



2021 Press Ganey Guardian of Excellence Award Winner

SOUTHERN MONO HEALTHCARE DISTRICT MAY 2022 MONTHLY BOARD MEETING MINUTES

Date: May 19, 2022

Place: Mammoth Hospital Administration Conference Rooms A & B and Microsoft Teams
85 Sierra Park Road
Mammoth Lakes, CA 93546

Attendance of Board Members: Laurey Carlson, Chair; Joanne Hunt, Vice Chair; Yuri Parisky, M.D., Secretary; Alec Clowes, Treasurer; David Anderson, Member at Large.

Attendance of Staff Members: Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Caitlin Crunk, Chief Nursing Officer; Mark Lind, Chief Information Officer; Lindsey Sarullo, Compliance Officer on behalf of legal counsel; Sarah Rea, Recording Secretary.

I. CALL TO ORDER

The meeting was called to order at 8:00 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting opened with the Pledge of Allegiance to the Flag led by Laurey Carlson and the reading of the SMHD Mission, Vision & Values.

III. PUBLIC COMMENTS

Tom Parker, CEO, thanked Lindsey Sarullo for serving on behalf of legal counsel due to David Baumwohl's absence.

IV. CHIEF OF STAFF REPORT

While there was no Chief of Staff Report, Dr. Kyle Howell, Chief of Staff, was present for the Board meeting and noted that he was available to join Closed Session.

V. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:09 a.m.

Dr. Kyle Howell requested permission to join Closed Session. Permission was granted.

VI. REPORT ON CLOSED SESSION

The Board reconvened to open session at 9:22 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Lavender & Baloch v. Southern Mono Healthcare District, et al., Mono County Superior Court Case No. 22UCM4.

Lindsey Sarullo reported there was discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION, no action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

1. Discussion of purchase of 3189 Main Street, Mammoth Lakes, CA 93546 (APN 035-130-011). Negotiating parties are: Tom Parker and David Baumwohl for Southern Mono Healthcare District, and Matthew Lehman for the seller.

Lindsey Sarullo reported discussion of REAL PROPERTY NEGOTIATORS for the above item, no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

Lindsey Sarullo reported that QUALITY ASSURANCE issues were not reported or discussed with Kyle Howell, M.D., Chief of Staff. No action was taken.

2. CEO Report.

Lindsey Sarullo reported that QUALITY ASSURANCE issues were not reported by or discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

Lindsey Sarullo reported that QUALITY ASSURANCE issues were not reported by or discussed with Melanie Van Winkle, CFO, due to the absence of the CFO; no action was taken.

4. CNO Report.

Lindsey Sarullo reported that QUALITY ASSURANCE issues were not reported by or discussed with Caitlin Crunk, CNO; no action was taken.

5. CMO Report.

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Lindsey Sarullo reported that QUALITY ASSURANCE issues were not reported by or discussed with Craig Burrows, M.D. No action was taken.

6. CIO Report.

Lindsey Sarullo reported that QUALITY ASSURANCE issues were not reported by or discussed with Mark Lind, CIO. No action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

Lindsey Sarullo reported there were no QUALITY ASSURANCE QUARTERLY SUMMARIES to discuss; no action was taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Mammoth Hospital and Mammoth Hospital Clinics.

Lindsey Sarullo reported HEALTH CARE FACILITY TRADE SECRETS were not discussed; no action was taken.

CREDENTIALING

Initial Appointment to Provisional Staff

Dustin Stephens, MD – Psychiatry

Re-Appointment to Active Staff

David Araya, MD – Hospitalist

Craig Burrows, MD – Hospitalist

Kristin Collins, DO – Pediatrics

Re-Appointment to Courtesy Staff

Richard Brown, MD - Orthopedics

Re-Appointment to Allied Health

Chelsea Brown, PA – Orthopedics

Jenica Law, PA – Family Medicine

Direct Radiology Re-Appointment to Telemedicine Staff

Shameem Azizad, MD – Radiology

Mona Silady, MD - Radiology

Procedural Sedation Privileges

Craig Burrows, MD – Moderate & Deep Sedation

Lindsey Sarullo reported the foregoing physician CREDENTIALING was not discussed; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. Tom Parker, CEO.

Lindsey Sarullo reported discussion took place with Tom Parker, CEO; no action was taken.

Staff and legal counsel left the meeting at 8:19 a.m. Tom Parker, CEO, remained in the meeting. No action was taken.

The closed session ended at 9:10 a.m.

VII. PUBLIC COMMENTS

There were no additional Public Comments.

VIII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
April 21, 2022 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report
6. Administrative Services Report

David Anderson moved, seconded by Yuri Parisky, M.D., to approve all items on the consent agenda as presented in the packet. Chair Carlson asked for comments; there were some questions from the Board. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; David Anderson, Yes. Yes, 4; No, 0. One absence, Alec Clowes.

IX. COMMITTEE REPORTS (No Committee Meetings in May)

1. Finance Committee:

Laurey Carlson, Alec Clowes

The Finance Committee did not meet in May. April minutes were included in the Board packet.

2. Physician Compensation, Relations and Retention Committee:

Laurey Carlson, Joanne Hunt

There was no Physician Compensation, Relations and Retention Committee this month, no report.

3. Employee Relations Committee:

Yuri Parisky, M.D., Joanne Hunt

There was no Employee Relations Committee meeting this month, no report.

4. Quality Assurance Committee:

Alec Clowes, Joanne Hunt

There was no Quality Assurance Committee meeting this month, no report.

5. CEO Annual Review Committee:

Laurey Carlson, David Anderson

There was no CEO Annual Review Committee, no report.

6. IT Steering Committee:

Alec Clowes, Yuri Parisky, M.D.

There was no IT Steering Committee meeting this month; no report.

7. Facilities Committee:

Yuri Parisky, M.D., Laurey Carlson

There was no Facilities Committee meeting this month; no report.

8. Board Member Recruitment Committee:

Laurey Carlson, David Anderson

There was no Board Member Recruitment Committee meeting; no report.

9. Ad Hoc, Special, or Other (as needed) Committees

There were no Ad Hoc, Special, or other meetings; no reports.

X. CHIEF EXECUTIVE OFFICER'S REPORT

Tom Parker, CEO, reviewed the following highlights from his report:

1. Tom congratulated Janet Matthews for winning the 2022 Mammoth Hospital DAISY award.
2. Tom gave an update on No Surprises billing and updated the Board on the departments currently providing estimates for patients.
3. Tom gave an update on the North Wing project.
4. Tom gave an update on the south parking lot project and plan for landscaping.
5. The radiology team completed the selection process for a backup CT trailer, which will be installed on the old MRI pad. This is scheduled for a July purchase for FY23.
6. The new Cerner system, CareAware, is being implemented. This will hopefully improve Mammoth Hospital's lab label process.
7. Labor and Delivery continues to remain on diversion. Department employees are now reporting to Brandy Wilt, Med/Surg Manager. We are actively recruiting for a nurse supervisor for that department. There was a question from Dr. Parisky about the amount of employees we need to operate L&D.
8. A lease agreement has been signed with the Lutheran Church in Mammoth for a childcare center, and we are recruiting for a program coordinator.
9. Tom gave a shout out to Jean Rea and Sarah Vigilante for their efforts to train our internal staff for critical need positions.
10. Tom attended the National Rural Health Association conference, notes from the conference were included in the Board packet.
11. Tom reported that CFO Melanie Van Winkle is currently helping to operate a medical clinic in western Ukraine. Dr. Parisky suggested that the Board commend Ms. Van Winkle at the June Board meeting.

12. Tom noted that he will be out of the country May 20-June 3, and Craig Burrows, M.D. will be acting CEO during this time.

XI. FINANCE REPORT

1. April 2022 Financial Narrative.
2. Investment Report.

Slavka Crouthamel, acting CFO, reviewed and presented the Financial Statements included in the packet via PowerPoint presentation. Ms. Crouthamel reported the April Net Gain was \$576,000, which resulted in a favorable budget variance of \$6,000. The year-to-date Net gain was \$6,040,000 which resulted in a favorable year-to-date budget variance of \$33,000. Days of cash-on-hand were at 556 at the end of April.

XII. BOARD EDUCATION

James Connolly gave an overview of the Biomed presentation via PowerPoint. There were some questions and comments from the Board. No action needed.

XIII. OLD BUSINESS

1. Review and Approval of the Mammoth Hospital Strategic Plan.

Tom Parker, CEO, reviewed the updated Mammoth Hospital Strategic Plan. There were some questions and comments from the Board.

Joanne Hunt moved, seconded by David Anderson to approve the Mammoth Hospital Strategic Plan for 2022. Chair Carlson asked for comments; there were none. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; David Anderson, Yes. Yes, 4; No, 0. One absence, Alec Clowes.

XIV. NEW BUSINESS

1. Approval of purchase of 3189 Main Street, Mammoth Lakes, CA 93546 (APN 035-130-011). Negotiating parties are: Tom Parker and David Baumwohl for Southern Mono Healthcare District, and Matthew Lehman for the seller.

Tom noted that this item will come back before the Board at its June 16, 2022 meeting.

2. Review and approval of professional services agreement between Southern Mono Healthcare District and Laurence Fakinos, M.D., for the provision of OB/GYN Professional Services.

Joanne Hunt moved, seconded by David Anderson, to approve the professional services agreement between Southern Mono Healthcare District and Laurence Fakinos, M.D., for the provision of OB/GYN Professional Services. Chair Carlson asked for comments; there was none. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; David Anderson, Yes. Yes, 4; No, 0. One absence, Alec Clowes.

3. Review and approval of professional services agreement between Southern Mono Healthcare District and Mammoth Emergency Physicians, Inc. for the provision of Emergency Professional Services.

Joanne Hunt moved, seconded by David Anderson, to approve the professional services agreement between Southern Mono Healthcare District and Mammoth Emergency Physicians, Inc. for the provision of Emergency Professional Services. Chair Carlson asked for comments; there were none. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; David Anderson, Yes. Yes, 4; No, 0. One absence, Alec Clowes.

4. Discussion and possible action regarding in person meetings.

Tom proposed that the Board move to a hybrid capable meeting in June. There was consensus from the Board that members may meet in Conference Rooms A&B as long as members are vaccinated, masks are worn and food is not served.

5. Declaration of Surplus District Property, Equipment and Supplies.

Laurey Carlson moved, seconded by Joanne Hunt, that the Board found the surplus property as listed to have nominal or no value and is to be disposed of in a reasonable and appropriate manner as determined by staff. A roll call vote was taken, the motion passed unanimously. Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; David Anderson, Yes; Laurey Carlson, Yes. Yes, 4; No, 0. One absence, Alec Clowes.

XV. CREDENTIALING

Initial Appointment to Provisional Staff

Dustin Stephens, MD – Psychiatry

Re-Appointment to Active Staff

David Araya, MD – Hospitalist

Craig Burrows, MD – Hospitalist

Kristin Collins, DO – Pediatrics

Re-Appointment to Courtesy Staff

Richard Brown, MD - Orthopedics

Re-Appointment to Allied Health

Chelsea Brown, PA – Orthopedics

Jenica Law, PA – Family Medicine

Direct Radiology Re-Appointment to Telemedicine Staff

Shameem Azizad, MD – Radiology

Mona Silady, MD - Radiology

Procedural Sedation Privileges

Craig Burrows, MD – Moderate & Deep Sedation

David Anderson moved, seconded by Yuri Parisky, M.D., to approve the appointments as listed above. Chair Carlson asked for discussion, there was none. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; David Anderson, Yes. Yes, 4; No, 0. One absence, Alec Clowes.

XVI. PUBLIC COMMENTS

Joanne Hunt had a question about sleep studies in the hospital, Craig Burrows, M.D., noted that this was likely not feasible.

Dr. Parisky had some questions about the Medical Staff Bylaws. There was some discussion. No action was taken.

XVII. FUTURE BUSINESS

The next Regular meeting will take place on Thursday, June 16, 2022 at 8:00 a.m. in Conference Rooms A&B at Mammoth Hospital and on Teams.

ADJOURN

There being no further business, the meeting adjourned at 10:35 p.m.