



2020 Press Ganey Guardian of Excellence Award Winner

**SOUTHERN MONO HEALTHCARE DISTRICT
JUNE 2021 MONTHLY AND ANNUAL BOARD MEETING MINUTES**

Date: June 17, 2021

Place: Mammoth Hospital Administration Conference Rooms A & B and Teams
85 Sierra Park Road
Mammoth Lakes, CA 93546

Attendance of Board Members: Dave Anderson, Chair; Laurey Carlson, Vice Chair; Joanne Hunt, Treasurer; Alec Clowes, Member at Large.

Absent: Yuri Parisky, M.D., Secretary.

Attendance of Staff Members: Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Caitlin Crunk, Chief Nursing Officer; Craig Burrows, M.D., Chief Medical Officer; Mark Lind, Chief Information Officer; David Baumwohl, Legal Counsel; Sarah Rea, Recording Secretary.

I. CALL TO ORDER

The meeting was called to order at 8:02 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting opened with the Pledge of Allegiance to the Flag led by David Anderson and the reading of the SMHD Mission, Vision & Values.

III. PUBLIC COMMENTS

There were no Public Comments.

IV. CHIEF OF STAFF REPORT

The Chief of Staff report was discussed in Closed Session.

V. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:05 a.m.

VI. REPORT ON CLOSED SESSION

The Board reconvened to open session at 9:05 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case Nos. 34-2015-80002247-CU-WM-GDS & 34-2020-80003498-CU-WM-GDS; 3rd District Court of Appeal Case Nos. C085138 & C086087.

David Baumwohl reported discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above items, no action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

David Baumwohl reported there were no matters to discuss: no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Richard Koehler, M.D., Chief of Staff. No action was taken.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Melanie Van Winkle, CFO; no action was taken.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Caitlin Crunk, CNO; no action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Craig Burrows, M.D., CMO. No action was taken.

6. CIO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Mark Lind, CIO. No action was taken.

7. Review and Approval of the SMHD Quality Assurance/Performance Improvement (QAPI) Plan, FY 2021-2022.
8. Review and Approval of the SMHD Case Management/Utilization Plan, FY 2021-2022.
9. Review and Approval of the SMHD Risk Management Plan, FY 2021-2022.
10. Review and Approval of the SMHD Infection Prevention Plan, FY 2021-2022.

David Baumwohl reported that Items 7-10 were taken as a block. Laurey Carlson moved, seconded by Alec Clowes, to approve the above plans as presented. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yes; Alec Clowes, Yes. Yes, 4; No, 0. One absence, Yuri Parisky, M.D.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

1. Review of the quarterly Beta Report.
2. Review of the quarterly Quality Report.

David Baumwohl reported that the QUALITY ASSURANCE QUARTERLY SUMMARIES were reviewed; no action taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Mammoth Hospital/Mammoth Hospital Clinics

David Baumwohl reported that HEALTH CARE FACILITY TRADE SECRETS were not discussed, no action was taken.

CREDENTIALING

Re-Appointment to Active Staff

Mary Bissell, MD - Pediatrics
Peter Clark, MD – Family Medicine
Brian Gilmer, MD - Orthopedics
Michael Karch, MD – Orthopedics
Sarah Sindell, MD – General Surgery

Re-Appointment to Courtesy Staff

Marianne Cuttic, DPM – Podiatry
David Levine, MD - Anesthesia
Richard Thunder, MD - Orthopedics

Procedural Sedation Privileges

Jennie Walker, MD

Direct Radiology Re-Appointment to Telemedicine Staff

Frederick Jones, MD

David Baumwohl reported the foregoing physician CREDENTIALING was not discussed; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. Tom Parker, CEO.

David Baumwohl reported a discussion took place with Tom Parker, CEO; no action was taken.

Staff and legal counsel left the Board meeting at 8:21 a.m. Tom Parker, CEO, remained in the meeting.

Staff and legal counsel returned to the Board meeting at 8:54 a.m.

VII. PUBLIC COMMENTS

There were no additional Public Comments.

VIII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
May 20, 2021 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report
6. Human Resources Report

Laurey Carlson moved, seconded by Joanne Hunt, to approve all items on the consent agenda as presented in the packet. Chair Anderson asked for comments; there were none. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yes; Alec Clowes, Yes. Yes, 4; No, 0. One absence, Yuri Parisky, M.D.

IX. COMMITTEE REPORTS

1. Finance Committee

David Anderson, Joanne Hunt

There was no Finance Committee meeting this month; a report from the May Finance Committee meeting was included in the Board packet.

2. Physician Compensation, Relations and Retention Committee

Laurey Carlson, Joanne Hunt

There was no Physician Compensation meeting; no report.

3. Employee Relations Committee

Yuri Parisky, M.D., Joanne Hunt

There was no Employee Relations Committee meeting this month. The next meeting will be held on June 22, 2021. Minutes will be included in the July Board packet.

4. Quality Assurance Committee (Met June 9, 2021)

Alec Clowes, Joanne Hunt

There was a Quality Assurance Committee meeting held on June 9, 2021. Minutes were included in the Board packet.

5. CEO Annual Review Committee

Laurey Carlson, David Anderson

There was no CEO Annual Review Committee meeting; no report.

6. IT Steering Committee

Alec Clowes, Yuri Parisky, M.D.

There was no IT Steering Committee meeting this month. The next meeting will be held on June 23, 2021. Minutes will be included in the July Board packet.

7. Facilities Committee

Yuri Parisky, M.D., Laurey Carlson

There was no Facilities Committee meeting; no report.

8. Board Member Recruitment Committee

Laurey Carlson, David Anderson

There was no Board Member Recruitment Committee meeting; no report.

9. Ad Hoc, Special, or Other (as needed) Committees

There were no ad hoc, special or other committee meetings this month; no reports.

X. CHIEF EXECUTIVE OFFICER'S REPORT

Tom Parker, CEO, reviewed the following highlights from his report:

1. Dr. Burrows and Tom Parker are working with UCLA on models to improve access to continuing medical education programs for Mammoth Hospital's clinical staff.
2. Tom Parker gave a COVID update: California Department of Public Health (CDPH) recommending that testing may no longer be required for vaccinated patients; Mammoth Hospital will no longer routine test asymptomatic employees; Mammoth Hospital is working with Mono County to transition the administration of vaccines from County vaccine clinics to the Mammoth Hospital Clinics.

3. Tom Parker gave an update on the new wing project. It is likely to see a 20-30% increase in building costs in the next several years, however, this is the period of planning/permitting, so there is hope that costs may lower again before actual build.
4. The third annual Cerner Satisfaction Survey is currently underway, which informs where we target department-focused sprint projects.
5. The first training on the SimBaby was held with Labor & Delivery staff (joint grant and Mammoth Hospital Foundation purchase). The L&D nurses continue to support Med/Surg nurses.
6. Tom Parker discussed improvements and upgrades in the Radiology department.

XI. FINANCE REPORT

1. May 2021 Finance Report.
2. Investment Report.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the May Net Gain was \$585,000, which resulted in a favorable budget variance of \$973,000. The year-to-date Net Gain was \$7,952,000 which resulted in a favorable year-to-date budget variance of \$3,304,000. Days of cash-on-hand were at 467 at the end of May.

XII. BOARD EDUCATION

There was no old business to discuss.

XIII. OLD BUSINESS

XIV. NEW BUSINESS

1. Review and Approval of Operating Budget for Fiscal Year 2022.
2. Review and Approval of Capital Budget for Fiscal Year 2022.
3. Review and Approval of Tax Receipts on Operations Rates for Fiscal Year 2022
4. Review and Approval of Rates and Charges for Fiscal Year 2022.
5. Review and Approval of the 2022 Employee Success Sharing Program.
6. Review and Approval of the 2022 Strategic Management Incentive Program.

Alec Clowes moved, seconded by David Anderson, to approve the budget items 1-6 as a block. Chair Anderson asked for discussion, there was none. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yes; Alec Clowes, Yes. Yes, 4; No, 0. One absence, Yuri Parisky, M.D.

7. Quarterly Review and Approval of New and Revised Policies.

Joanne Hunt moved, seconded by Laurey Carlson, to approve the Quarterly New and Revised Policies as listed. Chair Anderson asked for discussion, there was none. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yes; Alec Clowes, Yes. Yes, 4; No, 0. One absence, Yuri Parisky, M.D.

8. Quarterly Review and Approval of New and Revised Contracts.

Laurey Carlson moved, seconded by Alec Clowes, to approve the Quarterly New and Revised Contracts as listed. Chair Anderson asked for discussion, there was none. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yes; Alec Clowes, Yes. Yes, 4; No, 0. One absence, Yuri Parisky, M.D.

9. Discussion regarding the date of the 2022 Strategic Planning Conference.

The Board was in favor of holding the Annual Strategic Planning Conference in place of the Regular Board meeting on Thursday, February 17, 2022. Sarah Rea will follow up with the Board and consultants on that potential date.

10. Declaration of Surplus District Property, Equipment and Supplies.

David Anderson moved, seconded by Joanne Hunt, that the Board found the surplus property as listed to have nominal or no value and is to be disposed of in a reasonable and appropriate manner as determined by staff. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yes; Alec Clowes, Yes. Yes, 4; No, 0. One absence, Yuri Parisky, M.D.

XV. CREDENTIALING

Re-Appointment to Active Staff

Mary Bissell, MD - Pediatrics
Peter Clark, MD – Family Medicine
Brian Gilmer, MD - Orthopedics
Michael Karch, MD – Orthopedics
Sarah Sindell, MD – General Surgery

Re-Appointment to Courtesy Staff

Marianne Cuttic, DPM – Podiatry
David Levine, MD - Anesthesia
Richard Thunder, MD - Orthopedics

Procedural Sedation Privileges

Jennie Walker, MD

Direct Radiology Re-Appointment to Telemedicine Staff

Frederick Jones, MD

Alec Clowes moved, seconded by Laurey Carlson, to approve the appointments as listed above. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yes; Alec Clowes, Yes. Yes, 4; No, 0. One absence, Yuri Parisky, M.D.

XVI. PUBLIC COMMENTS

There were no additional public comments.

XVII. FUTURE BUSINESS

Southern Mono Healthcare District
Board of Directors Meeting Minutes
June 17, 2021

The next Regular meeting will take place on Thursday, July 15, 2021 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital and on Teams.

ADJOURN

There being no further business, the meeting was adjourned at 10:01 a.m.