



2019 Press Ganey Guardian of Excellence Award Winner

**SOUTHERN MONO HEALTH CARE DISTRICT
MARCH 2020 MONTHLY BOARD MEETING MINUTES**

Date: March 19, 2020

Place: Mammoth Hospital Administration Conference Rooms A & B
85 Sierra Park Road
Mammoth Lakes, CA 93546

Attendance of Board Members: Dave Anderson, Chair; Laurey Carlson, Vice Chair; Stephen Swisher, M.D., Treasurer; Joanne Hunt, Secretary; Yuri Parisky, M.D., Member at Large.

Attendance of Staff Members: Tom Parker, Chief Executive Officer; Kathleen Alo, Chief Nursing Officer; Craig Burrows, M.D., Chief Medical Officer; Mark Lind, Chief Information Officer; David Baumwohl, Legal Counsel; Sarah Rea, Recording Secretary.

Absent: Melanie Van Winkle, Chief Financial Officer

I. CALL TO ORDER

Chair Anderson called the meeting to order at 8:09 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting opened with the Pledge of Allegiance to the Flag and the reading of the SMHD Mission, Vision & Values lead by Laurey Carlson.

III. PUBLIC COMMENTS

There were no Public Comments.

IV. CHIEF OF STAFF REPORT

There was no Chief of Staff Report.

V. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:10 a.m.

VI. REPORT ON CLOSED SESSION

The Board resumed Open Session at 9:51 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2015-80002247-CU-WM-GDS; 3rd District Court of Appeal Case Nos. C085138 & C086087.
2. Debra Esterces v. Southern Mono Healthcare District, USDC Eastern District Case No. 2:18-cv-01121-TLN-KJN.
3. Valastein Johnston and Kathleen Pollard v. Mammoth Hospital Foundation, Mono County Superior Court, Case No. CV 200013.

David Baumwohl reported discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above items; no action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

David Baumwohl reported there were no matters to discuss: no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Richard Koehler, MD., Chief of Staff, due to the absence of the Chief of Staff. No action was taken.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Melanie Van Winkle, CFO, due to the absence of the CFO; no action was taken.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Kathleen Alo, CNO; no action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Craig Burrows, M.D., CMO. No action was taken.

6. CIO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Mark Lind, CIO; no action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

1. Review of the Quarterly Performance Improvement Report

David Baumwohl reported that the Quarterly Performance Improvement report was reviewed. No action needed.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.

David Baumwohl reported HEALTH CARE FACILITY TRADE SECRETS were discussed regarding Sierra Park Clinics/Mammoth Hospital; no action was taken.

CREDENTIALING

Locums

Pamela Landsteiner – Dermatology

Initial Appointment to Provisional Staff

Benjamin Ebner, MD – Renown Cardiology Telemedicine

Kim Escudero, MD – Pediatrics

Specialty Care - 3 physicians:

Jeffrey Cohen, MD - Neurology

Venkatesh Nagaraddi, MD – Neurology

Watcharasarn Rattananan, MD - Neurology

Initial Appointment to Active Medical Staff

Jacob Eide, PsyD – Psychology

Initial Appointment to Courtesy Staff

Christopher Edward Urband, MD - Orthopedics

Reappointment to Active Medical Staff

Frohar Bahiraei, MD – General Surgery

Richard Koehler, MD – General Surgery

Reappointment to Courtesy Staff

Thomas Mitts, MD – Plastic Surgery

Reappointment to Allied Health Professional
Karly Marie Dawson, PA - Orthopedics

David Baumwohl reported the foregoing physician CREDENTIALING was discussed; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. Tom Parker, CEO.

David Baumwohl reported a discussion took place with Tom Parker, CEO; no action was taken.

Staff and legal counsel left the Board meeting at 9:07a.m. Tom Parker, CEO, remained in the meeting.

Closed session ended at 9:40 a.m.

VII. PUBLIC COMMENTS

Sarah Rea, District Recording Secretary, read a statement from Lorrie Gould, Mammoth Hospital Auxiliary Vice President, who was unable to attend the meeting: The Cast Off has closed for the immediate future due to the coronavirus outbreak.

VIII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
 - January 16, 2020 Regular Board Meeting
 - January 31, 2020 Strategic Planning Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report
6. Human Resources Report

Joanne Hunt moved, seconded by Yuri Parisky, M.D., to approve all items on the consent agenda as presented in the packet. Chair Anderson asked for comments; there were none. A vote was taken; the motion passed unanimously. Yes 5, No 0.

IX. COMMITTEE REPORTS

1. Finance Committee

Stephen Swisher, M.D., Dave Anderson

Details from the Finance Committee Meeting will be covered in the Financial Report.

2. Physician Compensation, Recruitment and Retention Committee
Laurey Carlson, Joanne Hunt

There was no Physician Compensation meeting; no report.

3. Employee Relations Committee (Met February 20, 2020)

Yuri Parisky, M.D., Joanne Hunt

There was an Employee Relations Committee meeting on February 20, 2020. Minutes were included in the Board packet.

4. Quality Assurance Committee

Stephen Swisher, M.D., Joanne Hunt

There was no Quality Assurance Committee meeting; no report.

5. CEO Annual Review Committee

Laurey Carlson, Dave Anderson

There was no CEO Annual Review Committee meeting; no report.

6. IT Steering Committee (Met February 19, 2020)

Stephen Swisher, M.D., Yuri Parisky, M.D.

There was an Information Technology (IT) Steering Committee meeting this month; minutes were included in the Board packet. There was a brief discussion about ongoing IT projects at the Hospital.

7. Facilities Committee

Yuri Parisky, M.D., Laurey Carlson

There was no Facilities Committee meeting; no report.

8. Board Member Recruitment Committee

Laurey Carlson, Dave Anderson

There was no Board Member Recruitment Committee meeting; no report.

9. Ad Hoc, Special, or Other (as needed) Committees

There are no Ad Hoc, Special, or Other (as needed) Committees at this time.

X. CHIEF EXECUTIVE OFFICER'S REPORT

Tom Parker, CEO, presented the following highlights from his report:

1. We are putting off the Master Planning architectural project for the time being.
2. The Simulator Baby tool was discussed as well as staff becoming certified in neonatal resuscitation.

XI. FINANCE REPORT

1. February 2020 Financial Narrative.
2. Investment Report.

Slavka Crouthamel, Mammoth Hospital Controller, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Crouthamel reported the February net gain was \$1,849,000 which resulted in a favorable budget variance of \$1,496,000. The year-to-date Net Gain was \$7,299,000, which resulted in a favorable year-to-date budget variance of \$4,410,00. Days of cash-on-hand were at 343.5 at the end of February.

XII. BOARD EDUCATION

There was no Board education this month.

XIII. OLD BUSINESS

There was no old business to discuss.

XIV. NEW BUSINESS

1. Quarterly Review of New and Revised Policies.

Stephen Swisher, M.D. moved, seconded by Laurey Carlson, to approve the Quarterly New and Revised Policies as listed. Chair Anderson asked for discussion. A vote was taken; the motion passed unanimously. Yes: 5, No: 0.

2. Quarterly Review of New and Revised Contracts.

Stephen Swisher, M.D., seconded by Laurey Carlson, to approve the Quarterly New and Revised Contracts as listed. A vote was taken; the motion passed unanimously. Yes: 5, No: 0.

3. Discussion regarding the May 22, 2020 Southern Mono Health Care District Board of Directors Regular Meeting.

A discussion was held about Board members attending the National Rural Health Conference in May 2020. Stephen Swisher, M.D., anticipates that the conference will not go ahead. Sarah Rea will look into whether this is likely to be cancelled.

4. Strategic and Tactical Planning.

Tom Parker has asked managers to provide him with department-based tactical plans. He will have a report for the Board at a future date.

5. Declaration of Surplus District Property, Equipment and Supplies.

Stephen Swisher, M.D., moved, seconded by Yuri Parisky, M.D., to approve the disposal of surplus District property, equipment and supplies presented to the Board and to direct staff to dispose of it in the manner most beneficial to the District. The surplus District property, equipment and supplies presented have nominal or no value. Chair Anderson asked for discussion; there was none. A vote was taken; the motion passed unanimously. Yes 5, No 0.

XV. CREDENTIALING

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Reappointment to Courtesy Staff

Thomas Mitts, MD – Plastic Surgery

Reappointment to Allied Health Professional

Karly Marie Dawson, PA - Orthopedics

Stephen Swisher, M.D., moved, seconded by Joanne Hunt, to approve the appointments as listed above. Chair Anderson asked for comments: it was noted that the appointments were discussed in closed session and no action was taken. A vote was taken; the motion passed unanimously. Yes 5, No 0.

XVI. PUBLIC COMMENTS

There were no additional public comments.

XVII. FUTURE BUSINESS

The next Regular meeting will take place on Thursday, April 16, 2020 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital.

ADJOURN

There being no further business, the meeting was adjourned at 10:27 a.m.