



2020 Press Ganey Guardian of Excellence Award Winner
SOUTHERN MONO HEALTHCARE DISTRICT
AUGUST 2021 MONTHLY BOARD MEETING MINUTES

Date: August 19, 2021

Place: Mammoth Hospital Administration Conference Rooms A & B and Teams
85 Sierra Park Road
Mammoth Lakes, CA 93546

Attendance of Board Members: David Anderson, Chair; Laurey Carlson, Vice Chair; Joanne Hunt, Treasurer; Alec Clowes, Member at Large, Yuri Parisky, M.D., Secretary.

Attendance of Staff Members: Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Caitlin Crunk, Chief Nursing Officer; Craig Burrows, M.D., Chief Medical Officer; Mark Lind, Chief Information Officer; David Baumwohl, Legal Counsel; Caroline Britton, Recording Secretary.

I. CALL TO ORDER

The meeting was called to order at 8:04 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting opened with the Pledge of Allegiance to the Flag led by David Anderson and the reading of the SMHD Mission, Vision & Values was given by Alec Clowes.

III. PUBLIC COMMENTS

There were no Public Comments.

IV. CHIEF OF STAFF REPORT

There was no Chief of Staff report.

V. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:06 a.m.

VI. REPORT ON CLOSED SESSION

The Board reconvened to open session at 9:05 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case Nos. 34-2015-80002247-CU-WM-GDS & 34-2020-80003498-CU-WM-GDS; 3rd District Court of Appeal Case Nos. C085138 & C086087.

David Baumwohl reported that Case #1 is now over and gave an update on Case #2 that there will be a hearing of this case on November 19, 2021 in Sacramento, CA. No action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

David Baumwohl reported there were no matters to discuss: no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Richard Koehler, M.D., Chief of Staff. No action was taken.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Melanie Van Winkle, CFO; no action was taken.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Caitlin Crunk, CNO; no action was taken.

5. CMO Report.

1. Echocardiograms Update (Documents: SBAR, Communications, Workflow)

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Craig Burrows, M.D., CMO. No action was taken.

6. CIO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Mark Lind, CIO. No action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

David Baumwohl reported that there were no QUALITY ASSURANCE QUARTERLY SUMMARIES to review; no action was taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Mammoth Hospital/Mammoth Hospital Clinics

David Baumwohl reported that no HEALTH CARE FACILITY TRADE SECRETS were discussed, no action was taken.

CREDENTIALING

Initial Appointment to Provisional/Courtesy Staff

Rodrigo Rodriguez, Jr, MD – Neurology

Re-Appointment to Active Staff

Timothy Cragun, DO – Dermatology

Kyle Howell, MD – Emergency Medicine

William Timbers, MD – Emergency Medicine

Christopher Ward, MD – Family Medicine

Procedural Sedation Privileges

Sarah Sindell, MD – Moderate Sedation

David Baumwohl reported the foregoing physician CREDENTIALING was discussed; no action was taken.

Dave Anderson excused himself at 8:20 am for personal matters. He will return. Laurey Carlson took over the duties of chair until Mr. Anderson's return.

PERSONNEL MATTERS (Government Code §54957)

1. Review of the Annual Workers Compensation Personnel Claims Report.

Tom Parker gave a report on Workers Compensation Claims in the 2020 period. No action was taken..

2. Tom Parker, CEO.

Staff and legal counsel left the Board meeting at 8:30 a.m. Tom Parker, CEO, remained in the meeting. David Anderson reported a discussion took place with Tom Parker, CEO; no action was taken.

Closed Session Adjourned at 9:07 a.m.

Staff and legal counsel returned to the Board meeting at 9:20 a.m.

VII. PUBLIC COMMENTS

There were no additional Public Comments. Dave Anderson was not present, but the meeting continued as there was a quorum.

VIII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
July 15, 2021 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report

Alec Clowes moved, seconded by Laurey Carlson, to approve all items on the consent agenda as presented in the packet. Chair Anderson asked for comments; there were some questions from the Board. A roll call vote was taken, the motion passed unanimously. David Anderson, Not Present; Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Yes; Alec Clowes, Yes. Yes, 4; No, 0.

IX. COMMITTEE REPORTS

1. Finance Committee (met August 16, 2021)

David Anderson, Joanne Hunt

There was a Finance Committee meeting this month; details were covered in the finance presentation. Minutes will be included in the September Board packet.

2. Physician Compensation, Relations and Retention Committee

Laurey Carlson, Joanne Hunt

There was no Physician Compensation meeting; no report.

3. Employee Relations Committee

Yuri Parisky, M.D., Joanne Hunt

There was no Employee Relations Committee meeting; no report.

4. Quality Assurance Committee

Alec Clowes, Joanne Hunt

There was no Quality Assurance Committee meeting held this month, no report.

5. CEO Annual Review Committee

Laurey Carlson, David Anderson

There was no CEO Annual Review Committee meeting; no report.

6. IT Steering Committee

Alec Clowes, Yuri Parisky, M.D.

There was no IT Steering Committee meeting held this month, no report.

7. Facilities Committee (met Special Meeting August 16, 2021)

Yuri Parisky, M.D., Laurey Carlson

There was a Special Facilities Committee meeting this month. Minutes will be included in the September Board packet.

8. Board Member Recruitment Committee

Laurey Carlson, David Anderson

There was no Board Member Recruitment Committee meeting; no report.

9. Ad Hoc, Special, or Other (as needed) Committees

There were no ad hoc, special or other committee meetings this month; no reports.

X. CHIEF EXECUTIVE OFFICER'S REPORT

Tom Parker, CEO, reviewed the following highlights from his report:

1. Tom Parker noted that in a future meeting we will address Community Health Assessment needs.
2. Tom Parker addressed the current CDPH requirements in respect to Employees and Visitors and COVID. Tom noted that a revised policy on both will be released on Friday, August 20.
3. Tom Parker reported on the North Wing Project and that we are very close to having a schematic design. This will be shared with our staff and community in a number of different facets including with an open house.
4. The 18th Annual Brian Venneman Memorial Cancer Outreach Golf Tournament will be on Friday, August 27. The event is full. Tom Parker recognized the staff and volunteers who are key in making this great event happen.
5. Tom Parker reviewed the Shout Outs with the group and mentioned that each person receives a note and gift card and is entered into the consideration for the quarterly Summit Award.

David Anderson to the meeting at 9:37 and resumed the duties of chair.

XI. FINANCE REPORT

1. July 2021 Finance Report.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the July Net Gain was \$791,000, which resulted in a favorable budget variance of \$235,000. Days of cash-on-hand were at 533 at the end of July.

Melanie Van Winkle, CFO noted that the FY2021 year-end financial performance represents the most favorable net gain in history (pre-audit).

Yuri Parisky, M.D. thanked the finance team staff for their daily work on the patient volume dashboard

XII. BOARD EDUCATION

Presentation of the Family Medicine Program by Connor Polcyn, Family Medicine Manager.

Connor Polcyn, Family Medicine Manager, gave an overview of Family Medicine. There were some questions from the Board. No action needed. Discussion included:

Alec Clowes asked about utilizing other technology (text, etc.) to allow patients to confirm/change their appointments which might help to reduce no-shows to appointments.

Alec Clowes wanted to address what services we are not providing as Family Medicine and how we can start to meet those demands going forward.

Yuri Parisky, M.D. brought up that many patients in the ED could be seen in Family Medicine. Connor Polcyn noted that Population Health team actively monitors ER discharges.

XIII. OLD BUSINESS

1. Approval of extending and amending the Employment Agreement for Thomas Parker, Chief Executive Officer.

This was tabled to the September Board Meeting.

2. Review of the FY 2021 Annual Reimbursement and Disclosure.

Melanie Van Winkle, CFO presented the report.

XIV. NEW BUSINESS

1. Resolution 21-03; Acceptance by SMHD of Town of Mammoth Lakes conveyance of McFlex parcels to annex to SMHD McFlex parcel.

Mark Lind presented the background of the McFlex parcel and the reasoning why Mammoth Hospital participated in the acquisition.

Yuri Parisky, M.D. moved, seconded by Joanne Hunt to approve the Acceptance by SMHD of Town of Mammoth Lakes conveyance of McFlex parcels to annex to SMHD McFlex parcel. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Yes; Alec Clowes, Yes. Yes, 5; No, 0.

2. Approval of the Clinic ADA Driveway Project

Mark Lind presented the Clinic ADA Driveway Project. Primary benefits include safer access for our ADA patients.

Alec Clowes moved, seconded by Laurey Carlson to approve the Clinic ADA Driveway Project. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Yes; Alec Clowes, Yes. Yes, 5; No, 0.

3. Approval of the Fluoroscopy Modality Replacement: Turn Key proposal by Siemens

Mark Lind presented the Fluoroscopy Modality Replacement. The current machine needs replacement. Noted this purchase is exempt from the public bidding process as it is medical equipment.

Alec Clowes moved, seconded by Laurey Carlson to approve the Fluoroscopy Modality Replacement project. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Yes; Alec Clowes, Yes. Yes, 5; No, 0.

4. Review and Approval of professional services agreement between Southern Mono Healthcare District and Austin Williams for the provision of Dental Professional Services.

Laurey Carlson moved, seconded by Alec Clowes to approve the professional services agreement between the Southern Mono Healthcare District and Austin Williams for the provision of Dental Professional Services. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Yes; Alec Clowes, Yes. Yes, 5; No, 0.

5. Review and Approval of professional services agreement between Southern Mono Healthcare District and Timothy Cragun, D.O., for the provision of Dermatology Professional Services.

Joanne Hunt moved, seconded by Alec Clowes to approve the professional services agreement between the Southern Mono Healthcare District and Timothy Cragun, D.O. for the provision of Dermatology Professional Services. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Yes; Alec Clowes, Yes. Yes, 5; No, 0.

6. Review and Approval of professional services agreement between Southern Mono Healthcare District and Marc Kayem, M.D., for the provision of Otolaryngology Professional Services.

Alec Clowes moved, seconded by Laurey Carlson to approve the professional services agreement between the Southern Mono Healthcare District and Marc Kayem, M.D., for the provision of Otolaryngology Professional Services. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Yes; Alec Clowes, Yes. Yes, 5; No, 0.

7. Declaration of Surplus District Property, Equipment and Supplies.

None On the agenda.

XV. CREDENTIALING

Initial Appointment to Provisional/Courtesy Staff

Rodrigo Rodriguez, Jr, MD – Neurology

Re-Appointment to Active Staff

Timothy Cragun, DO – Dermatology

Kyle Howell, MD – Emergency Medicine

William Timbers, MD – Emergency Medicine

Christopher Ward, MD – Family Medicine

Procedural Sedation Privileges

Sarah Sindell, MD – Moderate Sedation

Laurey Carlson moved, seconded by Alec Clowes, to approve the appointments as listed above. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Yuri Parisky, M.D., Joanne Hunt, Yes; Yes; Alec Clowes, Yes. Yes, 5; No, 0.

XVI. PUBLIC COMMENTS

There were no additional public comments.

XVII. FUTURE BUSINESS

Southern Mono Healthcare District
Board of Directors Meeting Minutes
July 15, 2021

The next Regular meeting will take place on Thursday, September 16, 2021, at 8:00 a.m. via teleconferencing and Teams. The board and staff agreed that the meetings will continue to take place via Teams until the indoor masking mandate is lifted.

ADJOURN

There being no further business, the meeting was adjourned at 10:40 a.m.