



2019 Press Ganey Guardian of Excellence Award Winner

SOUTHERN MONO HEALTHCARE DISTRICT AUGUST 2020 MONTHLY BOARD MEETING MINUTES

Date: August 20, 2020

Place: Mammoth Hospital Administration Conference Rooms A & B
85 Sierra Park Road
Mammoth Lakes, CA 93546
Meeting virtually via Microsoft Teams and broadcast live on Mammoth Hospital's conference line.

Attendance of Board Members: Dave Anderson, Chair; Laurey Carlson, Vice Chair; Stephen Swisher, M.D., Treasurer; Joanne Hunt, Secretary; Yuri Parisky, M.D., Member at Large.

Attendance of Staff Members: Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Caitlin Crunk, Chief Nursing Officer; Craig Burrows, M.D., Chief Medical Officer; Mark Lind, Chief Information Officer; Zack Brown, Director of Clinics; David Baumwohl, Legal Counsel; Sarah Rea, Recording Secretary.

I. CALL TO ORDER

Chair Anderson called the meeting to order at 8:05 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting opened with the Pledge of Allegiance to the Flag and the reading of the SMHD Mission, Vision & Values lead by Chair Anderson.

III. PUBLIC COMMENTS

There were no Public Comments.

IV. CHIEF OF STAFF REPORT

Richard Koehler, M.D., gave a brief verbal report. A discussion was held about methods of communication within the organization.

V. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:17 a.m.

VI. REPORT ON CLOSED SESSION

The Board reconvened to open session at 9:37 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2015-80002247-CU-WM-GDS; 3rd District Court of Appeal Case Nos. C085138 & C086087.

David Baumwohl reported discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above items; no action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

David Baumwohl reported there were no matters to discuss: no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Richard Koehler, M.D., Chief of Staff. No action was taken.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Melanie Van Winkle, CFO; no action was taken.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Caitlin Crunk, CNO; no action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Craig Burrows, M.D., CMO. No action was taken.

6. CIO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Mark Lind, CIO. No action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

1. Review of the Performance Improvement and Patient Experience Report.
2. Review of the Quarterly Beta Report.

David Baumwohl reported that the quality assurance quarterly summaries were discussed, no action was taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.

David Baumwohl reported that HEALTH CARE FACILITY TRADE SECRETS were not discussed, no action was taken.

CREDENTIALING

Initial Appointment to Provisional

Michael Bryan-Dermatology

Initial Appointment to Fellowship

Evan Corning-Orthopedics

Matthew Fournier-Orthopedics

Re-appointment to Active Medical Staff

Mel Cherne-Radiology

Re-appointment to Courtesy Staff

Paul Polishuk-Urology

Sharon Meiselman-Radiology

David Baumwohl reported the foregoing physician CREDENTIALING was discussed; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. Review of the Annual Workers Compensation Personnel Claims Report.

David Baumwohl reported that the Annual Workers Compensation Personnel Claims Report was reviewed, no action was taken.

2. Tom Parker, CEO.

David Baumwohl reported a discussion took place with Tom Parker, CEO; no action was taken.

Staff and legal counsel left the Board meeting at 9:07 a.m. Tom Parker, CEO, remained in the meeting.

Closed Session ended at 9:23 a.m.

VII. PUBLIC COMMENTS

There were no additional Public Comments.

VIII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
July 16, 2020 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report
6. Human Resources Report

Stephen Swisher, M.D. moved, seconded by Joanne Hunt, to approve all items on the consent agenda as presented in the packet. Chair Anderson asked for comments; a brief discussion ensued including clarification on the strategic plan report, plans for the new hospital wing, Mammoth Hospital's Elevate program, and physician recruitment. A roll call vote was taken; the motion passed unanimously. Stephen Swisher, M.D., Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Laurey Carlson, Yes; David Anderson, Yes. Yes 5, No 0.

IX. COMMITTEE REPORTS

1. Finance Committee (Met on August 17, 2020)
Stephen Swisher, M.D., Dave Anderson

Details from the Finance Committee Meeting were covered in the Financial Report.

2. Physician Compensation, Relations and Retention Committee
Laurey Carlson, Joanne Hunt

There was no Physician Compensation meeting; no report.

3. Employee Relations Committee
Yuri Parisky, M.D., Joanne Hunt

There was no Employee Relations Committee meeting; no report. The next Employee Relations Committee will be held on August 28, 2020.

4. Quality Assurance Committee
Stephen Swisher, M.D., Joanne Hunt

There was no Quality Assurance Committee meeting; no report.

5. CEO Annual Review Committee

Laurey Carlson, Dave Anderson

There was no CEO Annual Review Committee meeting; no report.

6. IT Steering Committee

Stephen Swisher, M.D., Yuri Parisky, M.D.

There was no Information Technology (IT) Steering Committee meeting this month; no report. The next IT Steering Committee will be held on October 13, 2020.

7. Facilities Committee

Yuri Parisky, M.D., Laurey Carlson

There was no Facilities Committee meeting; no report. The next Facilities Steering Committee Meeting will be held on September 23, 2020. A brief discussion was held about the new hospital wing project.

8. Board Member Recruitment Committee

Laurey Carlson, Dave Anderson

There was no Board Member Recruitment Committee meeting; no report.

9. Ad Hoc, Special, or Other (as needed) Committees

There are no Ad Hoc, Special, or Other (as needed) Committees at this time.

X. CHIEF EXECUTIVE OFFICER'S REPORT

Tom Parker, CEO, reviewed the following highlights from his written report:

1. The Hospital Incident Management Team (HIMT) is now housed within the Admin Team. The Hospital has seen a significant increase in the number of non-COVID patients. Personal Protective Equipment (PPE) supplies are at 60 days supply on hand at surge rates. A new antigen test has been introduced, which has a faster turnaround than previous tests.
2. A significant number of employees are working from home, and the IT department has been giving them a great deal of support with both technology and ergonomics.
3. There have been no staff infected due to their work in the Hospital.
4. Tom Parker discussed the Specialty Clinic and recognized the room donors.
5. Tom Parker discussed the Day of Golf to be held on September 25 to raise funds for the Cancer Outreach fund.
6. Tom Parker discussed the newly-developed Strategic Plan. Twice a year, a consolidated report will be delivered to the Board of Directors and monthly updates will be included in the reports produced by the senior managers.

There was a question from David Anderson regarding Labor and Delivery being used as a COVID-positive ward. Deliveries are occurring in Med/Surg. A discussion was held about what the trigger would be to move deliveries back to Labor and Delivery.

XI. FINANCE REPORT

1. July 2020 Financial Narrative.
2. Investment Report.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the July Net Gain was \$541,000 which was \$128,000 less than FY2020. Days of cash-on-hand were at 425.5 at the end of July.

XII. BOARD EDUCATION

1. Presentation of the Infusion Program.

Lisa Marusicz, RN, presented the Chemotherapy Infusion-Oncology Nurse Navigator Program. There were some comments and questions from the Board. No action needed.

XIII. OLD BUSINESS

1. Review of the FY 2020 Annual Reimbursement and Disclosure.

The Fiscal Year 2020 Annual Reimbursement Report and Disclosure was reviewed. Joanne Hunt motioned to approve the FY 2020 Annual Reimbursement and Disclosure. Laurey Carlson seconded the motion. A roll call vote was taken; the motion passed unanimously. Stephen Swisher, M.D., Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Laurey Carlson, Yes; David Anderson, Yes. Yes 5, No 0.

XIV. NEW BUSINESS

1. Re-establish Mammoth Hospital Patient Grievance Committee, including approval of process and appointment of committee members. Presentation by Lindsey C. Sarullo, J.D., SMHD Compliance Officer.

Lindsey Sarullo, J.D., SMHD Compliance Officer, presented an overview of the patient grievance process approval and suggestion for committee delegation.

It was noted that Stephanie Stanton, Risk Manager/Quality Improvement Specialist, reports patient grievances to the Admin Team on a monthly basis. These results are also reported to the Performance Improvement Committee on a quarterly basis, and to the Board through the Quality Assurance Committee.

Stephen Swisher, M.D., moved to re-establish the Mammoth Hospital Patient Grievance Committee, including approval of the grievance process and appointment of committee members as presented today by Mammoth Hospital Compliance Officer Lindsey Sarullo, Director of Quality Lenna Monte, and Risk

Manager/QI specialist Stephanie Stanton. Joanne Hunt seconded the motion. Stephen Swisher, M.D., Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Laurey Carlson, Yes; David Anderson, Yes. Yes 5, No 0.

2. Declaration of Surplus District Property, Equipment and Supplies.

None to declare.

XV. CREDENTIALING

Initial Appointment to Provisional

Michael Bryan-Dermatology

Initial Appointment to Fellowship

Evan Corning-Orthopedics

Matthew Fournier-Orthopedics

Re-appointment to Active Medical Staff

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Re-appointment to Courtesy Staff

Paul Polishuk-Urology

Sharon Meiselman-Radiology

Yuri Parisky, M.D., motioned to extend Dr. Richard Brown's temporary privileges for 31 days. His credentialing will come to the September Board meeting along with a template of definition of privileges. Joanne Hunt seconded the motion, a roll call vote was taken, the motion passed unanimously. A roll call vote was taken, the motion passed unanimously. Stephen Swisher, M.D., Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Laurey Carlson, Yes; David Anderson, Yes. Yes 5, No 0.

David Anderson moved, seconded by Laurey Carlson, to approve the appointments as listed above with the change that Evan Corning and Matthew Fournier will be granted provisional appointment, and with the exception of Sharon Meiselman and Mel Cherne. A roll call vote was taken, the motion passed unanimously. Stephen Swisher, M.D., Yes; Yuri Parisky, M.D., Yes; Joanne Hunt, Yes; Laurey Carlson, Yes; David Anderson, Yes. Yes 5, No 0.

David Anderson motioned, seconded by Joanne Hunt, to approve the appointments as listed above for Drs. Cherne and Meiselman. Yuri Parisky, M.D., recused himself from the vote due to a conflict of interest. A roll call vote was taken, the motion passed unanimously. Stephen Swisher, M.D., Yes; Joanne Hunt, Yes; Laurey Carlson, Yes; David Anderson, Yes. Yes 4, No 0. One recusal, Dr. Yuri Parisky.

XVI. PUBLIC COMMENTS

There were no additional public comments.

XVII. FUTURE BUSINESS

Southern Mono Healthcare District
Board of Directors Meeting Minutes
August 20, 2020

The next Regular meeting will take place on Thursday, September 17, 2020 at 8:00 a.m. via Microsoft Teams.

ADJOURN

There being no further business, the meeting was adjourned at 11:12 a.m.