



2021 Press Ganey Guardian of Excellence Award Winner

**SOUTHERN MONO HEALTHCARE DISTRICT
BOARD OF DIRECTORS ANNUAL MEETING MINUTES
AND
JANUARY 2022 REGULAR MEETING MINUTES**

Date: January 20, 2022

Place: Mammoth Hospital Administration Conference Rooms A & B and Microsoft Teams
85 Sierra Park Road
Mammoth Lakes, CA 93546

Attendance of Board Members: David Anderson, Chair; Laurey Carlson, Vice Chair; Joanne Hunt, Treasurer; Alec Clowes, Member at Large, Yuri Parisky, M.D., Secretary.

Attendance of Staff Members: Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Caitlin Crunk, Chief Nursing Officer; Mark Lind, Chief Information Officer; David Baumwohl, Legal Counsel; Sarah Rea, Recording Secretary.

Absent: Craig Burrows, M.D., CMO.

I. CALL TO ORDER

The meeting was called to order at 8:01 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting opened with the Pledge of Allegiance to the Flag led by David Anderson and the reading of the SMHD Mission, Vision & Values.

III. PUBLIC COMMENTS

There were no public comments.

IV. EMPLOYEE TENURE AWARDS

The Employee Tenure Awards were presented.

V. APPOINTMENT OF BOARD OFFICERS FOR 2022

David Anderson moved, seconded by Alec Clowes, to nominate Laurey Carlson as Chair for 2022. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 5; No, 0.

Laurey Carlson moved, seconded by Yuri Parisky, M.D., to nominate Joanne Hunt as Vice Chair for 2022. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 5; No, 0.

Yuri Parisky, M.D. moved, seconded by David Anderson, to nominate Alec Clowes as treasurer. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 5; No, 0.

David Anderson moved, seconded by Joanne Hunt to nominate Yuri Parisky, M.D., as secretary. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 5; No, 0.

Joanne Hunt moved, seconded by Laurey Carlson, to nominate David Anderson as the Member at Large. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 5; No, 0.

VI. CREATE BOARD COMMITTEES AS NEEDED AND MAKE COMMITTEE APPOINTMENTS FOR 2022

David Anderson motioned, seconded by Alec Clowes, to create committees for the year as listed below. The committees will not have a set schedule and will meet on an as-needed basis. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 5; No, 0.

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|--|------------------------------------|
| 1. Finance Committee | Laurey Carlson, Alec Clowes |
| 2. Physician Compensation, Recruitment and Retention Committee | Laurey Carlson, Joanne Hunt |
| 3. Employee Relations Committee | Yuri Parisky, M.D., Joanne Hunt |
| 4. Quality Committee | Alec Clowes, Joanne Hunt |
| 5. CEO Annual Review Committee | Laurey Carlson, David Anderson |
| 6. IT Steering Committee | Alec Clowes, Yuri Parisky, M.D. |
| 7. Facilities Committee | Yuri Parisky, M.D., Laurey Carlson |
| 8. Board Recruitment Committee | Laurey Carlson, David Anderson |
| 9. Ad Hoc, Special, or Other (as needed) Committees | |
| a. Marketing Committee | Joanne Hunt, Yuri Parisky, M.D. |

ADJOURN

The Board adjourned the annual meeting to the regular meeting at 8:30 a.m.

**SOUTHERN MONO HEALTHCARE DISTRICT BOARD OF DIRECTORS
JANUARY 2022 REGULAR MEETING AGENDA**

Date: January 20, 2022

Place: Mammoth Hospital Administration Conference Rooms A & B and Microsoft Teams
85 Sierra Park Road
Mammoth Lakes, CA 93546

I. CALL TO ORDER

David Anderson, acting chair, called the monthly meeting to order at 8:30 a.m.

II. PUBLIC COMMENTS

Tom welcomed recording secretary Sarah Rea back from her leave and thanked Caroline Britton for her service during Ms. Rea's absence.

III. CHIEF OF STAFF REPORT

The was no Chief of Staff report for the Open Session.

IV. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:31 a.m.

V. REPORT ON CLOSED SESSION

The Board reconvened to open session at 10:56 a.m.

It was reported that David Anderson would chair the regular meeting due to Chair Carlson needing to leave the meeting.

Laurey Carlson left Closed Session at 9:14

Kyle Howell, M.D., Chief of Staff, requested permission to join the Closed Session meeting. Permission was granted.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2020-80003498-CU-WM-GDS.

David Baumwohl reported discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above item, no action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

1. South Gateway Parcel; Co-ownership with Mammoth Lakes Foundation: 121 College Parkway, Mammoth Lakes; Mono County Assessor's Parcel No. 35-110-015. Representatives and negotiators are Tom Parker for SMHD and Gary Myers for Mammoth Lakes Foundation.

David Baumwohl reported discussion of REAL PROPERTY NEGOTIATORS for the above item, no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported and discussed with Kyle Howell, M.D., Chief of Staff. No action was taken.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Melanie Van Winkle, CFO; no action was taken.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Caitlin Crunk, CNO; no action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Craig Burrows, M.D., CMO due to the absence of the CMO. No action was taken.

6. CIO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Mark Lind, CIO. No action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

David Baumwohl reported that QUALITY ASSURANCE QUARTERLY SUMMARIES were not discussed; no action was taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

David Baumwohl reported that HEALTH CARE FACILITY TRADE SECRETS were not discussed; no action was taken.

CREDENTIALING

Initial Appointment to Provisional Staff

Lauren Spady, MD - Pediatrics
Sara Forouhar, MD – Pediatrics
Thomas Luscomb, MD - Anesthesiology

Initial Appointment to Telemedicine

Benjamin Hidy, MD – Psychiatry

Re-Appointment to Courtesy Staff

Kim Escudero, MD – Pediatrics

Re-Appointment to Affiliate Staff

Jacob Eide, PSYD – Psychology

Specialty Care Proxy -Re-Appointment to Telemedicine Staff

Jeffrey Cohen, MD – Neurology

Procedural Sedation Privileges

Frohar Bahiraei, MD

David Baumwohl reported the foregoing physician CREDENTIALING was discussed; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. Tom Parker, CEO.

David Baumwohl reported a discussion took place with Tom Parker, CEO; no action was taken.

Staff and legal counsel left the meeting at 9:35 a.m. Tom Parker, CEO, remained in the meeting.

David Anderson reported a discussion took place with Tom Parker, CEO, regarding the CEO evaluation; the annual CEO evaluation was completed. No action was taken.

The closed session ended at 10:40 a.m.

VI. PUBLIC COMMENTS

There were no additional Public Comments.

VII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
December 16, 2021 Regular Board Meeting
2. Chief Financial Officer Report

3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report
6. Human Resources Report

Yuri Parisky, M.D. moved, seconded by Alec Clowes, to approve all items on the consent agenda as presented in the packet. Acting Chair Anderson asked for comments; there were some questions from the Board. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes. Yes, 4; No, 0. One absence, Laurey Carlson.

VIII. COMMITTEE REPORTS

1. *Finance Committee: No December Meeting.*

David Anderson, Joanne Hunt

There was no Finance Committee meeting in December. No report.

2. *Physician Compensation, Relations and Retention Committee: Met January 13, 2022. Meeting minutes will be included in the March Board packet.*

Laurey Carlson, Joanne Hunt

There was a Physician Compensation, Relations and Retention Committee meeting on January 13; meeting minutes will be included in the March 17, 2022 Board packet.

3. *Employee Relations Committee: No Meeting*

Yuri Parisky, M.D., Joanne Hunt

There was no Employee Relations Committee meeting; no report.

4. *Quality Assurance Committee: Met December 15, 2021. Meeting minutes included in packet.*

Alec Clowes, Joanne Hunt

There was a meeting on December 15, 2021. Minutes were included in the packet.

5. *CEO Annual Review Committee: No Meeting*

Laurey Carlson, David Anderson

Items pertaining to this were discussed during the PERSONNEL MATTERS in Closed Session.

6. *IT Steering Committee: No Meeting.*

Alec Clowes, Yuri Parisky, M.D.

There was no IT Steering Committee meeting; no report.

7. *Facilities Committee: No Meeting*

Yuri Parisky, M.D., Laurey Carlson

There was no Facilities Committee meeting; no report.

8. *Board Member Recruitment Committee: No Meeting*
Laurey Carlson, David Anderson

There was no Board Member Recruitment Committee meeting; no report.

9. *Ad Hoc, Special, or Other (as needed) Committees: No meeting.*

There were no Ad Hoc, Special, or other meetings; no reports.

IX. CHIEF EXECUTIVE OFFICER'S REPORT

Tom Parker, CEO, asked for questions regarding his report. There was a question from Alec Clowes regarding patients in the Emergency Department, a brief discussion followed.

X. FINANCE REPORT

1. December 2021 Financial Narrative.
2. Capital Expenditure Review.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements included in the packet via PowerPoint presentation. Ms. Van Winkle reported the December Net Gain was \$801,000, which resulted in a favorable budget variance of \$156,000. The year-to-date Net gain was \$1,786,000 which resulted in an unfavorable year-to-date budget variance of \$(195,000). Days of cash-on-hand were at 533 at the end of December.

XI. BOARD EDUCATION

Jean Rea, Staff Education Coordinator, presented the Staff Development Program. There were some questions from the Board. No action was taken.

XII. OLD BUSINESS

Approval of amending the Employment Agreement for Thomas Parker, Chief Executive Officer.

Joanne Hunt motioned, seconded by Yuri Parisky, M.D., to amend Tom Parker's employment agreement to add the merit increase of 4.5% retroactive to December 1, 2021. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes. Yes, 4; No, 0. One absence, Laurey Carlson.

XIII. NEW BUSINESS

1. Summit Award Presentation: Jeff McMillan.

Tom Parker, CEO presented the Summit Award to Jeff McMillan. The Board thanked Jeff for his excellent work.

2. Review and Approval of professional services agreement between Southern Mono Healthcare District and Mary Bissell, M.D., for the provision of Pediatric Professional Services.
3. Review and Approval of professional services agreement between Southern Mono Healthcare District and Kristin Collins, M.D., for the provision of Pediatric Professional Services.
4. Review and Approval of professional services agreement between Southern Mono Healthcare District and William Chad Cragun, M.D., for the provision of Dermatology Professional Services.
5. Review and Approval of professional services agreement between Southern Mono Healthcare District and Sara Forouhar, M.D., for the provision of Pediatric Professional Services.
6. Review and Approval of professional services agreement between Southern Mono Healthcare District and Paul Polishuk, M.D., for the provision of Urology Professional Services.
7. Review and Approval of professional services agreement between Southern Mono Healthcare District and Sarah Ruberman, M.D., for the provision of Pediatric Professional Services.
8. Review and Approval of professional services agreement between Southern Mono Healthcare District and Charles Saldanha, M.D., for the provision of Behavioral Health Professional Services.
9. Review and Approval of professional services agreement between Southern Mono Healthcare District and Louisa Salisbury, M.D., for the provision of Pediatric Professional Services.
10. Review and Approval of professional services agreement between Southern Mono Healthcare District and Lauren Spady, M.D., for the provision of Pediatric Professional Services.
11. Review and Approval of professional services agreement between Southern Mono Healthcare District and Dustin Stephens, M.D., for the provision of Behavioral Health Professional Services.
12. Review and Approval of professional services agreement between Southern Mono Healthcare District and Christopher Ward, M.D., for the provision of Family Medicine Professional Services.

Joanne Hunt moved, seconded by Alec Clowes, to approve Items 2-12 as a block. Acting Chair Anderson asked for discussion, there was some. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes. Yes, 4; No, 0. One absence, Laurey Carlson.

13. Declaration of Surplus District Property, Equipment and Supplies.

David Anderson moved, seconded by Alec Clowes, that the Board found the surplus property as listed to have nominal or no value and is to be disposed of in a reasonable and appropriate manner as determined by staff. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes. Yes, 4; No, 0. One absence, Laurey Carlson.

14. Mammoth Hospital Strategic Planning Session Agenda Review by Jeffrey Moser, Sg2 Health Care Intelligence.

Tom Parker discussed the draft agenda for the February 17, 2022 Strategic Planning Conference. Tom asked that the Board members self-select into the breakout sessions. Board members will email Tom with their choices of breakout groups.

XIV. CREDENTIALING

Initial Appointment to Provisional Staff

Lauren Spady, MD - Pediatrics
Sara Forouhar, MD – Pediatrics
Thomas Luscomb, MD - Anesthesiology

Initial Appointment to Telemedicine

Benjamin Hidy, MD – Psychiatry

Re-Appointment to Courtesy Staff

Kim Escudero, MD – Pediatrics

Re-Appointment to Affiliate Staff

Jacob Eide, PSYD – Psychology

Specialty Care Proxy -Re-Appointment to Telemedicine Staff

Jeffrey Cohen, MD – Neurology

Procedural Sedation Privileges

Frohar Bahiraei, MD

Alec Clowes moved, seconded by Joanne Hunt, to approve the appointments as listed above. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes. Yes, 4; No, 0. One absence, Laurey Carlson.

XV. PUBLIC COMMENTS

There were no additional public comments.

XVI. FUTURE BUSINESS

The Strategic Planning Conference will take place on Thursday, February 17, 2022 at 8:00 a.m. at the Village at Mammoth or via Microsoft Teams.

The next Regular meeting will take place on Thursday, March 17, 2022 at 8:00 a.m. via Microsoft Teams.

ADJOURN

There being no further business, the meeting was adjourned at 12:07 p.m.