



2019 Press Ganey Guardian of Excellence Award Winner

**SOUTHERN MONO HEALTHCARE DISTRICT  
SEPTEMBER 2020 MONTHLY BOARD MEETING MINUTES**

**Date:** September 17, 2020

**Place:** Meeting virtually via Microsoft Teams and on the Mammoth Hospital Conference Line.

**Attendance of Board Members:** Dave Anderson, Chair; Laurey Carlson, Vice Chair; Stephen Swisher, M.D., Treasurer; Joanne Hunt, Secretary; Yuri Parisky, M.D., Member at Large.

**Attendance of Staff Members:** Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Caitlin Crunk, Chief Nursing Officer; Craig Burrows, M.D., Chief Medical Officer; Mark Lind, Chief Information Officer; David Baumwohl, Legal Counsel; Sarah Rea, Recording Secretary.

**I. CALL TO ORDER**

Chair Anderson called the meeting to order at 8:03 a.m.

**II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES**

The meeting opened with the Pledge of Allegiance to the Flag and the reading of the SMHD Mission, Vision & Values lead by Laurey Carlson.

**III. PUBLIC COMMENTS**

There were no public comments.

**IV. CHIEF OF STAFF REPORT**

The Chief of Staff report was discussed in closed session.

**V. ADJOURN TO CLOSED SESSION**

The Board adjourned to Closed Session at 8:04 a.m.

**VI. REPORT ON CLOSED SESSION**

Dr. Richard Koehler, Chief of Staff, requested to attend Closed Session. The request was granted.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2015-80002247-CU-WM-GDS; 3rd District Court of Appeal Case Nos. C085138 & C086087.

David Baumwohl reported discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above items; no action was taken. The LAFCO case will be removed from the agenda until further notice.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

David Baumwohl reported there were no matters to discuss: no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Richard Koehler, MD., Chief of Staff; no action was taken. Dr. Koehler left Closed Session at 8:11 a.m.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Melanie Van Winkle, CFO; no action was taken.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Caitlin Crunk, CNO; no action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Craig Burrows, M.D., CMO. No action was taken.

6. CIO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Mark Lind, CIO; no action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

There were no QUALITY ASSURANCE QUARTERLY SUMMARIES to discuss this month.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.

David Baumwohl reported HEALTH CARE FACILITY TRADE SECRETS were not discussed regarding Sierra Park Clinics/Mammoth Hospital; no action was taken.

CREDENTIALING

**Re-Appointment to Courtesy Staff**

Richard Brown, MD – Orthopedics

**Initial Appointment to Tele-Medicine Staff via Proxy-Radiology**

**Direct Radiology Providers**

Shameem Azizad, MD	John Nwankwo, MD
Daniel Baker, MD	William Phillips, MD
Michael Berven, MD	Teppe Popovich, MD
John Boardman, MD	Paul Ramirez, MD
James Brull, DVM, DO	Anjali Roy, MD
Lawrence Bub, MD	William Rusnak, MD
Courtney Carter, MD	Dishant Shah, MD
Dhawal Goradia, MD	Shree Shah, MD
Kristen Grubb, MD	Frank Snyder, MD
Laura Hotchkiss, MD	Joseph Trudeau, MD
Miriam Hulkower, MD	Charles Westin, MD
Frederick Jones, MD	Anthony Willis, MD
Russell Kosik, MD	Yuming Yin, MD A
Bao Nguyen, MD	

**Initial Appointment to Tele-Medicine Staff via Proxy-Neurology**

**Specialty Care Providers**

Jeffrey Cohen, MD	Mark Ross, MD
Ron Tintner, MD	Venkatesh Nagaraddi, MD
Watcharasarn Rattananan, MD	

David Baumwohl reported the foregoing physician CREDENTIALING was discussed; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. Tom Parker, CEO.

David Baumwohl reported PERSONNEL MATTERS were discussed with Tom Parker, CEO; no action was taken.

Staff and legal counsel left the Board meeting at 8:37 a.m. Tom Parker, CEO, remained in the meeting. Closed Session ended at 9:02 a.m.

## **VII. PUBLIC COMMENTS**

There were no additional Public Comments.

## **VIII. CONSENT AGENDA**

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:  
August 20, 2020 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report
6. Human Resources Report

Laurey Carlson moved, seconded by Joanne Hunt, to approve all items on the consent agenda as presented in the packet. Chair Anderson asked for comments; a brief discussion ensued regarding the August 20, 2020 Minutes. Dr. Swisher made a correction on the credentialing minutes: The Initial Appointment to Fellowship was in fact an Initial Appointment to Provisional. A roll call vote was taken, the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Joanne Hunt, yes; Stephen Swisher, M.D., yes; Yuri Parisky, M.D., yes.

## **IX. COMMITTEE REPORTS**

1. Finance Committee

Stephen Swisher, M.D., Dave Anderson

Details from the Finance Committee Meeting were covered in the Financial Report.

2. Physician Compensation, Relations and Retention Committee

Laurey Carlson, Joanne Hunt

There was no Physician Compensation meeting; no report.

3. Employee Relations Committee

Yuri Parisky, M.D., Joanne Hunt

There was an Employee Relations Committee meeting on August 28, 2020. Minutes were included in the confidential packet. Yuri Parisky, M.D., requested that an agenda item be added to the next Employee Relations Committee meeting: Standardized exit interview form.

4. Quality Assurance Committee

Stephen Swisher, M.D., Joanne Hunt

There was a Quality Assurance Committee meeting on September 16, 2020. Minutes will be included in the October Board packet. Dr. Swisher gave a brief report on the meeting.

5. CEO Annual Review Committee

Laurey Carlson, Dave Anderson

There was no CEO Annual Review Committee meeting; no report.

6. IT Steering Committee

Stephen Swisher, M.D., Yuri Parisky, M.D.

There was no Information Technology (IT) Steering Committee meeting this month. The next IT Steering Committee is scheduled for October 13, 2020.

7. Facilities Committee

Yuri Parisky, M.D., Laurey Carlson

There was no Facilities Committee meeting prior to the Board meeting. The next Facilities Committee meeting is scheduled for September 23, 2020.

8. Board Member Recruitment Committee

Laurey Carlson, Dave Anderson

There was no Board Member Recruitment Committee meeting; no report.

9. Ad Hoc, Special, or Other (as needed) Committees

There are no Ad Hoc, Special, or Other (as needed) Committees at this time.

**X. CHIEF EXECUTIVE OFFICER'S REPORT**

There were no additions to the CEO report.

**XI. FINANCE REPORT**

1. August 2020 Financial Narrative.
2. Investment Report.
3. Capital Expenditure Review

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the August Net Gain was \$633,000 compared to the August 2019 Net Gain of \$742,000. The year-to-date Net Gain was \$1,173,000 compared to the August 2019 year-to-date net gain of \$1,411,000. Days of cash-on-hand were at 426.7 at the end of August.

The investment report and capital expenditure review were included in the Board packet. A brief discussion was held about these items. No action needed.

## **XII. BOARD EDUCATION**

A presentation of the Credentialing Process was given by Susan Craig, Medical Staff Coordinator, and Craig Burrows, M.D., Chief Medical Officer. No action needed.

## **XIII. OLD BUSINESS**

There was no old business to discuss.

## **XIV. NEW BUSINESS**

1. Review, Update, and Approval of District Conflict of Interest Code.

The updated Conflict of Interest Code was discussed by David Baumwohl. Laurey Carlson motioned, seconded by Joanne Hunt, to approve resolution 20-02, the updated District Conflict of Interest Code. A roll call vote was taken, the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Joanne Hunt, yes; Stephen Swisher, M.D., yes; Yuri Parisky, M.D., yes.

2. Review and Approve the Credentialing by Proxy Policy & Procedure.

Yuri Parisky, M.D., motioned, seconded by Laurey Carlson, to approve the Credentialing by Proxy Policy and Procedure as presented by Lindsey Sarullo, J.D., Mammoth Hospital Compliance Officer. A roll call vote was taken, the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Joanne Hunt, yes; Stephen Swisher, M.D., yes; Yuri Parisky, M.D., yes.

3. Review and Approval of Credentialing by Proxy Agreements with the following entities:

- Direct Radiology California, P.C.
- SpecialtyCare IOM Services, LLC

Yuri Parisky, M.D. motioned, seconded by Joanne Hunt, to approve the Credentialing by Proxy Policy Agreement with SpecialtyCare IOM Services, LLC as presented by Lindsey Sarullo, J.D., Mammoth Hospital Compliance Officer. A roll call vote was taken, the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Joanne Hunt, yes; Stephen Swisher, M.D., yes; Yuri Parisky, M.D., yes.

Joanne Hunt motioned, seconded by Laurey Carlson, to approve the Credentialing by Proxy Policy Agreement with Direct Radiology California, P.C., as presented by Lindsey Sarullo, J.D., Mammoth Hospital Compliance Officer. Yuri Parisky, M.D., recused himself from the vote. A roll call vote was taken, the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Joanne Hunt, yes; Stephen Swisher, M.D., yes. One recusal: Yuri Parisky, M.D.

4. Quarterly Review and Approval of New and Revised Policies.

Stephen Swisher, M.D. moved, seconded by Joanne Hunt to approve the Quarterly New and Revised Policies as listed. Chair Anderson asked for discussion. There was none. A roll call vote was taken, the

motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Joanne Hunt, yes; Stephen Swisher, M.D., yes; Yuri Parisky, M.D., yes.

5. Quarterly Review and Approval of New and Revised Contracts.

Laurey Carlson moved, seconded by Joanne Hunt, to approve the Quarterly New and Revised Contracts as listed. Chair Anderson asked for discussion. There was none. A roll call vote was taken, the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Joanne Hunt, yes; Stephen Swisher, M.D., yes; Yuri Parisky, M.D., yes.

6. Review and Approval of professional services agreement between Southern Mono Healthcare District and Dr. Lucienne Bouvier for the provision of OB/GYN Professional Services.

Joanne Hunt moved, seconded by Laurey Carlson, to approve the professional services agreement between the Southern Mono Healthcare District and Lucienne Bouvier, M.D., for the provision of OB/GYN Professional Services. Chair Anderson asked for discussion; there was a question from Dr. Parisky regarding compensation for expenses. A roll call vote was taken, the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Joanne Hunt, yes; Stephen Swisher, M.D., yes; Yuri Parisky, M.D., yes.

7. Review and Approval of professional services agreement between Southern Mono Healthcare District and Dr. Michelle Newkirk for the provision of Rheumatology Professional Services.

Stephen Swisher, M.D. moved, seconded by Laurey Carlson, to approve the professional services agreement between the Southern Mono Healthcare District and Michelle Newkirk, M.D., for the provision of Rheumatology Professional Services. Chair Anderson asked for discussion; there was a question from Joanne Hunt regarding the frequency of Dr. Newkirk's visits. A roll call vote was taken, the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Joanne Hunt, yes; Stephen Swisher, M.D., yes; Yuri Parisky, M.D., yes.

8. Declaration of Surplus District Property, Equipment and Supplies.

David Anderson moved, seconded by Laurey Carlson to approve the disposal of surplus District property, equipment and supplies presented to the Board and to direct staff to dispose of it in the manner most beneficial to the District. The surplus District property, equipment and supplies presented have nominal or no value. David Anderson, yes; Laurey Carlson, yes; Joanne Hunt, yes; Stephen Swisher, M.D., yes; Yuri Parisky, M.D., yes.

**XV. CREDENTIALING**

**Re-Appointment to Courtesy Staff**

Richard Brown, MD – Orthopedics

**Initial Appointment to Tele-Medicine Staff via Proxy-Radiology**

**Direct Radiology Providers**

Shameem Azizad, MD	John Nwankwo, MD
Daniel Baker, MD	William Phillips, MD
Michael Berven, MD	Teppe Popovich, MD
John Boardman, MD	Paul Ramirez, MD
James Brull, DVM, DO	Anjali Roy, MD
Lawrence Bub, MD	William Rusnak, MD
Courtney Carter, MD	Dishant Shah, MD
Dhawal Goradia, MD	Shree Shah, MD
Kristen Grubb, MD	Frank Snyder, MD
Laura Hotchkiss, MD	Joseph Trudeau, MD
Miriam Hulkower, MD	Charles Westin, MD
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**Initial Appointment to Tele-Medicine Staff via Proxy-Neurology**

**Specialty Care Providers**

Jeffrey Cohen, MD	Mark Ross, MD
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Laurey Carlson moved, seconded by Stephen Swisher, M.D., to approve the appointments of the Direct Radiology providers as listed above. Chair Anderson asked for comments: Yuri Parisky, M.D., recused himself from the vote. A roll call vote was taken, the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Joanne Hunt, yes; Stephen Swisher, M.D., yes. One recusal: Yuri Parisky, M.D.

Stephen Swisher, M.D., moved, seconded by Laurey Carlson, to approve the appointments as listed above with the exception of the Direct Radiology providers. Chair Anderson asked for comments: There was discussion about Dr. Brown. A roll call vote was taken, the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Joanne Hunt, yes; Stephen Swisher, M.D., yes; Yuri Parisky, M.D., yes.

**XVI. PUBLIC COMMENTS**

There were no additional public comments.

**XVII. FUTURE BUSINESS**

The next Regular meeting will take place on Thursday, October 15, 2020 at 8:00 a.m. via Microsoft Teams and on the Mammoth Hospital conference line.

**ADJOURN**

There being no further business, the meeting adjourned at 10:46.