



2020 Press Ganey Guardian of Excellence Award Winner

**SOUTHERN MONO HEALTHCARE DISTRICT  
JULY 2021 MONTHLY AND ANNUAL BOARD MEETING MINUTES**

**Date:** July 15, 2021

**Place:** Mammoth Hospital Administration Conference Rooms A & B and Teams  
85 Sierra Park Road  
Mammoth Lakes, CA 93546

**I. CALL TO ORDER**

The meeting was called to order at 8:02 a.m.

**II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES**

The meeting opened with the Pledge of Allegiance to the Flag led by David Anderson and the reading of the SMHD Mission, Vision & Values.

**III. PUBLIC COMMENTS**

There were no Public Comments.

**IV. CHIEF OF STAFF REPORT**

The Chief of Staff report was discussed in Closed Session.

**V. ADJOURN TO CLOSED SESSION**

The Board adjourned to closed session at 8:05 a.m.

**VI. REPORT ON CLOSED SESSION**

The Board reconvened to open session at 9:05 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case Nos.

---

*Mammoth Hospital*

P.O. Box 660 | 85 Sierra Park Road | Mammoth Lakes, CA 93546 | 760.924.4114 | Fax 760.924.4104

[www.mammothhospital.com](http://www.mammothhospital.com)

**METICULOUS CARE \* MEMORABLE PEOPLE \* MAJESTIC LOCATION**

34-2015-80002247-CU-WM-GDS & 34-2020-80003498-CU-WM-GDS; 3rd District  
Court of Appeal Case Nos. C085138 & C086087.

David Baumwohl reported discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above items, no action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

David Baumwohl reported there were no matters to discuss: no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Richard Koehler, M.D., Chief of Staff. No action was taken.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Melanie Van Winkle, CFO; no action was taken.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Caitlin Crunk, CNO; no action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Craig Burrows, M.D., CMO. No action was taken.

6. CIO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Mark Lind, CIO. No action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

David Baumwohl reported that there were no QUALITY ASSURANCE QUARTERLY SUMMARIES to review; no action was taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Mammoth Hospital/Mammoth Hospital Clinics

David Baumwohl reported that HEALTH CARE FACILITY TRADE SECRETS were discussed, no action was taken.

CREDENTIALING

Initial Appointment to Provisional/Courtesy Staff

Cyrus Haselman, MD – Emergency Medicine

Re-Appointment to Active Staff

David Bassler, MD – Emergency Medicine

Sierra Bourne, MD – Emergency Medicine

Carolyn Saba, MD - Anesthesia

Louisa Salisbury, MD – Pediatrics

Larry Silver, MD – Anesthesia

Re-Appointment to Telemedicine Staff

Fareed Asfour, MD – Infectious Disease

Procedural Sedation Privileges

Cyrus Haselman, MD

Stephen Swisher, MD

Brittaney Vargas, MD

Direct Radiology Re-Appointment to Telemedicine Staff

William Phillips, MD

William Rusnak, MD

David Baumwohl reported the foregoing physician CREDENTIALING was discussed; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. Tom Parker, CEO.

David Baumwohl reported a discussion took place with Tom Parker, CEO; no action was taken.

Staff and legal counsel left the Board meeting at 8:34 a.m. Tom Parker, CEO, remained in the meeting.

Staff and legal counsel returned to the Board meeting at 9:05 a.m.

**VII. PUBLIC COMMENTS**

There were no additional Public Comments.

**VIII. CONSENT AGENDA**

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:  
June 17, 2021 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report

Laurey Carlson moved, seconded by Alec Clowes, to approve all items on the consent agenda as presented in the packet. Chair Anderson asked for comments; there were some questions from the Board. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Yes; Alec Clowes, Yes. Yes, 5; No, 0.

**IX. COMMITTEE REPORTS**

1. Finance Committee (met July 12, 2021)

David Anderson, Joanne Hunt

There was a Finance Committee meeting this month; details were covered in the finance presentation.

2. Physician Compensation, Relations and Retention Committee

Laurey Carlson, Joanne Hunt

There was no Physician Compensation meeting; no report.

3. Employee Relations Committee (Met June 22, 2021)

Yuri Parisky, M.D., Joanne Hunt

There was an Employee Relations Committee meeting held on June 22, 2021. Minutes were included in the Board packet. Joanne Hunt had some comments.

4. Quality Assurance Committee

Alec Clowes, Joanne Hunt

There was no Quality Assurance Committee meeting held this month, no report.

5. CEO Annual Review Committee

Laurey Carlson, David Anderson

The CEO annual review committee met on July 1, 2021 to discuss Tom Parker's contract renewal. David Anderson reported that discussion on a new contract is ongoing. David Baumwohl was asked to send out a redlined copy of the draft agreement to the Board. An item on the CEO contract renewal will come to the Board under New Business in August.

6. IT Steering Committee (met June 23, 2021)

Alec Clowes, Yuri Parisky, M.D.

There was an IT Steering Committee meeting this month. Minutes were included in the Board packet.

7. Facilities Committee

Yuri Parisky, M.D., Laurey Carlson

There was no Facilities Committee meeting; no report.

8. Board Member Recruitment Committee

Laurey Carlson, David Anderson

There was no Board Member Recruitment Committee meeting; no report.

9. Ad Hoc, Special, or Other (as needed) Committees

There were no ad hoc, special or other committee meetings this month; no reports.

**X. CHIEF EXECUTIVE OFFICER'S REPORT**

Tom Parker, CEO, reviewed the following highlights from his report:

1. Mammoth Hospital is exploring a possible childcare arrangement with the Lutheran Church in Mammoth.
2. Tom Parker discussed continued masking in the hospital and a surge in COVID admissions in certain areas of the country specific to the Delta variant and low vaccination rates.
3. Tom Parker gave an update the north wing project.
4. Tom Parker discussed a tentative agreement with a new full-time dentist.
5. Tom Parker gave an update on remote workers at Mammoth Hospital, noting that two percent of workforce are full time offsite.

**XI. FINANCE REPORT**

1. June 2021 Finance Report.
2. Investment Report.
3. Capital Expenditure Review

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the June Net Gain was \$3,013,000, which resulted in a favorable budget variance of \$2,025,000. The year-to-date Net Gain was \$10,965,000 which resulted in a favorable year-to-date budget variance of \$5,329,000. Days of cash-on-hand were at 502 at the end of June.

**XII. BOARD EDUCATION**

Casey Michel, Dietary Manager, gave an overview of the Dietary Program. There were some questions from the Board. No action needed.

**XIII. OLD BUSINESS**

There was no old business to discuss.

#### **XIV. NEW BUSINESS**

1. Review and Approval of the Community Health Needs Assessment Fiscal Year 2021 Update.

Caitlin Crunk, CNO, presented the Community Health Needs Assessment Fiscal Year 2021 update. There were some questions and requests from the Board, including a request for more tangible outcome data. Yuri Parisky, M.D. moved, seconded by Joanne Hunt, to approve the Community Health Needs Assessment Fiscal Year 2021 Update. Chair Anderson asked for comments, there were none. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Alec Clowes, Yes. Yes, 5; No, 0.

2. Review of the FY 2021 Annual Reimbursement and Disclosure.

The FY 2021 Annual Reimbursement and Disclosure was reviewed, no action needed. The Board requested more information on individual expenses. David Baumwohl noted that this is a statutory requirement, as explained in the item memo. It was requested that this list would return to the Board at the August 19, 2021 Board meeting for employees who have \$1,000 or more in reimbursements.

3. Recognition of Sophie Smith, Summit Award Q4 2021 Winner.

Caroline Britton and Tom Parker presented the Summit Award to the Q4 Winner, Sophie Smith. The Board and Ms. Smith had some comments.

4. Approval of extending and amending the Employment Agreement for Thomas Parker, Chief Executive Officer.

This item was tabled until the August 19, 2021 Board meeting.

5. Review and Approval of professional services agreement between Southern Mono Healthcare District and Pete Clark, M.D., for the provision of Family Medicine and Family Medicine Professional Services.

Alec Clowes moved, seconded by Laurey Carlson to approve the professional services agreement between the Southern Mono Healthcare District and Peter Clark, M.D. for the provision of Family Medicine Professional Services. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 5; No, 0.

6. Declaration of Surplus District Property, Equipment and Supplies.

David Anderson moved, seconded by Joanne Hunt, that the Board found the surplus property as listed to have nominal or no value and is to be disposed of in a reasonable and appropriate manner as determined by staff. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 5; No, 0.

#### **XV. CREDENTIALING**

Initial Appointment to Provisional/Courtesy Staff

Cyrus Haselman, MD – Emergency Medicine

Re-Appointment to Active Staff

David Bassler, MD – Emergency Medicine

Sierra Bourne, MD – Emergency Medicine

Carolyn Saba, MD - Anesthesia

Louisa Salisbury, MD – Pediatrics

Larry Silver, MD – Anesthesia

Re-Appointment to Telemedicine Staff

Fareed Asfour, MD – Infectious Disease

Procedural Sedation Privileges

Cyrus Haselman, MD

Stephen Swisher, MD

Brittaney Vargas, MD

Direct Radiology Re-Appointment to Telemedicine Staff

William Phillips, MD

William Rusnak, MD

Joanne Hunt moved, seconded by Laurey Carlson, to approve the appointments as listed above. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Yuri Parisky, M.D., Joanne Hunt, Yes; Yes; Alec Clowes, Yes. Yes, 4; No, 0.

**XVI. PUBLIC COMMENTS**

There were no additional public comments.

**XVII. FUTURE BUSINESS**

The next Regular meeting will take place on Thursday, August 19, 2021 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital and on Teams.

A brief discussion was held about requirements at the hospital including masking, limiting access to the Admin Building and screening.

**ADJOURN**

There being no further business, the meeting was adjourned at 11:11 a.m.