



2019 Press Ganey Guardian of Excellence Award Winner

**SOUTHERN MONO HEALTHCARE DISTRICT  
MAY 2020 MONTHLY BOARD MEETING MINUTES**

**Date:** May 21, 2020

**Place:** Mammoth Hospital Administration Conference Rooms A & B  
85 Sierra Park Road  
Mammoth Lakes, CA 93546

**Attendance of Board Members:** Dave Anderson, Chair; Laurey Carlson, Vice Chair; Stephen Swisher, M.D., Treasurer; Joanne Hunt, Secretary; Yuri Parisky, M.D., Member at Large.

**Attendance of Staff Members:** Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Caitlin Crunk, Chief Nursing Officer; Craig Burrows, M.D., Chief Medical Officer; Mark Lind, Chief Information Officer; Sarah Rea, Recording Secretary.

David Baumwohl, Legal Counsel, attended via videoconference.

**I. CALL TO ORDER**

Chair Anderson called the meeting to order at 8:03 a.m.

**II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES**

The meeting opened with the Pledge of Allegiance to the Flag and the reading of the SMHD Mission, Vision & Values lead by Laurey Carlson.

**III. PUBLIC COMMENTS**

There were no Public Comments.

**IV. CHIEF OF STAFF REPORT**

Richard Koehler, M.D., was not present at the meeting. The written Chief of Staff report was discussed in Closed Session.

**V. ADJOURN TO CLOSED SESSION**

The Board adjourned to closed session at 8:13 a.m.

**I. REPORT ON CLOSED SESSION**

Lindsey Sarullo, Compliance Officer, requested permission to enter Closed Session via videoconference at 8:08 a.m. Permission was granted.

The Board took the review of the Compliance Report out of order. The Compliance Report was presented by Lindsey Sarullo. No action was taken. Ms. Sarullo left Closed Session at 8:40 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2015-80002247-CU-WM-GDS; 3rd District Court of Appeal Case Nos. C085138 & C086087.

David Baumwohl reported discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above items; no action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

David Baumwohl reported there were no matters to discuss: no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

There was no Chief of Staff Report due to the absence of the Chief of Staff.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Melanie Van Winkle, CFO; no action was taken.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Caitlin Crunk, CNO; no action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Craig Burrows, M.D., CMO. No action was taken.

6. CIO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Mark Lind, CIO; no action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

1. Review of the Quarterly Beta Report.

David Baumwohl reported that the quarterly Beta report was reviewed. No action was taken.

2. Review of the Quarterly Performance Improvement Report.

David Baumwohl reported that the quarterly Performance Improvement Report was reviewed. No action was taken.

3. Review of the Compliance Report.

The review of the Compliance Report was taken out of order and is reported above.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.

David Baumwohl reported that Health Care Facility Trade Secrets were not discussed. No action was taken.

CREDENTIALING

**Initial Appointment to Provisional Staff**

Ross, Mark, MD - Neurophysiology (Specialty Care, Tele-Med)

**Initial Appointment to Allied Health**

Chelsea Brown, PA - Orthopedics

David Baumwohl reported the foregoing physician CREDENTIALING was discussed; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. Tom Parker, CEO.

David Baumwohl reported a discussion took place with Tom Parker, CEO; no action was taken.

Staff and legal counsel left the Board meeting at 8:56 a.m. Tom Parker, CEO, remained in the meeting.

Closed session ended at 9:50 a.m.

The Board reconvened to open session at 9:59 a.m.

## **II. PUBLIC COMMENTS**

There were no public comments.

## **III. CONSENT AGENDA**

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:  
April 16, 2020 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report
6. Human Resources Report

Joanne Hunt moved, seconded by Laurey Carlson, to approve all items on the consent agenda as presented in the packet. Chair Anderson asked for comments; a discussion ensued involving clarification on the CFO and CMO reports. A brief discussion was held about the May 20, 2020 consultative visit from the California Department of Public Health (CDPH). A vote was taken; the motion passed unanimously. Yes 5, No 0.

## **IV. COMMITTEE REPORTS**

1. Finance Committee

Stephen Swisher, M.D., Dave Anderson

Details from the Finance Committee Meeting were covered in the Financial Report.

2. Physician Compensation, Relations and Retention Committee

Laurey Carlson, Joanne Hunt

There was no Physician Compensation, Relations and Retention Committee meeting; no report.

3. Employee Relations Committee

Yuri Parisky, M.D., Joanne Hunt

There was no Employee Relations Committee meeting; no report.

4. Quality Assurance Committee

Stephen Swisher, M.D., Joanne Hunt

There was no Quality Assurance Committee meeting; no report.

5. CEO Annual Review Committee

Laurey Carlson, Dave Anderson

There was no CEO Annual Review Committee meeting; no report.

6. IT Steering Committee

Stephen Swisher, M.D., Yuri Parisky, M.D.

There was no Information Technology (IT) Steering Committee meeting this month; no report.

7. Facilities Committee

Yuri Parisky, M.D., Laurey Carlson

There was no Facilities Committee meeting; no report.

8. Board Member Recruitment Committee

Laurey Carlson, Dave Anderson

There was no Board Member Recruitment Committee meeting; no report.

9. Ad Hoc, Special, or Other (as needed) Committees

There are no Ad Hoc, Special, or Other (as needed) Committees at this time.

**V. CHIEF EXECUTIVE OFFICER'S REPORT**

Tom Parker, CEO, reviewed the following highlights from his written report:

1. A shout out is owed to Mammoth Hospital's department heads, who put together specific departmental reopening plans.
2. Mammoth Hospital is returning to elective procedures and ramping up capacity. The Hospital's special surgery subcommittee is still reviewing each surgical case with the Medically Necessary Time-Sensitive (MeNTS) score.
3. Clinics are running at approximately 75% of normal volumes.
4. Tom Parker discussed the planned new hospital wing and the vetting of architects for the project.
5. Tom Parker officially welcomed Caitlin Crunk as the new Chief Nursing Officer.
6. Tom Parker discussed OR3 coming online and the OSHPD review of this project.
7. Tom Parker discussed patient satisfaction scores, which are remaining high.
8. Tom Parker expressed appreciation to Westerlay Orchids of Carpenteria, who shipped 400 orchids to Mammoth Hospital for Hospital Week.
9. Tom Parker discussed COVID testing capabilities, the distinction between in-house testing and send-out testing, and how tests are billed.

**VI. FINANCE REPORT**

1. April 2020 Financial Narrative.
2. Investment Report.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the April net loss was \$2,378,000 which resulted in an unfavorable budget variance of \$2,874,000. The year-to-date Net Gain was \$4,328,000 which resulted in an unfavorable year-to-date budget variance of \$217,000. Days of cash-on-hand were at 361 at the end of April.

Ms. Van Winkle presented an overview of the COVID-19 emergency funding Mammoth Hospital has received. Ms. Van Winkle presented a revised financial forecast through June 2020. She also discussed the possibility of the state cutting Medi-Cal funding and supplemental funds.

## **VII. BOARD EDUCATION**

There was no Board education this month.

## **VIII. OLD BUSINESS**

There was no old business to discuss.

## **IX. NEW BUSINESS**

1. Review of the Quarterly Patient Satisfaction and Patient Experience Reports.

The Quarterly Patient Satisfaction and Experience Reports were presented and reviewed in closed session. No action needed.

2. Review and approve amending existing Physician Services Agreements in response to the COVID-19 pandemic in response to the current State of Emergency declared by the Governor.

Dr. Stephen Swisher and Dr. Yuri Parisky both declared a conflict of interest on this item and left the room for the vote. Joanne Hunt motioned to modify and amend the existing Physician Services Agreements in response to the COVID-19 pandemic and in response to the current State of Emergency declared by the Governor for the months of May and June in the same amounts as approved for the month of April 2020. Laurey Carlson seconded the motion. A vote was taken, the motion passed unanimously. Yes, 3; No, 0. There were two recusals, Drs. Swisher and Parisky.

3. Declaration of Surplus District Property, Equipment and Supplies.

There was no surplus District property, equipment or supplies to declare.

## **X. CREDENTIALING**

### **Initial Appointment to Provisional Staff**

Ross, Mark, MD - Neurophysiology (Specialty Care, Tele-Med)

### **Initial Appointment to Allied Health**

Chelsea Brown, PA – Orthopedics

Laurey Carlson moved, seconded by David Anderson, to approve the initial appointment to provisional staff of Mark Ross, M.D. A vote was taken; the motion passed unanimously. Yes 4, No 0. Dr. Yuri Parisky abstained from the vote.

**XI. PUBLIC COMMENTS**

There were no public comments.

**XII. FUTURE BUSINESS**

The next Regular meeting will take place on Thursday, June 18, 2020 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital.

**ADJOURN**

The meeting was adjourned at 11:05 a.m.