



2019 Press Ganey Guardian of Excellence Award Winner

**SOUTHERN MONO HEALTH CARE DISTRICT
APRIL 2020 MONTHLY BOARD MEETING MINUTES**

Date: April 16, 2020

Place: Mammoth Hospital Administration Conference Rooms A&B
85 Sierra Park Road
Mammoth Lakes, CA 93546

Attendance of Board Members: Dave Anderson, Chair; Laurey Carlson, Vice Chair; Stephen Swisher, M.D., Treasurer; Joanne Hunt, Secretary; Yuri Parisky, M.D., Member at Large.

Attendance of Staff Members: Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Kathleen Alo, Chief Nursing Officer; Craig Burrows, M.D., Chief Medical Officer; Mark Lind, Chief Information Officer; David Baumwohl, Legal Counsel; Sarah Rea, Recording Secretary.

I. CALL TO ORDER

Chair Anderson called the meeting to order at 8:10 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting opened with the Pledge of Allegiance to the Flag and the reading of the SMHD Mission, Vision & Values lead by David Anderson.

III. PUBLIC COMMENTS

There were no public comments.

IV. CHIEF OF STAFF REPORT

There was no Chief of Staff report.

V. ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 8:13 a.m.

VI. REPORT ON CLOSED SESSION

The Board reconvened to open session at 8:29 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2015-80002247-CU-WM-GDS; 3rd District Court of Appeal Case Nos. C085138 & C086087.
2. Valastein Johnston and Kathleen Pollard v. Mammoth Hospital Foundation, Mono County Superior Court, Case No. CV 200013.

David Baumwohl reported discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above items; no action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

No matters to discuss this month.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Richard Koehler, M.D., Chief of Staff, due to the absence of the Chief of Staff. No action was taken.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Melanie Van Winkle, CFO. No action was taken.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Kathleen Alo, CNO. No action was taken.

5. CMO Report.

Chair Wood reported that QUALITY ASSURANCE issues were not reported by or discussed with Craig Burrows, CMO. No action was taken.

6. CIO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Mark Lind, CIO. No action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.

David Baumwohl reported HEALTH CARE FACILITY TRADE SECRETS were discussed regarding Sierra Park Clinics/Mammoth Hospital; no action was taken.

CREDENTIALING

Initial Appointment to Medical Staff

Saldanha, Charles, MD - Psychiatrist

Roberts, John, MD – Pathology

David Baumwohl reported the foregoing physician CREDENTIALING was not discussed; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. Tom Parker, CEO.

The Board elected to do a second closed session at the end of the meeting.

VII. PUBLIC COMMENTS

There were no additional Public Comments.

VIII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
 - March 19, 2020 Regular Board Meeting
 - March 26, 2020 Special Board Meeting
2. Chief Financial Officer Report

Laurey Carlson moved, seconded by Stephen Swisher, M.D., to approve all items on the consent agenda as presented in the packet. Chair Anderson asked for comments; there were none. A vote was taken; the motion passed unanimously. Yes 5, No 0.

IX. COMMITTEE REPORTS

1. Finance Committee

Stephen Swisher, M.D., Dave Anderson

Details from the Finance Committee Meeting will be covered in the Financial Report.

2. Physician Compensation, Recruitment and Retention Committee
Laurey Carlson, Joanne Hunt

There was no Physician Compensation meeting; no report.

3. Employee Relations Committee
Yuri Parisky, M.D., Joanne Hunt

There was an Employee Relations Committee meeting; no report.

4. Quality Assurance Committee
Stephen Swisher, M.D., Joanne Hunt

There was no Quality Assurance Committee meeting; no report.

5. CEO Annual Review Committee
Laurey Carlson, Dave Anderson

There was no CEO Annual Review Committee meeting; no report.

6. IT Steering Committee
Stephen Swisher, M.D., Yuri Parisky, M.D.

There was no Information Technology (IT) Steering Committee meeting this month; no report.

7. Facilities Committee
Yuri Parisky, M.D., Laurey Carlson

There was no Facilities Committee meeting; no report.

8. Board Member Recruitment Committee
Laurey Carlson, Dave Anderson

There was no Board Member Recruitment Committee meeting; no report.

9. Ad Hoc, Special, or Other (as needed) Committees

There are no Ad Hoc, Special, or Other (as needed) Committees at this time.

X. CHIEF EXECUTIVE OFFICER'S / INCIDENT COMMANDER REPORT

Tom Parker, CEO, presented the following additional information to his written report:

1. The HIMT has three goals for COVID-19 response: To increase surge capacity; to make sure the hospital does not act as a vector for transmission, and to educate and advocate for actions that help

flatten the curve. We have been extremely successful in accomplishing those three goals, with incredible contribution from staff and managers.

2. We have begun work on a reopening plan. The first clinical/epidemiological reopening group meeting was held on April 15, 2020.
3. The second wave of this pandemic will be long, but we have a bias for action. We plan to work on testing, tracing and isolation. We will develop plan flexibility and modify our plan for state and federal guidelines.
4. We feel very prepared as a hospital for a surge. We have near or well over 60 days on hand of all our critical supplies of Personal Protective Equipment (PPE).
5. Tom Parker applauded the Finance team for their comprehensive work in applying for disaster relief funding.
6. Tom Parker received a response from Carmela Coyle, whom he has asked to petition on behalf of rural hospitals for postponement of the seismic rule for 2030.

XI. FINANCE REPORT

1. March 2020 Financial Narrative.
2. Investment Report.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the March net loss was \$593,000 which resulted in an unfavorable budget variance of \$1,752,000. The year-to-date Net Gain was \$6,706,000 resulted in a favorable year-to-date budget variance of \$2,751,000. Days of cash-on-hand were at 313 at the end of March.

Melanie Van Winkle presented the COVID-19 Emergency Funding summary. No action needed. David Baumwohl requested that Melanie keep him informed regarding business interruption insurance.

XII. BOARD EDUCATION

There was no Board education this month. Tom briefly discussed the National Rural Health Association Conference that Board members had planned to attend in May. This conference has moved to an online-only format. Tom recommended that the Board strive to attend next year's conference.

XIII. OLD BUSINESS

There was no old business to discuss.

XIV. NEW BUSINESS

1. Declaration of Surplus District Property, Equipment and Supplies.

None to declare.

2. Physician and Healthcare Professionals Credentialing Revisions due to declared State of Emergency.

David Baumwohl gave a brief summary of Resolution 20-01. Joanne Hunt motioned to adopt resolution 20-01 as presented. Laurey Carlson seconded the motion. There was no further discussion. A vote was taken, the motion passed unanimously. Yes, 4; No, 0. Stephen Swisher, M.D., recused himself from the vote.

3. Emergency FEMA resolution.

Stephen Swisher, M.D., made a motion that a FEMA resolution needed to be added to the agenda as an emergency item. It was determined by Hospital administration that this was necessary for immediate emergency funding due to the current state of emergency. Yuri Parisky, M.D., seconded the motion. A vote was taken, the motion passed unanimously. Yes, 5; No, 0.

Stephen Swisher, M.D., motioned to approve the FEMA financial assistance resolution. Laurey Carlson seconded the motion. A vote was taken, the motion passed unanimously. Yes, 5; No, 0.

4. Modifying or amending existing Physician Services Agreements in response to the COVID-19 threat and in response to the current State of Emergency declared by the Governor.

Melanie Van Winkle presented a plan on how to adjust income stabilization plan with our medical staff. This was previously discussed with the Finance Committee, though Dr. Swisher was absent. Stephen Swisher, M.D., recused himself from the discussion at 10:07 a.m. Yuri Parisky, M.D., recused himself from the discussion at 10:09 a.m. David Baumwohl clarified that this is not physician employment, and that this will not be structured as an income guarantee.

Joanne Hunt motioned to modify and amend the existing Physician Services Agreements in response to the COVID-19 threat and in response to the current State of Emergency declared by the Governor for the month of April at 80% of what the Hospital previously agreed to pay for the month of March. Laurey Carlson seconded the motion. A vote was taken, the motion passed unanimously. Yes, 3; No, 0. Stephen Swisher, M.D., and Yuri Parisky, M.D., recused themselves from the vote.

XV. CREDENTIALING

Initial Appointment to Medical Staff

Saldanha, Charles, MD - Psychiatrist

Roberts, John, MD - Pathology

Joanna Hunt motioned, seconded by Laurey Carlson, to approve the appointments as listed above. There were some comments from Yuri Parisky, M.D. A vote was taken, the motion passed unanimously. Yes, 5; No, 0.

Stephen Swisher, M.D., noted that it was the last Board meeting for Kathleen Alo, Chief Nursing Officer. Dr. Swisher honored Ms. Alo for her service and congratulated Caitlin Crunk, incoming CNO, on her promotion.

XVI. CLOSED SESSION

The board adjourned to a second closed session at 10:15 a.m.

XVII. REPORT ON CLOSED SESSION

The Board resumed open session at 10:55 a.m.

Chair Anderson reported that the Board met with Tom Parker during Closed Session. No action was taken.

XVIII. FUTURE BUSINESS

The next Regular meeting will take place on Thursday, May 21, 2020 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital.

ADJOURN

There being no further business, the meeting adjourned at 11:00 a.m.