



2021 Press Ganey Guardian of Excellence Award Winner

**SOUTHERN MONO HEALTHCARE DISTRICT
APRIL 2022 MONTHLY BOARD MEETING MINUTES**

Date: April 21, 2022

Place: Mammoth Hospital Administration Conference Rooms A & B and Microsoft Teams
85 Sierra Park Road
Mammoth Lakes, CA 93546

Attendance of Board Members: Laurey Carlson, Chair; Joanne Hunt, Vice Chair; Alec Clowes, Treasurer; Yuri Parisky, M.D., Secretary.

Absent: David Anderson, Member at Large.

Attendance of Staff Members: Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Caitlin Crunk, Chief Nursing Officer; Mark Lind, Chief Information Officer; David Baumwohl, Legal Counsel; Sarah Rea, Recording Secretary.

I. CALL TO ORDER

The meeting was called to order at 8:00 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting opened with the Pledge of Allegiance to the Flag led by Laurey Carlson and the reading of the SMHD Mission, Vision & Values.

III. PUBLIC COMMENTS

There were no public comments.

IV. CHIEF OF STAFF REPORT

There was no Chief of Staff report for the Open Session.

V. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:02 a.m.

VI. REPORT ON CLOSED SESSION

The Board reconvened to open session at 9:30 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

David Baumwohl reported there was no discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION, no action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8)

1. Discussion regarding acquisition of property at 3189 Main Street, Mammoth Lakes, CA 93546 (APN 035-130-011). Negotiating parties are: Tom Parker and David Baumwohl for Southern Mono Healthcare District, and Matthew Lehman for the seller.

David Baumwohl reported discussion of REAL PROPERTY NEGOTIATORS for the above item, no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported or discussed with Kyle Howell, M.D., Chief of Staff, due to the absence of the Chief of Staff. No action was taken.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Melanie Van Winkle, CFO, due to the absence of the CFO; no action was taken.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Caitlin Crunk, CNO; no action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Craig Burrows, M.D., CMO due to the absence of the CMO. No action was taken.

6. CIO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Mark Lind, CIO. No action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

David Baumwohl reported there were no QUALITY ASSURANCE QUARTERLY SUMMARIES to discuss; no action was taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Mammoth Hospital and Mammoth Hospital Clinics.
2. Labor and Delivery Options and Recommendation.

David Baumwohl reported HEALTH CARE FACILITY TRADE SECRETS were discussed; no action was taken.

CREDENTIALING

Re-Appointment to Active Staff

Donald Harrell, MD – Radiology

Rick Shedd, MD – Emergency Medicine

Re-Appointment to Affiliate Staff

Steven Fujimoto, DDS – Dentistry

Procedural Sedation Privileges

Rick Shedd, MD – Moderate & Deep Sedation

Direct Radiology Re-Appointment to Telemedicine Staff

Daniel Baker, MD – Radiology

Michael Berven, MD – Radiology

Patrick Burke, MD – Radiology

Courtney Carter, MD – Radiology

Laura Hotchkiss, MD – Radiology

Teppe Poppovich, MD – Radiology

Dishant Shah, MD – Radiology

David Baumwohl reported the foregoing physician CREDENTIALING was discussed; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. Tom Parker, CEO.

David Baumwohl reported a discussion took place with Tom Parker, CEO; no action was taken.

Staff and legal counsel left the meeting at 9:14 a.m. Tom Parker, CEO, remained in the meeting. No action was taken.

David Baumwohl reported that David Anderson was not present when Closed Session started, but that he joined virtually at 8:15 a.m. to discuss HEALTH CARE FACILITY TRADE SECRETS. David Anderson left Closed Session at 9:19 a.m.

The closed session ended at 9:19 a.m.

VII. PUBLIC COMMENTS

There were no additional Public Comments.

VIII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
March 17, 2022 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report
6. Administrative Services Report

Alec Clowes moved, seconded by Joanne Hunt, to approve all items on the consent agenda as presented in the packet. Chair Carlson asked for comments; there were some questions from the Board. A roll call vote was taken, the motion passed unanimously. Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes. Yes, 4; No, 0. One absence, David Anderson.

IX. COMMITTEE REPORTS

1. Finance Committee (Met April 18, 2022)
Laurey Carlson, Alec Clowes

The Finance Committee met on April 18, 2022. Minutes will be included in the May Board packet.

2. Physician Compensation, Relations and Retention Committee:
Laurey Carlson, Joanne Hunt

There was no Physician Compensation, Relations and Retention Committee this month, no report.

3. Employee Relations Committee
Yuri Parisky, M.D., Joanne Hunt

There was no Employee Relations Committee meeting this month, no report.

4. Quality Assurance Committee
Alec Clowes, Joanne Hunt

There was no Quality Assurance Committee meeting this month, no report.

5. CEO Annual Review Committee

Laurey Carlson, David Anderson

There was no CEO Annual Review Committee, no report.

6. IT Steering Committee (Met March 16, 2022)

Alec Clowes, Yuri Parisky, M.D.

There was an IT Steering Committee meeting on March 16, 2022. Minutes were included in the Board packet.

7. Facilities Committee (Met April 11, 2022)

Yuri Parisky, M.D., Laurey Carlson

There was a Facilities Committee meeting held on April 11, 2022; minutes were included in the Board packet. Chair Carlson gave a brief report. There was a brief discussion regarding Labor and Delivery space.

8. Board Member Recruitment Committee

Laurey Carlson, David Anderson

There was a Board Member Recruitment Committee meeting; no report.

9. Ad Hoc, Special, or Other (as needed) Committees

There were no Ad Hoc, Special, or other meetings; no reports.

X. CHIEF EXECUTIVE OFFICER'S REPORT

Tom Parker, CEO, reviewed the following highlights from his report:

1. The revised Strategic Plan will come before the Board in May.
2. The Mammoth Hospital Clinics had the highest number of visits ever seen in the organization in the month of March.
3. The UCC Well patient texting system will be in place this summer and will include visit surveys for patients.
4. The Cerner patient self-scheduling program is up and running in Ortho.
5. The third OR has opened. Tom Parker gave a shout out to the sterile processing team which has been working on getting certifications completed. A new washer decontaminator has been installed. Tom reported that he toured the new OR and sterile processing areas, and commended the team on their efficient organization and workflow. Dr. Parisky had some questions about the new OR which were answered by Mark Lind, CIO and Caitlin Crunk, CNO.
6. Tom discussed the new hybrid (virtual and in person) model of Surgery Committee and noted that he will report on how this went at the May Board meeting.

7. Tom updated the Board on the process for opening childcare at the Lutheran Church.

XI. FINANCE REPORT

1. March 2022 Financial Narrative.
2. Investment Report.
3. Capital Expenditure Review.

Tom Parker, CEO, gave a brief overview of the March financial narrative. Yuri Parisky, M.D. and Laurey Carlson asked if the cost of travelers could be added as a subheading under salaries.

XII. BOARD EDUCATION

Susan Craig, Medical Staff Coordinator, presented Credentialing 101, which is an annual education updates to the Board. There were some questions from Yuri Parisky, M.D. regarding proctoring. Susan Craig noted that she will look into seeing what services are available to Mammoth Hospital. Dr. Parisky also had some questions regarding compensation for providers completing education. Tom Parker stated that he would follow up. Alec Clowes had a question regarding Medical Staff Bylaws. There were some comments from David Baumwohl on this issue. David Baumwohl noted that if the Board has edits or potential revisions to the bylaws during their 45-day review period, these can be sent to staff. No action needed.

XIII. OLD BUSINESS

1. Quarterly Review and Approval of New and Revised Contracts.

Alec Clowes moved, seconded by Joanne Hunt, to approve the new and revised contracts as presented. Chair Carlson asked for discussion, there was none. A roll call vote was taken, the motion passed unanimously. Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes. Yes, 4; No, 0. One absence, David Anderson.

XIV. NEW BUSINESS

1. Summit Award Winner Presentation.

Tom Parker, CEO, presented the Summit Award to Michael Carey, Family Medicine Patient Access Representative.

2. Annual Review of the Mammoth Hospital Retirement Plan by Darin Kaylor and Greg Bokenkamp, Oram & Kaylor Strategic Asset Management and Sarah Vigilante, Mammoth Hospital Administrative Services Director.

Darin Kaylor, Greg Bokenkamp and Sarah Vigilante presented a review of the Mammoth Hospital Retirement Plan. No action needed.

3. Declaration of Surplus District Property, Equipment and Supplies.

Laurey Carlson moved, seconded by Alec Clowes, that the Board found the surplus property as listed to have nominal or no value and is to be disposed of in a reasonable and appropriate manner as determined by staff. A roll call vote was taken, the motion passed unanimously. Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes. Yes, 4; No, 0. One absence, David Anderson.

XV. CREDENTIALING

Re-Appointment to Active Staff

Donald Harrell, MD – Radiology
Rick Shedd, MD – Emergency Medicine

Re-Appointment to Affiliate Staff

Steven Fujimoto, DDS – Dentistry

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Teppe Poppovich, MD – Radiology
Dishant Shah, MD – Radiology

Joanne Hunt moved, seconded by Alec Clowes, to approve the appointment of Dr. Don Harrell, M.D., radiology. Dr. Yuri Parisky recused himself from the vote. Chair Carlson asked for discussion, there was none. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Joanne Hunt, Yes; Alec Clowes, Yes. Yes, 3; No, 0. One recusal, Dr. Yuri Parisky. One absence, David Anderson.

Joanne Hunt moved, seconded by Alec Clowes, to approve the appointments as listed above with the exception of Dr. Don Harrell. Chair Carlson asked for discussion, there was none. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes. Yes, 4; No, 0. One absence, David Anderson.

XVI. PUBLIC COMMENTS

There were no additional public comments.

XVII. FUTURE BUSINESS

The next Regular meeting will take place on Thursday, May 19, 2022 at 8:00 a.m. in Conference Rooms A&B at Mammoth Hospital and on Teams.

Southern Mono Healthcare District
Board of Directors Meeting Minutes
April 21, 2022

ADJOURN

There being no further business, the meeting was adjourned at 10:53 a.m.