



2021 Press Ganey Guardian of Excellence Award Winner

**SOUTHERN MONO HEALTHCARE DISTRICT  
JUNE 2022 MONTHLY BOARD MEETING MINUTES**

**Date:** June 16, 2022

**Place:** Mammoth Hospital Administration Conference Rooms A & B and Microsoft Teams  
85 Sierra Park Road  
Mammoth Lakes, CA 93546

**Attendance of Board Members:** Laurey Carlson, Chair; Joanne Hunt, Vice Chair; Yuri Parisky, M.D., Secretary; Alec Clowes, Treasurer; David Anderson, Member at Large.

**Attendance of Staff Members:** Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Caitlin Crunk, Chief Nursing Officer; Mark Lind, Chief Information Officer; Sarah Rea, Recording Secretary.

**I. CALL TO ORDER**

The meeting was called to order at 8:04 a.m.

**II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES**

The meeting opened with the Pledge of Allegiance to the Flag led by Laurey Carlson and the reading of the SMHD Mission, Vision & Values.

**III. PUBLIC COMMENTS**

There were no public comments.

**IV. CHIEF OF STAFF REPORT**

Dr. Kyle Howell, Chief of Staff, discussed his report in closed session.

**V. ADJOURN TO CLOSED SESSION**

The Board adjourned to closed session at 8:05 a.m.

## **VI. REPORT ON CLOSED SESSION**

David Baumwohl reported that Dr. Kyle Howell, Chief of Staff, requested permission to join Closed Session. Permission was granted. Dr. Howell presented his Chief of Staff report, no action was taken.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Lavender & Baloch v. Southern Mono Healthcare District, et al., Mono County Superior Court Case No. 22UCM4.
2. Rosalba Diaz-Sandoval v. Mammoth Hospital Foundation, et al., Mono County Superior Court Case No. 22UCM45.

David Baumwohl reported that there was discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION, for the items above, no action was taken.

3. Claim of Summer Powers.

David Baumwohl reported that the Board received and discussed the above item. David Anderson motioned, seconded by Joanne Hunt, to reject the claim and directed staff to give the appropriate notice of the rejection of the claim. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes; David Anderson, Yes. Yes, 5; No, 0.

4. Claim of Daniel Scidmore.

David Baumwohl reported that the Board received and discussed the above item. Joanne Hunt motioned, seconded by Alec Clowes, to reject the claim and directed staff to give the appropriate notice of the rejection of the claim. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes; David Anderson, Yes. Yes, 5; No, 0.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

1. Discussion of purchase of 3189 Main Street, Mammoth Lakes, CA 93546 (APN 035-130-011). Negotiating parties are: Tom Parker and David Baumwohl for Southern Mono Healthcare District, and Matthew Lehman for the seller.

David Baumwohl reported discussion of REAL PROPERTY NEGOTIATORS for the above item, no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported and discussed with Kyle Howell, M.D., Chief of Staff. No action was taken.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Melanie Van Winkle, CFO; no action was taken.

4. CNO Report.

5.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Caitlin Crunk, CNO; no action was taken.

6. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Craig Burrows, M.D. No action was taken.

7. CIO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Mark Lind, CIO. No action was taken.

8. Review and Approval of the SMHD Quality Assurance/Performance Improvement (QAPI) Plan, FY 2022-2023.

9. Review and Approval of the SMHD Case Management/Utilization Plan, FY 2022-2023.

10. Review and Approval of the SMHD Risk Management Plan, FY 2022-2023.

11. Review and Approval of the SMHD Infection Prevention Plan, FY 2022-2023.

Lenna Monte, Quality Director, joined via Teams at 8:55 a.m. to report on the items above, there was some discussion from the Board.

David Baumwohl reported that Items 7-10 were taken to vote as a block. Alec Clowes moved, seconded by David Anderson, to approve the above plans as presented. Chair Carlson asked for comments, there were some. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes; David Anderson, Yes. Yes, 5; No, 0.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

1. Review of the quarterly Quality Report.

David Baumwohl reported that Lenna Monte remained in meeting to discuss the quarterly Quality Report. The Quality report was reviewed; no action needed. Lenna Monte left Closed Session at 9:13 a.m.

2. Review of the quarterly Beta Report.

David Baumwohl reported that the quarterly Beta report was reviewed by Tom Parker; no action needed.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Mammoth Hospital and Mammoth Hospital Clinics.

David Baumwohl reported that HEALTH CARE FACILITY TRADE SECRETS were not discussed; no action was taken.

CREDENTIALING

**Initial Appointment to Provisional Staff**

Andre Burnier, MD – Emergency Medicine

Siyavash Fooladian, MD - Anesthesiology

**Re-Appointment to Active Staff**

Sean Park, MD – Hospitalist

**Re-Appointment to Courtesy Staff**

Paul Polishuk, MD – Urology

David Baumwohl reported the foregoing physician CREDENTIALING was not discussed; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. Tom Parker, CEO.

David Baumwohl reported that staff and legal counsel left the meeting at 9:15 a.m. Tom Parker, CEO, remained in the meeting, discussion took place with Tom Parker, CEO; no action was taken.

The closed session ended at 9:52 a.m.

**VII. PUBLIC COMMENTS**

There were no additional Public Comments.

**VIII. CONSENT AGENDA**

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:  
May 19, 2022 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report
6. Administrative Services Report

David Anderson moved, seconded by Alec Clowes, to approve all items on the consent agenda as presented in the packet. Chair Carlson asked for comments; there were some questions from the Board. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes; David Anderson, Yes. Yes, 5; No, 0.

**IX. COMMITTEE REPORTS**

1. Finance Committee (Met June 13, 2022)

Laurey Carlson, Alec Clowes

The Finance Committee met on June 13, 2022. Minutes will be included in the July Board packet. Alec Clowes gave a brief report.

2. Physician Compensation, Relations and Retention Committee

Laurey Carlson, Joanne Hunt

There was no Physician Compensation, Relations and Retention Committee this month, no report.

3. Employee Relations Committee

Yuri Parisky, M.D., Joanne Hunt

There was no Employee Relations Committee meeting this month, no report.

4. Quality Assurance Committee

Alec Clowes, Joanne Hunt

There was no Quality Assurance Committee meeting this month, no report.

5. CEO Annual Review Committee

Laurey Carlson, David Anderson

There was no CEO Annual Review Committee, no report.

6. IT Steering Committee (Met June 15, 2022)

Alec Clowes, Yuri Parisky, M.D.

There was an IT Steering Committee meeting on June 15, 2022. Minutes will be included in the July Board packet. Alec Clowes gave a brief report.

7. Facilities Committee (Meeting scheduled for June 27, 2022)

Yuri Parisky, M.D., Laurey Carlson

There was no Facilities Committee meeting this month, the next meeting is scheduled for June 27, 2022.

8. Board Member Recruitment Committee

Laurey Carlson, David Anderson

There was no Board Member Recruitment Committee meeting; no report. Sarah Rea will work to schedule a meeting of this committee in July.

9. Ad Hoc, Special, or Other (as needed) Committees

There were no Ad Hoc, Special, or other meetings; no reports.

#### **X. CHIEF EXECUTIVE OFFICER'S REPORT**

Tom Parker, CEO, asked if the Board had questions about his report. There were none.

#### **XI. FINANCE REPORT**

1. May 2022 Financial Narrative.
2. Investment Report.

Melanie Van Winkle, CFO, noted that the finance report was included in the packet and did not present the report due to a full agenda.

#### **XII. BOARD EDUCATION**

Presentation of the Safety and Security Program by Trapper Felt, Safety & Security Specialist.

Trapper Felt, Safety & Security Specialist, presented his overview of the Safety and Security program. There were some questions from the Board. No action needed.

#### **XIII. OLD BUSINESS**

There was no old business to discuss.

#### **XIV. NEW BUSINESS**

1. Review and Approval of Operating Budget for Fiscal Year 2023.
2. Review and Approval of Capital Budget for Fiscal Year 2023.
3. Review and Approval of Tax Receipts on Operations Rates for Fiscal Year 2023.
4. Review and Approval of Rates and Charges for Fiscal Year 2023.
5. Review and Approval of the 2023 Employee Success Sharing Program.
6. Review and Approval of the 2023 Strategic Management Incentive Program.

Melanie Van Winkle, CFO, reviewed items 1-6. There were some questions from the Board.

David Anderson moved, seconded by Alec Clowes, to approve the budget items 1-6 as a block. Chair Carlson asked for discussion, there was none. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes; David Anderson, Yes. Yes, 5; No, 0.

7. Approval of purchase of 3189 Main Street, Mammoth Lakes, CA 93546 (APN 035-130-011). Negotiating parties are: Tom Parker and David Baumwohl for Southern Mono Healthcare District, and Matthew Lehman for the seller.

This item will be continued to a later Board meeting.

8. Resolution 22-01, Commendation of Melanie Van Winkle, CFO, for her service in Ukraine.

Tom Parker, CEO, presented Resolution 22-01, proclamation and commendation of Melanie Van Winkle, CFO, for her service in Ukraine. Melanie will present a synopsis of her experience at the July Board meeting.

Alec Clowes moved, seconded by Yuri Parisky, M.D., to approve resolution 22-01, commendation of Melanie Van Winkle, CFO, for her service in Ukraine. Chair Carlson asked for comments; there were some. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes; David Anderson, Yes. Yes, 5; No, 0.

9. Review and Approval of New and Revised Contracts.

Joanne Hunt moved, seconded by David Anderson, to approve the Quarterly New and Revised Contracts as listed. Chair Anderson asked for discussion, there was none. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes; David Anderson, Yes. Yes, 5; No, 0.

10. Review and Approval of New and Revised Policies.

Joanne Hunt moved, seconded by Laurey Carlson, to approve the Quarterly New and Revised Policies as listed. Chair Anderson asked for discussion, there was none. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes; David Anderson, Yes. Yes, 5; No, 0.

11. Declaration of Surplus District Property, Equipment and Supplies.

Laurey Carlson moved, seconded by Joanne Hunt, that the Board found the surplus property as listed to have nominal or no value and is to be disposed of in a reasonable and appropriate manner as determined by staff. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes; David Anderson, Yes. Yes, 5; No, 0.

**XV. CREDENTIALING**

**Initial Appointment to Provisional Staff**

Andre Burnier, MD – Emergency Medicine  
Siyavash Fooladian, MD - Anesthesiology

**Re-Appointment to Active Staff**

Sean Park, MD – Hospitalist

**Re-Appointment to Courtesy Staff**

Paul Polishuk, MD – Urology

David Anderson moved, seconded by Joanne Hunt, to approve the appointments as listed above. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes; David Anderson, Yes. Yes, 5; No, 0.

**XVI. PUBLIC COMMENTS**

Southern Mono Healthcare District  
Board of Directors Meeting Minutes  
June 16, 2022

There were no additional public comments.

#### **XVII. FUTURE BUSINESS**

The next Regular meeting will take place on Thursday, July 21, 2022 at 8:00 a.m. in Conference Rooms A&B at Mammoth Hospital.

#### **ADJOURN**

There being no further business, the meeting was adjourned at 11:27 a.m.