



2020 Press Ganey Guardian of Excellence Award Winner

**SOUTHERN MONO HEALTHCARE DISTRICT  
OCTOBER 2021 MONTHLY BOARD MEETING MINUTES**

**Date:** October 21, 2021

**Place:** Mammoth Hospital Administration Conference Rooms A & B and Teams  
85 Sierra Park Road  
Mammoth Lakes, CA 93546

**Attendance of Board Members:** David Anderson, Chair; Laurey Carlson, Vice Chair; Joanne Hunt, Treasurer; Alec Clowes, Member at Large, Yuri Parisky, M.D., Secretary.

**Attendance of Staff Members:** Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Caitlin Crunk, Chief Nursing Officer; Craig Burrows, M.D., Chief Medical Officer; Mark Lind, Chief Information Officer; David Baumwohl, Legal Counsel; Caroline Britton, Recording Secretary.

**I. CALL TO ORDER**

The meeting was called to order at 8:02 a.m.

**II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES**

The meeting opened with the Pledge of Allegiance to the Flag led by David Anderson and the reading of the SMHD Mission, Vision & Values.

**III. PUBLIC COMMENTS**

There were no public comments.

**IV. CHIEF OF STAFF REPORT**

The was no Chief of Staff report for the Open Session.

**V. ADJOURN TO CLOSED SESSION**

The Board adjourned to closed session at 8:05 a.m.

**VI. REPORT ON CLOSED SESSION**

The Board reconvened to open session at 9:45 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO) & Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2020-80003498-CU-WMGDS.

David Baumwohl reported discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above item, no action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

1. South Gateway Parcel; Co-ownership with Mammoth Lakes Foundation: 121 College Parkway, Mammoth Lakes; Mono County Assessor’s Parcel No. 35-110-015. Representatives and negotiators are Tom Parker for SMHD and Gary Myers for Mammoth Lakes Foundation.

David Baumwohl reported discussion of REAL PROPERTY NEGOTIATORS for the above item, no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Richard Koehler, M.D., Chief of Staff, due to the absence of the Chief of Staff, and no written report. No action was taken.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Melanie Van Winkle, CFO; no action was taken.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Caitlin Crunk, CNO; no action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Craig Burrows, M.D., CMO. No action was taken.

6. CIO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Mark Lind, CIO. No action was taken.

7. Review and Approval of the Medication Error Reduction Program (MERP).

David Baumwohl reported that Andrew Khodaverdian, Pharmacy Manager joined the meeting at 8:24am to make a presentation on the Medication Error Reduction Program (MERP). Caitlin Crunk, CNO also joined the discussion. Mr. Khodaverdian left the session at 8:55 a.m. No action was taken.

8. Mammoth Hospital ED/Inpatient Transfers Report – Q1 FY 2022.

David Baumwohl reported that Caitlin Crunk, CNO made a presentation on the Mammoth Hospital ED/Inpatient Transfers Report – Q1 FY 2022. No action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

David Baumwohl reported that there were no QUALITY ASSURANCE QUARTERLY SUMMARIES to review; no action was taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Mammoth Hospital/Mammoth Hospital Clinics

David Baumwohl reported that HEALTH CARE FACILITY TRADE SECRETS were not discussed; no action was taken.

## CREDENTIALING

### Re-Appointment to Active Staff

David Bridgeman, MD – Hospitalist  
Sarah Ruberman, MD - Pediatrics

### Re-Appointment to Affiliate Staff

Joey Chiu, DDS – Dentist

### Re-appointment to Telemedicine Staff

Dost Sarpel, MD – Infectious Disease  
Visant Sanathara, MD – Psychiatry  
Tara Toohey, MD – Psychiatry  
Kolby Walker, MD – Psychiatry

### Direct Radiology Initial Appointment to Telemedicine Staff

James Huang, DO

### Direct Radiology Re-Appointment to Telemedicine Staff

Russell Kosik, MD  
Joseph Trudeau, MD

### Specialty Care Re-Appointment to Telemedicine Staff

Mark Ross, MD

David Baumwohl reported the foregoing physician CREDENTIALING was discussed; no action was taken. This item will be acted upon in the open session.

## PERSONNEL MATTERS (Government Code §54957)

1. Tom Parker, CEO.

David Baumwohl and David Anderson reported a discussion took place with Tom Parker, CEO; no action was taken.

Staff left the Board meeting at 9:23 a.m. Tom Parker, CEO, remained in the meeting.

The closed session ended at 9:34 a.m.

## **VII. PUBLIC COMMENTS**

There were no additional Public Comments.

## **VIII. CONSENT AGENDA (Pages 6 - 34)**

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:  
September 16, 2021 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report

Laurey Carlson moved, seconded by Alec Clowes, to approve all items on the consent agenda as presented in the packet. Chair Anderson asked for comments; there were some questions from the Board. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes. Yes, 5; No, 0.

## **IX. COMMITTEE REPORTS (Pages 35 – 42)**

1. *Finance Committee*: Met September 13, 2021. Meeting minutes included in packet. The October 18, 2021, meeting minutes will be included in the November packet.  
David Anderson, Joanne Hunt

There was a Finance Committee meeting this month; details were covered in the finance presentation.

2. *Physician Compensation, Relations and Retention Committee*: No Meeting  
Laurey Carlson, Joanne Hunt

There was no Physician Compensation meeting; no report.

3. *Employee Relations Committee*: Met October 18, 2021. The October 18, 2021, meeting minutes will be included in the November packet.  
Yuri Parisky, M.D., Joanne Hunt

There was an Employee Relations Committee meeting this month held on October 18, 2021. Minutes will be included in the November board packet. Joanne Hunt made some comments including MA Program and medical staff/staff vaccination status. No action taken.

4. *Quality Assurance Committee*: Next meeting December 15, 2021  
Alec Clowes, Joanne Hunt

There was no Quality Assurance Committee meeting; no report.

5. *CEO Annual Review Committee*: Next meeting November 1, 2021  
Laurey Carlson, David Anderson

There was no CEO Annual Review Committee meeting; no report.

6. *IT Steering Committee*: Met October 13, 2021. Meeting minutes included in the packet.  
Alec Clowes, Yuri Parisky, M.D.

There was an IT Steering Committee meeting this month held on October 13, 2021. Minutes were included in the Board packet. Alec Clowes noted his excitement of the new text messaging system for patients to send reminders of upcoming appointments.

7. *Facilities Committee*: No Meeting  
Yuri Parisky, M.D., Laurey Carlson

There was no Facilities Committee meeting; no report.

8. *Board Member Recruitment Committee*: No Meeting  
Laurey Carlson, David Anderson

There was no Board Member Recruitment Committee meeting; no report.

9. *Ad Hoc, Special, or Other (as needed) Committees*: No Meetings

There were no ad hoc, special or other committee meetings this month; no reports.

## **X. CHIEF EXECUTIVE OFFICER'S REPORT (Pages 43 – 54)**

Tom Parker, CEO, presented his report. There were no questions. No action taken.

**XI. FINANCE REPORT (Pages 55- 76)**

1. September 2021 Finance Report

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements included in the packet via PowerPoint presentation. Ms. Van Winkle reported the September Net Loss was \$835,000, which resulted in an unfavorable budget variance of \$(1,025,000). The year-to-date Net Gain was \$670,000 which resulted in an unfavorable year-to-date budget variance of \$(672,000). Days of cash-on-hand were at 532 at the end of September.

Melanie Van Winkle, CFO presented the county comparison report. There was some discussion. No action taken.

2. Capital Expenditure Review

Melanie presented the Capital Expenditure review. There were no questions.

**XII. BOARD EDUCATION**

Presentation of the Rehabilitation/Physical Therapy Program by Lorraine Koenig, Rehabilitation Manager.

Lorraine Koenig, gave an overview of Rehabilitation/Physical Therapy. There were no questions. No action needed.

**XIII. OLD BUSINESS**

There was no old business to discuss.

**XIV. NEW BUSINESS (Pages 77 – 103)**

1. Discussion regarding the scheduling of the Annual Board Self-Assessment for October 29, 2021.

No discussion.

2. Review and Approval of Family Medicine Design Contract.

Mark Lind, CIO presented the Family Medicine Design Contract.

Alec Clowes moved, seconded by Laurey Carlson to approve the Family Medicine Design Contract. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Yes; Alec Clowes, Yes. Yes, 5; No, 0.

3. Summit Award Presentation: Melia Anderson.

Caroline Britton, Community Relations Coordinator and Tom Parker, CEO presented the Summit Award to Melia Anderson, HR. Tom Parker, CEO read the nomination from Ethan James, Compensation Analyst. The board thanked Melia Anderson for her excellent work!

4. Declaration of Surplus District Property, Equipment and Supplies.

David Anderson moved, seconded by Yuri Parisky, M.D, that the Board found the surplus property as listed to have nominal or no value and is to be disposed of in a reasonable and appropriate manner as determined by staff. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 5; No, 0.

**XV. CREDENTIALING**

Re-Appointment to Active Staff

David Bridgeman, MD – Hospitalist  
Sarah Ruberman, MD - Pediatrics

Re-Appointment to Affiliate Staff

Joey Chiu, DDS – Dentist

Re-appointment to Telemedicine Staff

Dost Sarpel, MD – Infectious Disease  
Visant Sanathara, MD – Psychiatry  
Tara Toohey, MD – Psychiatry  
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Direct Radiology Initial Appointment to Telemedicine Staff

James Huang, DO

Direct Radiology Re-Appointment to Telemedicine Staff

Russell Kosik, MD  
Joseph Trudeau, MD

Specialty Care Re-Appointment to Telemedicine Staff

Mark Ross, MD

Joanne Hunt moved, seconded by Laurey Carlson, to approve the appointments as listed above. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Yuri Parisky, M.D., Joanne Hunt, Yes; Alec Clowes, Yes. Yes, 5; No, 0.



**XVI. PUBLIC COMMENTS**

There were no additional public comments.

**XVII. FUTURE BUSINESS**

The next Regular meeting will take place on Thursday, November 18, 2021 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital.

**ADJOURN**

There being no further business, the meeting was adjourned at 10:42 a.m.