunk, Chief Nursing Officer; Mark Lind, Chief Information Officer; Sarah Rea, Recording Secretary.

**I. CALL TO ORDER**

The meeting was called to order at 8:02 a.m.

**II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES**

The meeting opened with the Pledge of Allegiance to the Flag led by Laurey Carlson and the reading of the SMHD Mission, Vision & Values.

**III. PUBLIC COMMENTS**

There were no public comments.

**IV. CHIEF OF STAFF REPORT**

Dr. Kyle Howell, Chief of Staff, discussed his report in closed session.

**V. ADJOURN TO CLOSED SESSION**

The Board adjourned to closed session at 8:04 a.m.

**VI. REPORT ON CLOSED SESSION**

The Board resumed open session at 8:35 a.m.

David Baumwohl reported that Dr. Kyle Howell, Chief of Staff, requested permission to join Closed Session. Permission was granted. Dr. Howell presented his Chief of Staff report, no action was taken.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

David Baumwohl reported that there was no PENDING AND THREATENED LITIGATION to discuss, no action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

David Baumwohl reported no discussion with REAL PROPERTY NEGOTIATORS, no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported and discussed with Kyle Howell, M.D., Chief of Staff. No action was taken.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Melanie Van Winkle, CFO; no action was taken.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Caitlin Crunk, CNO; no action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Craig Burrows, M.D. No action was taken.

6. CIO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Mark Lind, CIO. No action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

David Baumwohl reported there were no QUALITY ASSURANCE QUARTERLY SUMMARIES to discuss, no action was taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Mammoth Hospital and Mammoth Hospital Clinics.

David Baumwohl reported that HEALTH CARE FACILITY TRADE SECRETS were not discussed; no action was taken.

CREDENTIALING

**Re-Appointment to Affiliate Staff**

Rachel Canning, PsyD – Psychology

**Re-Appointment to Courtesy Staff**

Lindsey Urband, MD - Orthopedics

**Direct Radiology Re-Appointment to Telemedicine Staff**

James Brull, DVM, DO - Radiology

James Haug, DO – Radiology

David Baumwohl reported the foregoing physician CREDENTIALING was not discussed; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. Tom Parker, CEO.

David Baumwohl reported that staff and legal counsel left the meeting at 8:15 a.m. Tom Parker, CEO, remained in the meeting, discussion took place with Tom Parker, CEO; no action was taken.

The closed session ended at 8:25 a.m.

**VII. PUBLIC COMMENTS**

There were no additional Public Comments.

**VIII. CONSENT AGENDA**

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
  - June 16, 2022 Regular Board Meeting
  - June 30, 2022 Special Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report

5. Chief Information Officer Report
6. Administrative Services Report

David Anderson moved, seconded by Joanne Hunt, to approve all items on the consent agenda as presented in the packet. Chair Carlson asked for comments; there were none. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes; David Anderson, Yes. Yes, 5; No, 0.

#### **IX. COMMITTEE REPORTS**

1. Finance Committee (Met July 18, 2022)

Laurey Carlson, Alec Clowes

The Finance Committee met on July 18, 2022. Minutes will be included in the August Board packet.

2. Physician Compensation, Relations and Retention Committee:

Laurey Carlson, Joanne Hunt

There was no Physician Compensation, Relations and Retention Committee this month, no report.

3. Employee Relations Committee

Yuri Parisky, M.D., Joanne Hunt

There was no Employee Relations Committee meeting this month, no report.

4. Quality Assurance Committee

Alec Clowes, Joanne Hunt

There was no Quality Assurance Committee meeting, no report.

5. CEO Annual Review Committee

Laurey Carlson, David Anderson

There was no CEO Annual Review Committee meeting, no report.

6. IT Steering Committee

Alec Clowes, Yuri Parisky, M.D.

There was no IT Steering Committee meeting, no report.

7. Facilities Committee (Met June 27, 2022)

Yuri Parisky, M.D., Laurey Carlson

The Facilities Committee met on June 27, 2022. Minutes were included in the Board packet. Yuri Parisky, M.D. gave a brief report.

8. Board Member Recruitment Committee (Met July 13, 2022)

Laurey Carlson, David Anderson

The Board Member Recruitment Committee met on July 13, 2022. Minutes were included in the Board packet. Laurey Carlson gave a brief report, there was some discussion about the appointment to David Anderson's upcoming vacancy.

**9. Ad Hoc, Special, or Other (as needed) Committees**

There were no ad hoc, special or other (as needed) committees.

**X. CHIEF EXECUTIVE OFFICER'S REPORT**

Tom Parker, CEO, asked if there were any questions about his report. There was a question from Alec Clowes regarding messaging through the portal and message center. Mark Lind noted that he could bring a report that tracks messaging metrics in Nuance. We will add this to the next IT Steering Committee agenda: Tracking Results for Critical Messages Received.

**XI. FINANCE REPORT**

1. June 2022 Financial Narrative.
2. Investment Report.

Melanie Van Winkle, CFO, reviewed and presented the Preliminary Financial Statements included in the packet via PowerPoint. Ms. Van Winkle reported the June Net loss was \$149,000, which resulted in an unfavorable budget variance of \$649,000. The year-to-date Net gain was \$5,789,000 which resulted in an unfavorable year-to-date budget variance of \$532,000. Days of cash-on-hand were at 497 at the end of June. The financial results for the year are expected to improve upon final close.

**XII. BOARD EDUCATION**

Melanie Van Winkle, CFO, gave a report on her time serving in Ukraine with Samaritan's Purse.

**XIII. OLD BUSINESS**

There was no old business to discuss.

**XIV. NEW BUSINESS**

1. Presentation of Quarter 2, 2022 Summit Award Winner Jessica Ramirez.

Tom Parker read Jessica Ramirez's nomination for the Summit Award. The Board congratulated Ms. Ramirez on her accomplishment. No action needed.

2. Review and Approval of the revised and updated Medical Staff Bylaws.

Joanne Hunt moved, seconded by Alec Clowes, to approve the revised and updated Medical Staff Bylaws. Chair Carlson asked for discussion, there was none. A roll call vote was taken, the motion passed unanimously. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes; David Anderson, Yes. Yes, 5; No, 0.

3. Review and Approval of the CT Scanner Replacement Project.

Tom Parker, CEO, noted that this was reviewed in the Facilities Steering Committee. Mark Lind, CIO, gave a brief overview of the project. There were some questions from the Board.

David Anderson moved, seconded by Joanne Hunt, to approve the acquisition of the Canon CT scanner, along with the service contract, with the specific finding that Mark Lind, CIO, did use reasonable competitive means to require what he is recommending as the best equipment for the hospital and acknowledging that this is exempt from public bidding because it is hospital equipment. Chair Carlson asked for discussion, there was some. A roll call vote was taken, the motion passed unanimously. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes; David Anderson, Yes. Yes, 5; No, 0.

4. Review and approval of professional services agreement between Southern Mono Healthcare District and Gregory Hammett, D.O., for the provision of Hospitalist Professional Services.

David Anderson moved, seconded by Joanne Hunt, to approve professional services agreement between Southern Mono Healthcare District and Gregory Hammett, D.O., for the provision of Hospitalist Professional Services. Chair Carlson asked for discussion, there was some. A roll call vote was taken, the motion passed unanimously. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes; David Anderson, Yes. Yes, 5; No, 0.

**XV. CREDENTIALING**

**Re-Appointment to Affiliate Staff**

Rachel Canning, PsyD – Psychology

**Re-Appointment to Courtesy Staff**

Lindsey Urband, MD - Orthopedics

**Direct Radiology Re-Appointment to Telemedicine Staff**

James Brull, DVM, DO - Radiology

James Haug, DO – Radiology

Joanne Hunt moved, seconded by Yuri Parisky, M.D., to approve the appointments as listed above. Chair Carlson asked for discussion, there was none. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes; David Anderson, Yes. Yes, 5; No, 0.

**XVI. PUBLIC COMMENTS**

There were no additional public comments.

Yuri Parisky, M.D. asked for water and coffee at the next meeting.

**XVII. FUTURE BUSINESS**

Southern Mono Healthcare District  
Board of Directors Meeting Minutes  
July 21, 2022

The next Regular meeting will take place on Thursday, August 18, 2022 at 8:00 a.m. in Conference Rooms A&B at Mammoth Hospital and on Teams.

**ADJOURN**

There being no further business, the meeting was adjourned at 10:22 a.m.