



2021 Press Ganey Guardian of Excellence Award Winner

**SOUTHERN MONO HEALTHCARE DISTRICT
DECEMBER 2021 MONTHLY BOARD MEETING MINUTES**

Date: December 16, 2021

Place: Mammoth Hospital Administration Conference Rooms A & B and Teams
85 Sierra Park Road
Mammoth Lakes, CA 93546

Attendance of Board Members: David Anderson, Chair (absent); Laurey Carlson, Vice Chair; Joanne Hunt, Treasurer; Alec Clowes, Member at Large, Yuri Parisky, M.D., Secretary.

Attendance of Staff Members: Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Caitlin Crunk, Chief Nursing Officer; Craig Burrows, M.D., Chief Medical Officer; Mark Lind, Chief Information Officer; David Baumwohl, Legal Counsel; Caroline Britton, Recording Secretary.

I. CALL TO ORDER

The meeting was called to order at 8:01 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting opened with the Pledge of Allegiance to the Flag led by Laurey Carlson and the reading of the SMHD Mission, Vision & Values.

III. PUBLIC COMMENTS

There were no public comments.

IV. CHIEF OF STAFF REPORT

There was no Chief of Staff report for the Open Session.

Yuri Parisky, M.D. thanked Richard Koehler, M.D. for his excellent leadership as the Chief of Staff this past year noted that the MEC looks forward to the incoming Chief of Staff Kyle Howell, M.D., and Vice Chief, Kristin Collins, D.O.

V. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:04 a.m.

VI. REPORT ON CLOSED SESSION

The Board reconvened to open session at 9:30 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2020-80003498-CU-WM-GDS.

David Baumwohl reported discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above item, no action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

David Baumwohl reported discussion of REAL PROPERTY NEGOTIATORS for the above item, no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Richard Koehler, M.D., Chief of Staff, due to the absence of the Chief of Staff. No action was taken.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Melanie Van Winkle, CFO; no action was taken.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Caitlin Crunk, CNO; no action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Craig Burrows, M.D., CMO. No action was taken.

6. CIO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Mark Lind, CIO due to the absence of the CIO. No action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

1. Review of the quarterly Beta Report.
2. Review of the quarterly Quality Report.

David Baumwohl reported that the foregoing reports were reviewed; no action taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

David Baumwohl reported that HEALTH CARE FACILITY TRADE SECRETS were not discussed; no action was taken.

CREDENTIALING

Re-Appointment to Active Staff

Frohar Bahiraei, MD – General Surgery

Re-Appointment to Courtesy Staff

Thomas Mitts, MD – Plastic Surgery

Direct Radiology Re-Appointment to Telemedicine Staff

Syed Akbar – Radiology

Dhawal Goradia – Radiology

David Baumwohl reported the foregoing physician CREDENTIALING was discussed; no action was taken. This item will be acted upon in the open session.

PERSONNEL MATTERS (Government Code §54957)

1. Tom Parker, CEO.

David Baumwohl and Laurey Carlson reported a discussion took place with Tom Parker, CEO; no action was taken.

Staff and David Baumwohl left the meeting at 9:00 a.m. Tom Parker, CEO, remained in the meeting and the board.

Laurey Carlson reported a discussion took place with Tom Parker, CEO; no action was taken.

The closed session ended at 9:18 a.m.

VII. PUBLIC COMMENTS

There were no additional Public Comments.

VIII. CONSENT AGENDA (Pages 6-35)

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
November 18, 2021 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report

Joanne Hunt moved, seconded by Yuri Parisky, M.D., to approve all items on the consent agenda as presented in the packet. Vice Chair Carlson asked for comments; there were some questions from the Board. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes. Yes, 4; No, 0.

IX. COMMITTEE REPORTS (Pages 36-45)

1. *Finance Committee*: Met November 15, 2021. Meeting minutes included in packet. The December 13, 2021, meeting minutes will be included in the January 20, 2022 packet.

David Anderson, Joanne Hunt

There was a Finance Committee meeting this month. No report.

2. *Physician Compensation, Relations and Retention Committee*: No Meeting
Laurey Carlson, Joanne Hunt

There was no Physician Compensation meeting; no report.

3. *Employee Relations Committee*: No Meeting
Yuri Parisky, M.D., Joanne Hunt

There was no Employee Relations Committee meeting; no report.

4. *Quality Assurance Committee*: Met December 15, 2021. Meeting minutes will be included in the January 20, 2022 packet.

Alec Clowes, Joanne Hunt

There was a meeting on December 15, 2021. Alec Clowes thanked Lenna Monte for her excellent presentation of materials at the last meeting included some requested expanded reporting. The meeting minutes will be included in the January 20, 2022 packet.

5. *CEO Annual Review Committee*: No Meeting
Laurey Carlson, David Anderson

Items pertaining to this were discussed during the PERSONNEL MATTERS in Closed Session.

6. *IT Steering Committee*: Met December 8, 2021. Meeting minutes included in packet.
Alec Clowes, Yuri Parisky, M.D.

There was a meeting on December 8, 2021. No discussion.

7. *Facilities Committee*: No Meeting
Yuri Parisky, M.D., Laurey Carlson

There was no Facilities Committee meeting; no report

8. *Board Member Recruitment Committee: No Meeting*
Laurey Carlson, David Anderson

There was no Board Member Recruitment Committee meeting; no report.

9. *Ad Hoc, Special, or Other (as needed) Committees: Met October 29, 2021 (Board Self-Assessment).* Meeting minutes included in packet. No discussion.

X. CHIEF EXECUTIVE OFFICER'S REPORT (Pages 46-58)

Tom Parker, CEO, referenced his presentation that was included in the board packet and asked for questions. There were no questions.

XI. FINANCE REPORT (Pages 59-79)

1. November 2021 Finance Report (Materials Included in Packet)

Alec Clowes inquired about the drug overage costs. Melanie Van Winkle, CFO noted that the costs of Infusion medicine have been quite high. Melanie Van Winkle, CFO mentioned these are not chemotherapy meds, they are meds for immunocompromised. Tom Parker, CEO and Melanie Van Winkle, CFO are meeting with the pharmaceutical teams and analyzing the cost vs reimbursement.

XII. BOARD EDUCATION

There is no board education.

XIII. OLD BUSINESS

There is no old business to discuss.

XIV. NEW BUSINESS (Pages 80-107)

1. Presentation Regarding General Obligation Bonds Election and Issuance Process by Robyn L. Helmlinger, Orrick, Herrington & Sutcliffe (Bond Counsel)

Robyn L. Helmlinger, Orrick, Herrington & Sutcliffe (Bond Counsel) made a presentation regarding General Obligation Bonds. There was some discussion, no action taken.

2. Review and Approve the 2022 Monthly Board of Directors Regular Meeting Schedule.

Joanne Hunt moved, seconded by Alec Clowes, to approve the 2022 Monthly board of Directors Regular meeting schedule with the change noted that the Strategic Planning Conference will be held the third week of February, 2022. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 4; No, 0.

There was a request from Yuri Parisky, M.D. to for the board to offer their input on the February Strategic Planning Agenda. The request was noted by Tom Parker, CEO and this topic will be added to the January 20, 2022 board meeting.

3. Approval of amending the Employment Agreement for Thomas Parker, Chief Executive Officer.

This agenda item was deferred to the January 20, 2022 meeting.

4. Review and Approval of the FY 2021 Rural Health Clinic Annual Evaluation.

There was some discussion regarding the fee structures at the Rural Health Clinic. Melanie Van Winkle, CFO explained the process of the cost per visit and noted that in 2022 a capped rate has been instated for Medi-Cal patients. There was no further discussion, no action taken.

Yuri Parisky, M.D. moved, seconded by Joanne Hunt, to approve the FY 2021 Rural Health Clinic Annual Evaluation. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 4; No, 0.

5. Review and Approval of professional services agreement between Southern Mono Healthcare District and Steven Swisher, M.D., for the provision of Medication Assisted Therapy Program Services.

Motion to approve the Agreement for Medication Assisted Therapy Program Services between SMHD and Steve Swisher, MD. This motion includes these findings in accordance with Health & Safety Code section 32111. Dr. Swisher was not financially interested for purposes of Government Code section 1090 even though the contract is made by the District Board of which Dr. Swisher was a member. Dr. Swisher, no longer being a board member at the time this Board is considering the agreement, has no official participation in the making of the contract. Dr. Swisher's relationship to the contract is hereby disclosed to the Board and shall be noted in the official records of the District. The contract is fair to the District and in its best interest. The Board hereby authorizes the contract in good faith.

Joanne Hunt moved, seconded by Alec Clowes, to approve the Agreement for Medication Assisted Therapy Program Services between SMHD and Steve Swisher, MD. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 4; No, 0.

6. Quarterly Review of New and Revised Policies.

Yuri Parisky, M.D. moved, seconded by Alec Clowes to approve New and Revised Policies. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Yes; Alec Clowes, Yes. Yes, 4; No, 0.

7. Quarterly Review of New and Revised Contracts.

Yuri Parisky, M.D. requested that a column be added for projected annual costs. Tom Parker, CEO will follow-up on this item. Melanie Van Winkle, CFO did note this is included in the annual budget that the board approves.

Alec Clowes moved, seconded by Joanne Hunt to approve New and Revised Contracts. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Yes; Alec Clowes, Yes. Yes, 4; No, 0.

8. Declaration of Surplus District Property, Equipment and Supplies.

Joanne Hunt moved, seconded by Alec Clowes that the Board found the surplus property as listed to have nominal or no value and is to be disposed of in a reasonable and appropriate manner as determined by staff. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Yes; Alec Clowes, Yes. Yes, 4; No, 0.

XV. CREDENTIALING

Re-Appointment to Active Staff

Frohar Bahiraei, MD – General Surgery

Re-Appointment to Courtesy Staff

Thomas Mitts, MD – Plastic Surgery

Direct Radiology Re-Appointment to Telemedicine Staff

Syed Akbar – Radiology

Dhawal Goradia – Radiology

Yuri Parisky, M.D. moved, seconded by Alec Clowes, to approve the appointments as listed above. A roll call vote was taken, the motion passed unanimously. Laurey Carlson, Yes; Yuri Parisky, M.D., Joanne Hunt, Yes; Yes; Alec Clowes, Yes. Yes, 4; No, 0.

XVI. PUBLIC COMMENTS

There were no additional public comments.

XVII. FUTURE BUSINESS

The next Regular meeting and the Annual Meeting will take place on Thursday, January 20, 2022 at 8:00 a.m. on via teleconference and Teams.

ADJOURN

There being no further business, the meeting was adjourned at 10:38 a.m.