



2018 Press Ganey Guardian of Excellence Award Winner  
2017 Hospital Quality Institute Award Winner

**SOUTHERN MONO HEALTH CARE DISTRICT  
BOARD OF DIRECTORS ANNUAL MEETING AND  
JANUARY 2020 REGULAR BOARD MEETING MINUTES**

**Date:** January 16, 2020

**Place:** Mammoth Hospital Administration Conference Rooms A & B  
85 Sierra Park Road  
Mammoth Lakes, CA 93546

**Attendance of Board Members:** Dave Anderson, Chair; Laurey Carlson, Vice Chair; Stephen Swisher, M.D., Treasurer; Joanne Hunt, Secretary; Yuri Parisky, Member at Large.

**Attendance of Staff Members:** Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Kathleen Alo, Chief Nursing Officer; Craig Burrows, M.D., Chief Medical Officer; Mark Lind, Chief Information Officer; David Baumwohl, Legal Counsel; Sarah Rea, Recording Secretary.

**I. CALL TO ORDER**

Chair Anderson called the meeting to order at 8:01 a.m.

**II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES**

The meeting opened with the Pledge of Allegiance to the Flag and the reading of the SMHD Mission, Vision & Values lead by Laurey Carlson.

**III. PUBLIC COMMENTS**

There were no Public Comments.

**IV. EMPLOYEE TENURE AWARDS**

The Employee Tenure Awards were presented.

**V. APPOINTMENT OF BOARD OFFICERS FOR 2020**

Stephen Swisher, M.D., moved, seconded by Yuri Parisky, M.D., to reappoint officers to continue in their capacities for calendar year 2020. A vote was taken; the motion passed unanimously. Yes 5, No 0.

**VI. CREATE BOARD COMMITTEES AS NEEDED AND MAKE COMMITTEE APPOINTMENTS FOR 2020**

Stephen Swisher, M.D., motioned to create temporary committees for the year as listed below. The committees will not have a set schedule and will meet on an as-needed basis. Laurey Carlson seconded the motion. A vote was taken; the motion passed unanimously. Yes 5, No 0.

- |  |   |
|--|---|
| 1. Finance Committee   | Stephen Swisher, M.D., David Anderson         |
| 2. Physician Compensation, Recruitment and Retention Committee | Laurey Carlson and Joanne Hunt                |
| 3. Employee Relations Committee                                | Yuri Parisky, M.D. and Joanne Hunt            |
| 4. Quality Committee   | Stephen Swisher, M.D. and Joanne Hunt         |
| 5. CEO Annual Review Committee                                 | Laurey Carlson and Dave Anderson              |
| 6. IT Steering Committee                                       | Stephen Swisher, M.D., and Yuri Parisky, M.D. |
| 7. Facilities Committee  | Yuri Parisky, M.D., Laurey Carlson            |
| 8. Board Recruitment Committee                                 | Laurey Carlson and Dave Anderson              |
| 9. Ad Hoc, Special, or Other (as needed) Committees            |   |

**ADJOURN**

The Board adjourned the Annual Meeting to the Monthly Meeting at 8:18 a.m.

**BOARD OF DIRECTORS JANUARY 2020 REGULAR MEETING MINUTES**

**Date:** January 16, 2020

**Place:** Mammoth Hospital Administration Conference Rooms A & B  
85 Sierra Park Road  
Mammoth Lakes, CA 93546

**I. CALL TO ORDER**

Chair Anderson called the meeting to order at 8:19 a.m.

**II. PUBLIC COMMENTS**

There were no Public Comments.

**III. CHIEF OF STAFF REPORT**

The Chief of Staff report was discussed in Closed Session.

**IV. ADJOURN TO CLOSED SESSION**

The Board adjourned to closed session at 8:19 a.m.

## **V. REPORT ON CLOSED SESSION**

The Board reconvened to open session at 9:46 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2015-80002247-CU-WM-GDS; 3rd District Court of Appeal Case Nos. C085138 & C086087.
2. Debra Esterces v. Southern Mono Healthcare District, USDC Eastern District Case No. 2:18-cv-01121-TLN-KJN.

David Baumwohl reported discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above items; no action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

No matters to discuss this month.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Richard Koehler, M.D., Chief of Staff, due to the absence of the Chief of Staff. No action was taken.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Melanie Van Winkle, CFO; no action was taken.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Kathleen Alo, CNO; no action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Craig Burrows, M.D., CMO. No action was taken.

6. CIO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Mark Lind, CIO, due to the absence of the CIO. No action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

1. Review of Quarterly Beta Report.
2. Review of the Quarterly Patient Satisfaction and Experience Reports.

David Baumwohl reported that the QUALITY ASSURANCE QUARTERLY SUMMARIES were reviewed; no action taken.

Craig Burrows, M.D., left Closed Session at 8:55 a.m.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.

David Baumwohl reported HEALTH CARE FACILITY TRADE SECRETS were not discussed regarding Sierra Park Clinics/Mammoth Hospital; no action was taken.

CREDENTIALING

Appointment to Active Medical Staff

David Bridgeman, MD – Hospitalist

Reappointment to Courtesy Staff

Mary Bassler, MD – Family Medicine

David Baumwohl reported the foregoing physician CREDENTIALING was discussed; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

David Baumwohl reported PERSONNEL MATTERS were discussed; no action was taken.

1. Tom Parker, CEO.

David Baumwohl reported a discussion took place with Tom Parker, CEO; no action was taken.

Staff and legal counsel left the Board meeting at 9:07 a.m. Tom Parker, CEO, remained in the meeting. No action was taken.

Closed session ended at 9:30 a.m.

**VI. PUBLIC COMMENTS**

Lorrie Gould, Mammoth Hospital Auxiliary Vice President, reported the following:

1. The Auxiliary thanked Talene Shabanian for all she has done for its members, in particular the way she has tirelessly worked to bring the Auxiliary to the attention of the Hospital staff.

**VII. CONSENT AGENDA**

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:  
December 19, 2019 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report
6. Human Resources Report

Laurey Carlson moved, seconded by Joanne Hunt, to approve all items on the consent agenda as presented in the packet. Chair Anderson asked for comments; a brief discussion ensued including clarification on the Safe Sitter program and CIO Report. A vote was taken; the motion passed unanimously. Yes 5, No 0.

**VIII. COMMITTEE REPORTS**

1. Finance Committee

Stephen Swisher, M.D., Dave Anderson

Details from the Finance Committee Meeting will be covered in the Financial Report.

2. Physician Compensation, Retention and Recruitment Committee

Laurey Carlson, Joanne Hunt

There was no Physician Compensation meeting; no report. The next meeting will be held on January 17, 2020.

3. Employee Relations Committee

Yuri Parisky, M.D., Joanne Hunt

There was no Employee Relations Committee meeting; no report.

4. Quality Assurance Committee

Stephen Swisher, M.D., Joanne Hunt

There was a Quality Assurance Committee meeting on December 17, 2019; minutes were included in the packet.

5. CEO Annual Review Committee

Laurey Carlson, Dave Anderson

There was no CEO Annual Review Committee meeting; no report.

6. IT Steering Committee

Stephen Swisher, M.D., Yuri Parisky, M.D.

There was no Information Technology (IT) Steering Committee meeting this month; no report. The next meeting will be held on February 19, 2020.

7. Facilities Committee

Yuri Parisky, M.D., Laurey Carlson

There was no Facilities Committee meeting; no report.

8. Board Member Recruitment Committee

Laurey Carlson, Dave Anderson

There was no Board Member Recruitment Committee meeting; no report.

9. Ad Hoc, Special, or Other (as needed) Committees

There are no Ad Hoc, Special, or Other (as needed) Committees at this time.

**IX. CHIEF EXECUTIVE OFFICER'S REPORT**

Tom Parker, CEO, reviewed the following highlights from his written report:

1. Tom Parker has been working with consultants Sg2 to create the agenda for the strategic planning session. Tom Parker gave a brief overview of the tentative schedule.
2. Tom Parker discussed schematic design briefly.
3. Tom Parker discussed plastic surgery coming to Mammoth Hospital and space constraints.
4. Tom Parker discussed adding the Chamber of Commerce to the consortium on child care.
5. Tom Parker thanked the facilities team, Medical Imaging Manager Kevin Larsen, and Canon for keeping the MRI installation on track. Yuri Parisky, M.D., suggested advertising the new machine.

**X. FINANCE REPORT**

1. December 2019 Financial Narrative.
2. Investment Report.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the December Net Gain was \$1,206,000 which resulted in a favorable budget variance of \$827,000. The year-to-date Net Gain was \$2,940,000 which resulted in a favorable year-to-date budget variance of \$1,331,000. Days of cash-on-hand were at 345.6 at the end of December. Melanie Van Winkle also presented an overview on hospital visits by county. She will bring this back the Board quarterly.

3. Capital Expenditure Report.

The Quarterly Capital Expenditure Report was reviewed; no action needed.

**XI. BOARD EDUCATION**

Presentation of the Orthopedics Department scope of services by Michael McMahon, Manager, Orthopedics.

Michael McMahon, Manager, Orthopedics, presented the scope of services of the Orthopedics and General Surgery department. There were some questions from the Board. No action needed.

**XII. OLD BUSINESS**

There were no matters to discuss this month.

**XIII. NEW BUSINESS**

1. Review and Approve the 2020 Monthly Board of Directors Regular Meeting Schedule.

Yuri Parisky, M.D. moved, seconded by Laurey Carlson, to accept the 2020 SMHD Board meeting schedule as presented without the February meeting. Regular meetings will be held on the third Thursday of the month. A vote was taken; the motion passed unanimously. Yes 5, No 0.

2. Declaration of Surplus District Property, Equipment and Supplies.

There were no surplus District property, equipment or supplies to declare this month.

**XIV. CREDENTIALING**

Appointment to Active Medical Staff

David Bridgeman, MD – Hospitalist

Reappointment to Courtesy Staff

Mary Bassler, MD – Family Medicine

Stephen Swisher, M.D., moved, seconded by Laurey Carlson, to approve the appointments as listed above with the exception of Dr. Mary Bassler, with whom he has a personal relationship. A vote was taken, the motion passed unanimously. Yes, 5, No, 0.

Joanne Hunt moved, seconded by Laurey Carlson, to approve the appointment of Dr. Mary Bassler as listed above. Stephen Swisher, M.D., recused himself from the vote. A vote was taken; the motion passed unanimously. Yes 4, No, 0, one recusal.

**XV. PUBLIC COMMENTS**

Rhonda Duggan introduced herself as a Board member of Mammoth Lakes Recreation, Mammoth Lakes Tourism, and candidate for District 2 Supervisor. The election is March 3, 2020.

**XVI. FUTURE BUSINESS**

A special meeting for the purpose of Strategic Planning will take place on January 31, 2020 at 7:30 a.m. at The Village Conference Center Emerald Room, 1111 Forest Trail, Mammoth Lakes, CA 93546.

**ADJOURN**

There being no further business, the meeting was adjourned at 10:52 a.m.