



2021 Press Ganey Guardian of Excellence Award Winner

**SOUTHERN MONO HEALTHCARE DISTRICT
NOVEMBER 2021 MONTHLY BOARD MEETING MINUTES**

Date: November 18, 2021

Place: Mammoth Hospital Administration Conference Rooms A & B and Teams
85 Sierra Park Road
Mammoth Lakes, CA 93546

Attendance of Board Members: David Anderson, Chair; Laurey Carlson, Vice Chair; Joanne Hunt, Treasurer; Alec Clowes, Member at Large, Yuri Parisky, M.D., Secretary.

Attendance of Staff Members: Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Caitlin Crunk, Chief Nursing Officer; Craig Burrows, M.D., Chief Medical Officer; Mark Lind, Chief Information Officer; David Baumwohl, Legal Counsel; Caroline Britton, Recording Secretary.

I. CALL TO ORDER

The meeting was called to order at 8:03 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting opened with the Pledge of Allegiance to the Flag led by David Anderson and the reading of the SMHD Mission, Vision & Values.

III. PUBLIC COMMENTS

There were no public comments.

IV. CHIEF OF STAFF REPORT

The was no Chief of Staff report for the Open Session.

V. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:07 a.m.

Yuri Parisky, M.D. was not present at the time of adjournment to closed session.

VI. REPORT ON CLOSED SESSION

The Board reconvened to open session at 10:30 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2020-80003498-CU-WM-GDS.

David Baumwohl reported discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above item, no action was taken.

2. Claim of Judy Couja.

David Baumwohl reported discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above item, there was discussion and Joanne Hunt motioned to reject the claim. There was a roll call vote. The vote resulted in:

Joanne Hunt moved, seconded by Laurey Carlson, to reject the claim of Judy Couja. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes. Yes, 5; No, 0.

There will be a notice to the claimants from legal counsel.

3. Claim of Jenna Lavender, individually; Craig Balogh, individually; and Jenna Lavender, as Successor in Interest to Burkehart Balogh.

David Baumwohl reported discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above item, there was discussion and Alec Clowes motioned to reject the claim. There was a roll call vote. Yuri Parisky, M.D. recused himself from the vote. The vote resulted in:

Alec Clowes moved, seconded by Laurey Carlson, to reject the Claim of Jenna Lavender, individually; Craig Balogh, individually; and Jenna Lavender, as Successor in Interest to Burkehart Balogh. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Alec Clowes, Yes. Yes, 4; No, 0.

There will be a notice to the claimants from legal counsel.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

1. South Gateway Parcel; Co-ownership with Mammoth Lakes Foundation: 121 College Parkway, Mammoth Lakes; Mono County Assessor's Parcel No. 35-110-015. Representatives and negotiators are Tom Parker for SMHD and Gary Myers for Mammoth Lakes Foundation.

David Baumwohl reported discussion of REAL PROPERTY NEGOTIATORS for the above item. There was a presentation given by Tom Parker, CEO, no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Richard Koehler, M.D., Chief of Staff. No action was taken.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Melanie Van Winkle, CFO; no action was taken.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Caitlin Crunk, CNO; no action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Craig Burrows, M.D., CMO. No action was taken.

6. CIO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Mark Lind, CIO due to the absence of the CIO. No action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

David Baumwohl reported that there were no QUALITY ASSURANCE QUARTERLY SUMMARIES to review; no action was taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Mammoth Hospital/Mammoth Hospital Clinics

David Baumwohl reported that HEALTH CARE FACILITY TRADE SECRETS were not discussed; no action was taken.

2. Strategic Planning for new and additional District and hospital facilities.

David Baumwohl reported that Tom Parker, CEO made a presentation, followed by supplemental information provided by Melanie Van Winkle, CFO. No action was taken.

CREDENTIALING

Re-Appointment to Courtesy Staff

Mary Bassler, MD – Family Medicine

Re-Appointment to Active Staff

Richard Koehler, MD – General Surgery

Initial Appointment to Provisional Staff

James Ohliger, MD – Orthopedics/Fellows

Austin Williams, DDS - Dentistry

Direct Radiology Re-Appointment to Telemedicine Staff

Anjali Roy, MD - Radiology

Procedural Sedation Privileges

Richard Koehler, MD

David Baumwohl reported the foregoing physician CREDENTIALING was discussed; no action was taken. This item will be acted upon in the open session.

PERSONNEL MATTERS (Government Code §54957)

1. Tom Parker, CEO.

David Baumwohl and David Anderson reported a discussion took place with Tom Parker, CEO; no action was taken.

Staff left the Board meeting at 9:10 a.m. Tom Parker, CEO, remained in the meeting.

Yuri Parisky, M.D. left the board meeting at 9:27a.m.

Tom Parker, CEO left the board meeting at 9:34 a.m.

The closed session ended at 10:19 a.m.

VII. PUBLIC COMMENTS

There were no additional Public Comments.

VIII. CONSENT AGENDA (Pages 6-33)

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
October 21, 2021 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report

Laurey Carlson moved, seconded by Alec Clowes, to approve all items on the consent agenda as presented in the packet. Chair Anderson asked for comments; there were some questions from the Board. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes. Yes, 5; No, 0.

IX. COMMITTEE REPORTS (Pages 34-39)

1. *Finance Committee*: Met October 18, 2021. Meeting minutes included in packet. The November 15, 2021, meeting minutes will be included in the December packet.
David Anderson, Joanne Hunt

There was a Finance Committee meeting this month; it was noted that the SMHD Board of Directors has directed Melanie Van Winkle, CFO to provide financial statements in the monthly board packet, but only present to the board quarterly.

Melanie Van Winkle, CFO noted the next presentation will be in January 2022 on the December 2021 financials.

2. *Physician Compensation, Relations and Retention Committee: No Meeting*
Laurey Carlson, Joanne Hunt

There was no Physician Compensation meeting; no report.

3. *Employee Relations Committee: No Meeting*
Yuri Parisky, M.D., Joanne Hunt

There was no Employee Relations Committee meeting; no report.

4. *Quality Assurance Committee: Next meeting December 15, 2021*
Alec Clowes, Joanne Hunt

There was no Quality Assurance Committee meeting; no report.

5. *CEO Annual Review Committee: Met November 1, 2021, and November 8, 2021.*
Meeting minutes included in packet.
Laurey Carlson, David Anderson

There were two CEO Annual Review Committee meetings this month held on November 1, 2021 and November 8, 2021. Items pertaining to this were discussed during the PERSONNEL MATTERS in Closed Session.

6. *IT Steering Committee: Next meeting December 8, 2021*
Alec Clowes, Yuri Parisky, M.D.

There was no IT Steering Committee meeting; no report.

7. *Facilities Committee: No Meeting*
Yuri Parisky, M.D., Laurey Carlson

There was no Facilities Committee meeting; no report.

8. *Board Member Recruitment Committee: No Meeting*
Laurey Carlson, David Anderson

There was no Board Member Recruitment Committee meeting; no report.

9. *Ad Hoc, Special, or Other (as needed) Committees*: Met October 29, 2021 (Board Self-Assessment). Meeting minutes will be included in the December packet.

No report.

X. CHIEF EXECUTIVE OFFICER'S REPORT (Pages 40-53)

Tom Parker, CEO, presented his report. Highlights included:

- Addition of requested reports from the Quality Assurance Committee to be presented at the December 2021 meeting.
- **North Wing Project Update**: Greenbough Design is working on before/after profiles in the current A building to the North Wing Project and will report on the square footage of the current A building vs the proposed North Wing. Tom thanked the board and staff members who attended the open house and noted the schematic design process is now at the 100% milestone. The next phase is the Design Development phase which starts in November and runs through March 2022.
- **Dental and Lab Remodels**: The design phase is complete. Regulatory review is wrapped up and we are working on our final review of bidding documents before going to public bid this month. Once we have selected a bid, contracting will begin and with board approval, we should start the project in the January/February timeframe. Total project time to be approximated at roughly 8-10 months

Yuri Parisky, M.D. noted that Tom Parker, CEO had an error on page 3 of his report calling out the replacement of our "Philips Fluoro" modality and noted it should be the Siemens Artis Zee and Ysio Max.

- **DNV Survey**: The DNV arrived on November 9th for their annual survey. Due to this being an accreditation year, the survey was done onsite rather than virtual. Preliminary survey results include many positive comments along with findings requiring improvement plans and one on-site review of improvement plan results. Specific findings and plans will be reported in the Quality Committee.
- **Pediatrics**: The Pediatricians and Administration are exploring a model where there are hospital-based and clinic-based pediatricians, thus allowing for more protected clinic time uninterrupted by call responsibilities, and call coverage provided those who are more experienced and prefer to do hospital-based care as opposed to clinic-based care.
- **Day Care**: A term sheet was received by the Lutheran Church. David Baumwohl is working on a draft agreement based on the term sheet and terms required by us as a public hospital district.
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There were no questions. No action taken.

XI. FINANCE REPORT (Pages 54-74)

1. October 2021 Finance Report (Materials Included in Packet)

No discussion. No action taken.

XII. BOARD EDUCATION

Presentation of the Revenue Cycle Program by Dawn Van Winkle, Revenue Cycle Manager.

Dawn Van Winkle, Revenue Cycle Manager, gave an overview of Revenue Cycle department. There was some discussion. Highlights included:

- Questions on the types of complaints, date of expected compliancy with the transparency regulations, and process for the resolution of claims.

There were no further questions, no action needed. The board thanked Dawn for her hard work on the presentation.

XIII. OLD BUSINESS

There is no old business to discuss.

XIV. NEW BUSINESS (Pages 75-145)

1. Review and Approval of Audited Fiscal Year ending June 30, 2021 Financial Statements and the Draft Management Report. Presentation by Scott Sisel, Eide Bailly, Certified Public Accountants.

Scott G. Sisel, Partner Eide Bailly LLP presented the Mammoth Hospital Audited Fiscal Year ending June 30, 2021 Financial Statements and the Draft Management Report.

Yuri Parisky, M.D. inquired about the annual fee that Eide Bailly, Certified Public Accountants receives from Mammoth Hospital and Melanie Van Winkle, CFO noted that the fee is highly competitive to what other similar hospitals of our size pay and that she and her team have done proper due diligence on the fee.

Melanie Van Winkle, CFO thanked Slavka Crouthamel, Controller and her team for their hard work on the project. The board thanked the Finance Department.

Laurey Carlson moved, seconded by Alec Clowes, to approve the audited financial statements ending June 30, 2021. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Yes; Alec Clowes, Yes. Yes, 5; No, 0.

2. SMHD Board Member Attendance at 2022 Annual Rural Health Conference, Albuquerque, N.M., May 10-13, 2022.

Tom Parker, CEO encouraged the SMHD BOD to attend the 2022 Annual Rural Health Conference, in Albuquerque, N.M., May 10-13, 2022 and that the topics in the conference agenda are relevant to current issues pertaining to the hospital including sessions on recruitment and retention, cancer care, housing, pharmacy, and many more. Caroline Britton will follow-up individually with board members on their availability to attend.

3. Declaration of Surplus District Property, Equipment and Supplies.

David Anderson moved, seconded by Yuri Parisky, M.D, that the Board found the surplus property as listed to have nominal or no value and is to be disposed of in a reasonable and appropriate manner as determined by staff. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 5; No, 0.

XV. CREDENTIALING

Re-Appointment to Courtesy Staff

Mary Bassler, MD – Family Medicine

Re-Appointment to Active Staff

Richard Koehler, MD – General Surgery

Initial Appointment to Provisional Staff

James Ohliger, MD – Orthopedics/Fellows

Austin Williams, DDS - Dentistry

Direct Radiology Re-Appointment to Telemedicine Staff

Anjali Roy, MD - Radiology

Procedural Sedation Privileges

Richard Koehler, MD

Joanne Hunt moved, seconded by Laurey Carlson, to approve the appointments as listed above. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Yuri Parisky, M.D., Joanne Hunt, Yes; Alec Clowes, Yes. Yes, 5; No, 0.

XVI. PUBLIC COMMENTS

There were no additional public comments.

Southern Mono Healthcare District
Board of Directors Meeting Agenda
November 18, 2021

XVII. FUTURE BUSINESS

The next Regular meeting will take place on Thursday, December 16, 2021 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital.

ADJOURN

There being no further business, the meeting was adjourned at 12:01 p.m.