



2019 Press Ganey Guardian of Excellence Award Winner

SOUTHERN MONO HEALTHCARE DISTRICT JULY 2020 MONTHLY BOARD MEETING MINUTES

Date: July 16, 2020

Place: Mammoth Hospital Administration Conference Rooms A & B
85 Sierra Park Road
Mammoth Lakes, CA 93546
Meeting virtually via Microsoft Teams and broadcast live on Mammoth Hospital's conference line.

Attendance of Board Members: Dave Anderson, Chair; Laurey Carlson, Vice Chair; Stephen Swisher, M.D., Treasurer; Joanne Hunt, Secretary; Yuri Parisky, M.D., Member at Large.

Attendance of Staff Members: Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Caitlin Crunk, Chief Nursing Officer; Craig Burrows, M.D., Chief Medical Officer; Mark Lind, Chief Information Officer; Zack Brown, Director of Clinics; David Baumwohl, Legal Counsel; Sarah Rea, Recording Secretary.

I. CALL TO ORDER

Chair David Anderson called the meeting to order at 8:06 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting opened with the Pledge of Allegiance to the Flag and the reading of the SMHD Mission, Vision & Values lead by Stephen Swisher, M.D.

III. PUBLIC COMMENTS

Sarah Rea, District Recording Secretary, read the comments from Lorrie Gould, Vice President of the Mammoth Hospital Auxiliary:

1. The Auxiliary had its annual meeting and installation of officers on July 8, 2020.
2. Because of Covid-19, the Auxiliary has only budgeted \$70,575 for Capital Outlay for the coming fiscal year, but if the Cast Off is able to open more than two days per week and make more money, that total could go higher.

Mammoth Hospital

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3. Because everyone is staying home, they are cleaning closets and the Cast Off is receiving a large amount of clothing donations. The Cast Off is holding huge sales to clear out old clothes so new clothes can be put out as soon as they sit for the required three days after donation.

IV. CHIEF OF STAFF REPORT

The Chief of Staff Report was discussed in Closed Session.

V. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:10 a.m.

VI. REPORT ON CLOSED SESSION

The Board reconvened to open session at 9:37 a.m.

Dr. Richard Koehler, Chief of Staff, requested permission to join closed session. Permission was granted. David Baumwohl reported that Dr. Koehler left Closed Session at 8:26 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2015-80002247-CU-WM-GDS; 3rd District Court of Appeal Case Nos. C085138 & C086087.

David Baumwohl reported discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above items; no action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

David Baumwohl reported there were no matters to discuss: no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Richard Koehler, MD., Chief of Staff; no action was taken.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Melanie Van Winkle, CFO; no action was taken.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Caitlin Crunk, CNO; no action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Craig Burrows, M.D., CMO. No action was taken.

6. CIO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Mark Lind, CIO; no action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

There were no QUALITY ASSURANCE QUARTERLY SUMMARIES to discuss this month.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.

David Baumwohl reported HEALTH CARE FACILITY TRADE SECRETS were discussed regarding Sierra Park Clinics/Mammoth Hospital; no action was taken.

CREDENTIALING

Initial Appointment to Provisional Staff

Danish Atwal, MD – Cardiologist (Renown)

Htet Khine, MD – Cardiologist (Renown)

Re-appointment to Medical Staff

Craig Burrows, MD - Hospitalist

Kristin Collins, MD – Pediatrics

Sean Park, MD - Hospitalist

Re-appointment to Courtesy Staff

Richard Brown, MD – Orthopedics

David Baumwohl reported the foregoing physician CREDENTIALING was discussed; members of the Board had some questions and called in Susan Craig, Medical Staff Coordinator, and Sarah Rea, District Recording Secretary, at 8:43 a.m. No action was taken. Susan Craig and Sarah Rea left Closed Session at 8:46 a.m.

PERSONNEL MATTERS (Government Code §54957)

1. Tom Parker, CEO.

Staff and legal counsel left the Board meeting at 8:46 a.m. Tom Parker, CEO, remained in the meeting.

Closed Session ended at 9:25 a.m.

VII. PUBLIC COMMENTS

There were no additional public comments.

VIII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
June 18, 2020 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report
6. Human Resources Report

Stephen Swisher, M.D., moved, seconded by Laurey Carlson, to approve all items on the consent agenda as presented in the packet. Dr. Parisky had a question about capital projects, which was addressed by Mark Lind, CIO. A roll call vote was taken; the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Stephen Swisher, M.D., Yes. Yes, 5; No, 0.

IX. COMMITTEE REPORTS

1. Finance Committee (Met July 13, 2020)
Stephen Swisher, M.D., Dave Anderson

Details from the Finance Committee Meeting were covered in the Financial Report.

2. Physician Compensation, Relations and Retention Committee
Laurey Carlson, Joanne Hunt

There was no Physician Compensation meeting; no report.

3. Employee Relations Committee
Yuri Parisky, M.D., Joanne Hunt

There was no Employee Relations Committee meeting; no report.

4. Quality Assurance Committee (Met June 17, 2020)
Stephen Swisher, M.D., Joanne Hunt

There was a Quality Assurance Committee meeting held on June 17, 2020; minutes were included in the packet.

5. CEO Annual Review Committee

Laurey Carlson, Dave Anderson

There was no CEO Annual Review Committee meeting; no report.

6. IT Steering Committee (Met June 16, 2020)

Stephen Swisher, M.D., Yuri Parisky, M.D.

There was an IT Steering Committee meeting held on June 16, 2020; minutes were included in the packet.

7. Facilities Committee

Yuri Parisky, M.D., Laurey Carlson

There was no Facilities Committee meeting; no report.

8. Board Member Recruitment Committee (Met June 29, 2020)

Laurey Carlson, Dave Anderson

There was a Board Member Recruitment Committee meeting held on June 29, 2020; minutes were included in the packet. A discussion was held regarding the upcoming Board of Directors election on November 3, 2020.

9. Ad Hoc, Special, or Other (as needed) Committees

There are no Ad Hoc, Special, or Other (as needed) Committees at this time.

X. CHIEF EXECUTIVE OFFICER'S REPORT

Tom Parker, CEO, reviewed the following highlights from his written report:

1. The Hospital saw a continued ramp-up of non-COVID patients in the past month.
2. PPE supplies remain high, at 60+ days of surge rates of use for all critical supplies. There is a shortage of testing supplies, especially rapid testing cassettes.
3. Tom discussed the results of the Periop/Materials sprint and thanked the participants for their hard work on this project.
4. A new satisfaction survey will be sent to the Cerner EMR users, as the Hospital is now a year out from the original satisfaction survey.
5. Tom discussed the Medication-Assisted Therapy (MAT) program and its rollout.
6. Tom discussed the Director of Perioperative Services position. Candidates are currently being interviewed.
7. Tom has been working on putting together a Memorandum of Understanding with Kids Korner to expand the capacity of that program to include Mammoth Hospital employees.
8. The COVID-19 Response Fund has now raised over \$40,000.
9. The annual Cancer Outreach Golf Tournament will take place on September 25, 2020. Dr. Parisky has received a lot of positive responses from former attendees.

Tom Parker, CEO, had the following addition to his written report:

1. The Hospital has made the decision to discontinue hazard pay for employees.

XI. FINANCE REPORT

1. June 2020 Financial Narrative.
2. Investment Report.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the June Net Gain was \$8,916,000 which resulted in a favorable budget variance of \$8,328,000. The year-to-date Net Gain was \$16,316,000 which resulted in a favorable year-to-date budget variance of \$11,141,000. Days of cash-on-hand were at 429.4 at the end of June.

Melanie Van Winkle addressed a question from Dr. Parisky regarding Healthcare Savings Accounts and patient billing. There will be additional follow-up on this issue going to the Finance Committee in August.

XII. BOARD EDUCATION

Presentation of the Dental program by Teresa Touns, Dental Clinic Manager.

Teresa Touns, Dental Clinic Manager, presented the Dental program. No action needed.

XIII. OLD BUSINESS

There was no old business to discuss.

XIV. NEW BUSINESS

1. Presentation by Dr. Yuri Parisky for discussion and action pertaining to attendance by members of the Mammoth Hospital Medical Staff at general meetings of Staff and providing reporting details to the Board of Directors regarding attendance.

Yuri Parisky, M.D., motioned that the Medical Staff office provide to the Board a list of Medical Staff meeting attendees and absentees at the next scheduled Board Meeting following a General Medical Staff meeting, and that the Medical Staff office will survey those who did not attend as to why, and provide those results to the Board. This shall be cumulatively tracked. This is supported by the Medical Executive Committee. Joanne Hunt seconded the motion. A roll call vote was taken; the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Stephen Swisher, M.D., Yes. Yes, 5; No, 0.

2. Review and Approval of the Community Health Needs Assessment (CHNA) Fiscal Year 2020 Update.

Caitlin Crunk, CNO, presented the CHNA Fiscal Year 2020 update.

Joanne Hunt made a motion, seconded by Laurey Carlson, to approve the Community Health Needs Assessment FY 2020 Update. A roll call vote was taken; the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Stephen Swisher, M.D., Yes. Yes, 5; No, 0.

3. Review of the FY 2020 Annual Reimbursement and Disclosure.

This item was tabled and will return to the August 20, 2020 Board meeting.

4. Declaration of Surplus District Property, Equipment and Supplies.

None to declare. No action needed.

XV. PUBLIC COMMENTS

There were no further public comments.

XVI. CREDENTIALING

Initial Appointment to Provisional Staff

Danish Atwal, MD – Cardiologist (Renown)

Htet Khine, MD – Cardiologist (Renown)

Re-appointment to Medical Staff

Craig Burrows, MD - Hospitalist

Kristin Collins, MD – Pediatrics

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Re-appointment to Courtesy Staff

Richard Brown, MD - Orthopedics

Yuri Parisky, M.D., moved, seconded by Laurey Carlson, to approve the appointments as listed above with the exception of Dr. Richard Brown. A roll call vote was taken; the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Stephen Swisher, M.D., Yes. Yes, 5; No, 0.

Tom Parker made a recommendation that Dr. Brown continue for one month in his active status, and his credentialing application be reviewed next month with respect to active vs. courtesy status. His reason for wanting courtesy status and any hospital benefit for him retaining courtesy status will also be reviewed.

Chair Anderson motioned, seconded by Yuri Parisky, M.D., to approve the recommendation made above. A roll call vote was taken; the motion passed unanimously. David Anderson, Yes; Laurey Carlson, Yes; Joanne Hunt, Yes; Yuri Parisky, M.D., Yes; Stephen Swisher, M.D., Yes. Yes, 5; No, 0.

XVII. FUTURE BUSINESS

Southern Mono Healthcare District
Board of Directors Meeting Minutes
July 16, 2020

A discussion was held about the location of the next meeting. Tom Parker recommended that we continue the Board of Directors meeting on Teams for the foreseeable future. The next Regular meeting will take place on Thursday, August 20, 2020 at 8:00 a.m. via Teams.

ADJOURN

There being no further business, the meeting was adjourned at 11:31 p.m.