



2020 Press Ganey Guardian of Excellence Award Winner

**SOUTHERN MONO HEALTHCARE DISTRICT
DECEMBER 2020 MONTHLY BOARD MEETING MINUTES**

Date: December 17, 2020

Place: Mammoth Hospital Administration Conference Rooms A & B and via Microsoft Teams
85 Sierra Park Road
Mammoth Lakes, CA 93546

Attendance of Board Members: Dave Anderson, Chair; Laurey Carlson, Vice Chair; Stephen Swisher, M.D., Treasurer; Joanne Hunt, Secretary; Yuri Parisky, M.D., Member at Large.

Attendance of Staff Members: Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Caitlin Crunk, Chief Nursing Officer; Craig Burrows, M.D., Chief Medical Officer; Mark Lind, Chief Information Officer; David Baumwohl, Legal Counsel; Sarah Rea, Recording Secretary.

I. CALL TO ORDER

Chair Anderson called the meeting to order at 8:05 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting opened with the Pledge of Allegiance to the Flag and the reading of the SMHD Mission, Vision & Values lead by David Anderson.

III. RECOGNITION OF STEPHEN SWISHER, M.D., FOR HIS SERVICE ON THE SMHD BOARD OF DIRECTORS

Stephen Swisher, M.D., was recognized for his service since 2012 on the SMHD Board of Directors.

IV. SEATING OF NEW SMHD ELECTED BOARD MEMBER ALEC CLOWES; CONFIRMATION OF RE-ELECTION OF BOARD MEMBERS DAVID ANDERSON AND LAUREY CARLSON; ADMINISTRATION OF OATH OF OFFICE

Board Recording Secretary Sarah Rea administered the Oath of Office to Board Members David Anderson, Laurey Carlson and Alec Clowes.

V. PUBLIC COMMENTS

There were no public comments.

VI. CHIEF OF STAFF REPORT

The Chief of Staff Report was included in the confidential packet.

VII. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:20 a.m.

VIII. REPORT ON CLOSED SESSION

The Board reconvened to open session at 9:30 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2015-80002247-CU-WM-GDS; 3rd District Court of Appeal Case Nos. C085138 & C086087; Sacramento County Superior Court Case No. 34-2020-80003498-CU-WM-GDS.

David Baumwohl reported discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above items; no action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

David Baumwohl reported there were no matters to discuss: no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Richard Koehler, MD., Chief of Staff; due to the absence of the Chief of Staff. No action was taken.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Melanie Van Winkle, CFO; no action was taken.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Caitlin Crunk, CNO; no action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Craig Burrows, M.D., CMO. No action was taken.

6. CIO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Mark Lind, CIO. No action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

1. Review of the Quarterly Quality Report.

Caitlin Crunk, CNO, presented the quarterly Quality Report. No action was taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.

David Baumwohl reported HEALTH CARE FACILITY TRADE SECRETS were discussed regarding Sierra Park Clinics/Mammoth Hospital; no action was taken.

CREDENTIALING

Re-Appointment to Active Staff

Christopher Hummel, MD – Emergency Medicine

David Baumwohl reported the foregoing physician CREDENTIALING was discussed; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. Tom Parker, CEO.

David Baumwohl reported PERSONNEL MATTERS were discussed; no action was taken. Staff and legal counsel left Closed Session at 8:40 a.m.

Closed Session ended at 9:14 a.m.

IX. PUBLIC COMMENTS

There were no additional Public Comments.

X. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
 - November 19, 2020 Regular Board Meeting
 - November 20, 2020 Special Board Meeting
 - November 30, 2020 Special Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report
6. Human Resources Report

Laurey Carlson moved, seconded by Joanne Hunt, to approve all items on the consent agenda as presented in the packet. Chair Anderson asked for comments; a brief discussion ensued, there was some discussion about the CMO report. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 5; No, 0.

XI. COMMITTEE REPORTS

1. Finance Committee (Met December 14, 2020)
Stephen Swisher, M.D., Dave Anderson

Details from the Finance Committee Meeting were covered in the Financial Report.

2. Physician Compensation, Relations and Retention Committee
Laurey Carlson, Joanne Hunt

There was no Physician Compensation meeting; no report.

3. Employee Relations Committee
Yuri Parisky, M.D., Joanne Hunt

There was no Employee Relations Committee meeting; no report.

4. Quality Assurance Committee (Met December 2, 2020)
Stephen Swisher, M.D., Joanne Hunt

There was a Quality Assurance Committee meeting; minutes were included in the packet.

5. CEO Annual Review Committee
Laurey Carlson, Dave Anderson

There was no CEO Annual Review Committee meeting; no report.

6. IT Steering Committee
Stephen Swisher, M.D., Yuri Parisky, M.D.

There was no Information Technology (IT) Steering Committee meeting this month; no report.

7. Facilities Committee

Yuri Parisky, M.D., Laurey Carlson

There was no Facilities Committee meeting; no report.

8. Board Member Recruitment Committee

Laurey Carlson, Dave Anderson

There was no Board Member Recruitment Committee meeting; no report.

9. Ad Hoc, Special, or Other (as needed) Committees

There are no Ad Hoc, Special, or Other (as needed) Committees at this time.

XII. CHIEF EXECUTIVE OFFICER'S REPORT

Tom Parker, CEO, reviewed the following highlights from his written report:

1. Tom Parker discussed new COVID protocols and changes to the Hospital in the past month.
2. Tom Parker discussed the new process of serial employee testing within the hospital, which began this week with high-risk employees. All hospital testing will begin on December 28, 2020. Tom Parker gave a big thanks to Employee Health, especially Antonette Ciccarelli and Staci Brock, for their work on this project.
3. Vaccinations begin on Monday, December 21 for high-risk hospital employees.

XIII. FINANCE REPORT

1. November 2020 Financial Narrative.
2. Investment Report.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet, via PowerPoint. Ms. Van Winkle reported the November net gain was \$570,000 compared to the November 2019 net gain of \$235,000. The year-to-date Net Gain is \$1,250,000 compared to the November 2019 net gain of \$1,734,000. Days of cash-on-hand were 440 at the end of November.

XIV. BOARD EDUCATION

1. Orientation for New Members of the Southern Mono Healthcare District Board of Directors and Review of the Ralph M. Brown Act.

David Baumwohl presented this item. No action needed.

XV. OLD BUSINESS

There was no old business to discuss.

XVI. NEW BUSINESS

1. Review and Approve the 2021 Monthly Board of Directors Regular Meeting Schedule.

Joanne Hunt moved, seconded by Laurey Carlson, to approve the 2021 Monthly board of Directors Regular meeting schedule with the change noted that the Strategic Planning Conference will be held the fourth week of January, 2021. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 5; No, 0.

2. Approval of amending the Employment Agreement for Thomas Parker, Chief Executive Officer.

Laurey Carlson moved, seconded by Joanne Hunt, to approve the amendment of the Employment Agreement for Thomas Parker, Chief Executive Officer. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 5; No, 0.

3. Review and Approval of the FY 2020 Rural Health Clinic Annual Evaluation.

Yuri Parisky, M.D. moved, seconded by Laurey Carlson, to approve the FY 2020 Rural Health Clinic Annual Evaluation. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 5; No, 0.

4. Review and Approval of Rates and Charges for Fiscal Year 2020-2021.
5. Review and Approval of Expenditure of Fiscal Year 2020-2021 Tax Receipts on Operations as presented in the Fiscal Year 2020-2021 Budget Summary.
6. Review and Approval of Operating Budget for Fiscal Year 2020-2021.
7. Review and Approval of Capital Expenditures Budget for Fiscal Year 2020-2021.
8. Review and Approval of the 2021 Employee Success Sharing Program.
9. Review and Approval of the 2021 Strategic Management Incentive Program.

David Anderson motioned, seconded by Joanne Hunt, to add the agenda item "Review and Approval of the 2021 Strategic Management Incentive Program" based on a finding that it was inadvertently omitted from the agenda and it is necessary to be approved at this Board meeting and the documents were inadvertently omitted from Melanie's package. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 5; No, 0.

Laurey Carlson moved, seconded by Yuri Parisky, M.D., to approve the budget items 4-9 as a block. Chair Anderson asked for discussion, there was none. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 5; No, 0.

10. Quarterly Review and Approval of New and Revised Policies.

Laurey Carlson moved, seconded by David Anderson, to approve the Quarterly New and Revised Policies as listed. Chair Anderson asked for discussion. There was none. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 5; No, 0.

11. Quarterly Review and Approval of New and Revised Contracts.

Laurey Carlson moved, seconded by Joanne Hunt, to approve the Quarterly New and Revised Policies as listed. Chair Anderson asked for discussion. There was none. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 5; No, 0.

12. Review and Approval of professional services agreement between Southern Mono Healthcare District and Paul Silverman, M.D., for the provision of Urology Professional Services.

It was noted that this item was listed incorrectly in the agenda. Dr. Parisky had some comments regarding call for specialty physicians. Tom Parker and Dr. Burrows stated that they will follow up on Dr. Parisky's concerns. This item was tabled to the January Board meeting.

13. Declaration of Surplus District Property, Equipment and Supplies.

None to declare.

XVII. CREDENTIALING

Re-Appointment to Active Staff

Christopher Hummel, MD – Emergency Medicine

Joanne Hunt moved, seconded by Laurey Carlson, to approve the appointments as listed. Chair Anderson asked for discussion. There was none. A roll call vote was taken, the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Alec Clowes, Yes. Yes, 5; No, 0.

XVIII. PUBLIC COMMENTS

There were no additional public comments.

XIX. FUTURE BUSINESS

The Annual and Regular meeting will take place on Thursday, January 21, 2021 at 8:00 a.m. via Microsoft Teams.

ADJOURN

There being no further business, the meeting was adjourned at 11:30 a.m.