



2020 Press Ganey Guardian of Excellence Award Winner

**SOUTHERN MONO HEALTHCARE DISTRICT  
MARCH 2021 MONTHLY AND ANNUAL BOARD MEETING MINUTES**

**Date:** March 18, 2021

**Place:** Mammoth Hospital Administration Conference Rooms A & B and Microsoft Teams  
85 Sierra Park Road  
Mammoth Lakes, CA 93546

**Attendance of Board Members:** Dave Anderson, Chair; Laurey Carlson, Vice Chair; Joanne Hunt, Treasurer; Yuri Parisky, M.D., Secretary; Alec Clowes, Member at Large.

**Attendance of Staff Members:** Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Caitlin Crunk, Chief Nursing Officer; Craig Burrows, M.D., Chief Medical Officer; Mark Lind, Chief Information Officer; David Baumwohl, Legal Counsel; Sarah Rea, Recording Secretary.

**I. CALL TO ORDER**

The meeting was called to order at 8:02 a.m.

**II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES**

The meeting opened with the Pledge of Allegiance to the Flag and the reading of the SMHD Mission, Vision & Values led by David Anderson.

**III. PUBLIC COMMENTS**

There were no Public Comments.

**IV. CHIEF OF STAFF REPORT**

The Chief of Staff Report was discussed in Closed Session.

**V. ADJOURN TO CLOSED SESSION**

The Board adjourned to closed session at 8:03 a.m.

## **VI. REPORT ON CLOSED SESSION**

The Board reconvened to open session at 9:35 a.m.

Sarah Rea requested permission to join closed session at 8:03 a.m. Permission was granted. Sarah Rea left closed session at 8:07 a.m.

The Closed Session ended at 9:25 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2015-80002247-CU-WM-GDS; 3rd District Court of Appeal Case Nos. C085138 & C086087
2. Claim of Leigh Ducworth

David Baumwohl reported discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above items.

Yuri Parisky, M.D., made a motion to reject the claim of Leigh Ducworth. Laurey Carlson seconded the motion. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 5; No, 0.

Dr. Craig Burrows left closed session at 8:48 a.m., rejoined closed session at 8:56 a.m., and left again at 9:00 a.m.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

David Baumwohl reported there were no matters to discuss: no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Richard Koehler, M.D., Chief of Staff, due to the absence of the Chief of Staff, though his written report was received. No action was taken.

2. CEO Report

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Tom Parker, CEO. No action was taken.

3. CFO Report

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Melanie Van Winkle, CFO; no action was taken.

4. CNO Report

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Caitlin Crunk, CNO; no action was taken.

#### 5. CMO Report

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Craig Burrows, M.D., CMO. No action was taken.

#### 6. CIO Report

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Mark Lind, CIO. No action was taken.

#### QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

1. Review of the quarterly Beta Report
2. Review of the quarterly Quality Report

David Baumwohl reported that the QUALITY ASSURANCE QUARTERLY SUMMARIES were reviewed; no action taken.

#### HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Mammoth Hospital and Mammoth Hospital Clinics.

David Baumwohl reported that HEALTH CARE FACILITY TRADE SECRETS were not discussed, no action was taken.

#### CREDENTIALING

##### **Initial Appointment to Provisional Staff/Courtesy**

Michelle Newkirk, DO - Rheumatology

##### **Re-Appointment to Active Staff**

Laurence Fakinos, MD – OB/GYN

Stephen Knecht, MD – Orthopedics

##### **Re-Appointment to Courtesy Staff**

Joanne Feldman, MD – Emergency Medicine

Craig Schrage, DDS – Dentistry

Richard Thunder, MD - Orthopedics

##### **Direct Radiology Initial Appointment to Telemedicine Staff**

Steven Larson, MD - Radiology

David Baumwohl reported the foregoing physician CREDENTIALING was discussed; no action was taken.

#### PERSONNEL MATTERS (Government Code §54957)

1. Tom Parker, CEO.

David Baumwohl reported a discussion took place with Tom Parker, CEO; no action was taken.

Staff and legal counsel left the Board meeting at 9:00 a.m. Tom Parker, CEO, remained in the meeting.

Staff and legal counsel returned to the Board meeting at 9:24 a.m.

## **VII. PUBLIC COMMENTS**

There were no additional Public Comments.

## **VIII. CONSENT AGENDA**

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:  
February 18, 2021 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report
6. Human Resources Report

Yuri Parisky, M.D. moved, seconded by Laurey Carlson, to approve all items on the consent agenda as presented in the packet. Chair Anderson asked for comments; there were none. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 5; No, 0.

## **IX. COMMITTEE REPORTS**

1. Finance Committee (Met March 15, 2021)  
David Anderson, Joanne Hunt

Details from the Finance Committee Meeting were covered in the Financial Report.

2. Physician Compensation, Relations and Retention Committee  
Laurey Carlson, Joanne Hunt

There was no Physician Compensation meeting; no report.

3. Employee Relations Committee (Met February 17, 2021)  
Yuri Parisky, M.D., Joanne Hunt

There was an Employee Relations Committee meeting on February 17, 2021. Minutes were included in the Board packet. There was some discussion about the new Elevate program.

4. Quality Assurance Committee (Met March 17, 2021)  
Alec Clowes, Joanne Hunt

There was a Quality Assurance Committee meeting held on March 17, 2021; minutes will be included in the April 15, 2021 packet.

5. CEO Annual Review Committee  
Laurey Carlson, David Anderson

There was no CEO Annual Review Committee meeting; no report.

6. IT Steering Committee  
Alec Clowes, Yuri Parisky, M.D.

There was no Information Technology (IT) Steering Committee meeting this month; no report. The next IT Steering Committee will be held on March 24, 2021.

7. Facilities Committee (Met March 10, 2021)  
Yuri Parisky, M.D., Laurey Carlson

The Facilities Committee met on March 10, 2021. Minutes were included in the Board packet.

8. Board Member Recruitment Committee  
Laurey Carlson, David Anderson

There was no Board Member Recruitment Committee meeting; no report.

9. Ad Hoc, Special, or Other (as needed) Committees

There are no Ad Hoc, Special, or Other (as needed) Committees at this time.

- X. CHIEF EXECUTIVE OFFICER'S REPORT**
  1. Updated Strategic Plan

Tom Parker, CEO, focused his verbal report on the updates to the Strategic Plan as a result of the January 22, 2021 Strategic Planning meeting. There were some questions from the Board. No action needed.

- XI. FINANCE REPORT**
  1. February 2021 Financial Narrative.
  2. Investment Report.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the February Net Gain was \$1,326,000 which resulted in a favorable budget variance of \$645,000. The year-to-date Net Gain was \$3,439,000 which resulted in an unfavorable year-to-date budget variance of \$385,000. Days of cash-on-hand were at 442 at the end of February.

- XII. BOARD EDUCATION**

Sarah Rea, Grants Coordinator, presented a PowerPoint of the Mammoth Hospital Grants Program. There were some questions from the Board. No action needed.

### **XIII. OLD BUSINESS**

There was no old business to discuss.

### **XIV. NEW BUSINESS**

#### **1. Approval of Contract with Greenbough Design.**

Mark Lind, Chief Information Officer, presented a brief overview of the architectural selection process for the new hospital wing project as well as a high-level summary of the contract with Greenbough Design. The contract was included in the Board packet and it was noted that the contract was discussed in detail at the Facilities Committee meeting. A complete closeout of the project is expected in 2028. There were some questions from the Board regarding timeline and cost of the project. Laurey Carlson moved, seconded by Yuri Parisky, M.D., to approve the contract with Greenbough Design. Chair Anderson asked for comments; there were none. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 5; No, 0.

Yuri Parisky, M.D., suggested a community-wide Town Hall regarding the new wing project. Tom noted that there are plans for this and such work will be supported by the architect per the contract.

#### **2. Quarterly Review and Approval of New and Revised Policies.**

Laurey Carlson moved, seconded by Alec Clowes to approve the Quarterly New and Revised Policies as listed. Chair Anderson asked for discussion, there was none. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 5; No, 0.

#### **3. Quarterly Review and Approval of New and Revised Contracts.**

Joanne Hunt moved, seconded by Laurey Carlson to approve the Quarterly New and Revised Contracts as listed. Chair Anderson asked for discussion, there was none. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 5; No, 0.

#### **4. Review and Approval of professional services agreement between Southern Mono Healthcare District and John Payton, D.O., for the provision of Pathology Professional Services.**

Laurey Carlson moved, seconded by Alec Clowes, to approve the professional services agreement between the Southern Mono Healthcare District and John Payton, D.O., for the provision of Pathology Professional Services. Chair Anderson asked for discussion, there was a question from Dr. Parisky about the on site requirements for the pathologist. Tom noted that he will look at a process solution for issues that Dr. Parisky raised. A roll call vote was taken, the motion passed. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Alec Clowes, Yes. One abstention, Yuri Parisky, M.D. Yes, 4; Abstain, 1.

5. Declaration of Surplus District Property, Equipment and Supplies.

There was no surplus District property, equipment or supplies to dispose of this month.

**XV. CREDENTIALING**

**Initial Appointment to Provisional Staff/Courtesy**

Michelle Newkirk, DO - Rheumatology

**Re-Appointment to Active Staff**

Laurence Fakinos, MD – OB/GYN

Stephen Knecht, MD – Orthopedics

**Re-Appointment to Courtesy Staff**

Joanne Feldman, MD – Emergency Medicine

Craig Schrage, DDS – Dentistry

Richard Thunder, MD - Orthopedics

**Direct Radiology Initial Appointment to Telemedicine Staff**

Steven Larson, MD – Radiology

Laurey Carlson moved, seconded by Yuri Parisky, M.D., to approve the appointments as listed above with the exception of Drs. Newkirk and Thunder whose appointment and reappointment, respectively, the Medical Executive Committee asked to be held until the following month. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 5; No, 0.

**XVI. PUBLIC COMMENTS**

There were no additional public comments.

**XVII. FUTURE BUSINESS**

The next Regular meeting will take place on Thursday, April 15, 2021 at 8:00 a.m. via Microsoft Teams.

**ADJOURN**

There being no further business, the meeting was adjourned at 11:01 a.m.