



2018 Press Ganey Guardian of Excellence Award Winner
2017 Hospital Quality Institute Award Winner

SOUTHERN MONO HEALTH CARE DISTRICT DECEMBER 2019 MONTHLY BOARD MEETING MINUTES

Date: December 19, 2019

Place: Mammoth Hospital Administration Conference Rooms A & B
85 Sierra Park Road
Mammoth Lakes, CA 93546

Attendance of Board Members: Dave Anderson, Chair; Laurey Carlson, Vice Chair; Stephen Swisher, M.D., Treasurer; Joanne Hunt, Secretary; Yuri Parisky, Member at Large.

Yuri Parisky, M.D., attended via teleconference and will be located at 3851 Cazador Street, Los Angeles, CA 90065.

Attendance of Staff Members: Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Kathleen Alo, Chief Nursing Officer; Craig Burrows, M.D., Chief Medical Officer; Mark Lind, Chief Information Officer; David Baumwohl, Legal Counsel; Sarah Rea, Recording Secretary.

I. CALL TO ORDER

Chair Anderson called the meeting to order at 8:00 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting opened with the Pledge of Allegiance to the Flag and the reading of the SMHD Mission, Vision & Values lead by Joanne Hunt.

III. PUBLIC COMMENTS

There were no Public Comments.

IV. CHIEF OF STAFF REPORT

There was no Chief of Staff report.

V. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:01 a.m.

VI. REPORT ON CLOSED SESSION

The Board reconvened to open session at 9:16 a.m.

Dr. Timothy Crall, Chief of Staff, requested to join the Closed Session at 9:20 a.m. Attendance was granted.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2015-80002247-CU-WM-GDS; 3rd District Court of Appeal Case Nos. C085138 & C086087.
2. Debra Esterces v. Southern Mono Healthcare District, USDC Eastern District Case No. 2:18-cv-01121-TLN-KJN.
3. Ian Fettes v. Mammoth Hospital, et al., Orange County Superior Court, Case No. 30-2019-01062572-CU-MM-CJC.

David Baumwohl reported discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above items; no action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

David Baumwohl reported there were no matters to discuss: no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Timothy Crall, M.D., Chief of Staff. No action was taken.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Melanie Van Winkle, CFO. No action was taken.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Kathleen Alo, CNO. No action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Craig Burrows, M.D., CMO. No action was taken.

6. CIO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Mark Lind, CIO. No action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

1. Review of the Quarterly Patient Experience and Satisfaction Reports.

David Baumwohl reported that the QUALITY ASSURANCE QUARTERLY SUMMARIES were reviewed. Kathleen Alo, CNO, invited Lenna Monte, Director of Quality, to join Closed Session at 8:18 a.m. to discuss the Quality Assurance Quarterly Summaries. Lenna Monte left the meeting at 8:27 a.m. No action was taken.

Dr. Timothy Crall, Chief of Staff, left Closed Session at 8:27 a.m.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.
2. 2019 Becker's CEO/CFO Conference: CEO Notes, Impressions, and Implications on Strategic Planning.

David Baumwohl reported HEALTH CARE FACILITY TRADE SECRETS were discussed regarding Sierra Park Clinics/Mammoth Hospital and the 2019 Becker's Conference. No action was taken.

CREDENTIALING

Reappointment to Courtesy Staff

David Levine, MD – Anesthesia

Temporary Privileges

David Levine, MD – Anesthesia

David Baumwohl reported the foregoing physician CREDENTIALING was discussed; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. Tom Parker, CEO.

David Baumwohl reported that Personnel Matters were discussed with Tom Parker, CEO. Staff and legal counsel left Closed Session at 8:57 a.m. Tom Parker, CEO, remained in the meeting. Closed session ended at 9:12 a.m.

VII. PUBLIC COMMENTS

Lorrie Gould, Mammoth Hospital Auxiliary Vice President, reported the following:

1. Lorrie Gould thanked Andrew Crosby, Purchasing Manager, for bringing his department to spend a day volunteering at the Cast Off.
2. Lorrie Gould thanked Mark Lind, CIO, for bringing his department to volunteer at the Cast Off. The Mammoth Hospital Auxiliary members are very grateful for the help.

VIII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
 - November 21, 2019 Regular Board Meeting
 - November 22, 2019 Special Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report
6. Human Resources Report

Laurey Carlson moved, seconded by Stephen Swisher, M.D., to approve all items on the consent agenda as presented in the packet. Chair Anderson asked for comments; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Stephen Swisher, M.D., yes; Joanne Hunt, yes; Yuri Parisky, M.D., yes.

IX. COMMITTEE REPORTS

1. Finance Committee (Meets Monthly)

Stephen Swisher, M.D., Dave Anderson

Details from the Finance Committee Meeting will be covered in the Financial Report.

2. Physician Compensation and Relations Committee (Meets Ad Hoc)

Laurey Carlson, Joanne Hunt

There was no Physician Compensation meeting; no report.

3. Employee Relations Committee (Meets Bi-Annually)

Yuri Parisky, M.D., Joanne Hunt

There was no Employee Relations Committee meeting; no report.

4. Quality Assurance Committee (Met December 17, 2019)

Stephen Swisher, M.D., Joanne Hunt

There was a Quality Assurance Committee meeting; minutes will be included in January packet.

5. CEO Annual Review Committee (Meets Ad Hoc)

Laurey Carlson, Dave Anderson

There was no CEO Annual Review Committee meeting; no report.

6. IT Steering Committee (Meets Quarterly)

Stephen Swisher, M.D., Yuri Parisky, M.D.

There was no Information Technology (IT) Steering Committee meeting this month; no report.

7. Facilities Committee (Meets Bi-Annually)

Yuri Parisky, M.D., Laurey Carlson

There was no Facilities Committee meeting; no report.

8. Board Member Recruitment Committee (Meets Semi-Annually)

Laurey Carlson, Dave Anderson

There was no Board Member Recruitment Committee meeting; no report.

9. Ad Hoc, Special, or Other (as needed) Committees

There are no Ad Hoc, Special, or Other (as needed) Committees at this time.

X. CHIEF EXECUTIVE OFFICER'S REPORT

Tom Parker, CEO, reviewed the following highlights from his written report:

1. Tom's 90 Days In reports will sunset after the January 31, 2020 Strategic Planning Meeting.
2. An open house for the new MRI was held this week. This project is coming in on budget, as is the Specialty Clinic. Tom expressed his thanks to CIO Mark Lind and staff for keeping these projects on track.
3. Tom discussed the Maternal Child Health meeting and commended staff for working together on this important topic.

XI. FINANCE REPORT

1. November 2019 Financial Narrative.
2. Investment Report.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the November Net Gain was \$235,000 which resulted in an unfavorable budget variance of \$8,000. The year-to-date Net Gain was \$1,734,000 which resulted in a favorable year-to-date budget variance of \$504,000. Days of cash-on-hand were at 363.7 at the end of November.

XII. BOARD EDUCATION

The Board Education segment was held ahead of the Finance Report. Vicki Searcy, Vice President of Consulting Services at Verity Consulting, presented a review of the credentialing process. There were some questions from the Board. No action was taken.

XIII. OLD BUSINESS

There was no old business to discuss.

XIV. NEW BUSINESS

1. Agreement to modify terms of the employment agreement for Thomas Parker, Chief Executive Officer.

Stephen Swisher, M.D., made a motion, seconded by Laurey Carlson, to approve a package for the CEO compensation for the current employment term year. There was an addendum attached to the CEO contract which will back date to take effect as of December 1, 2019. David Anderson gave some background on the CEO Annual Review and employment modification. A roll call vote was taken; the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Stephen Swisher, M.D., yes; Joanne Hunt, yes; Yuri Parisky, M.D., yes.

2. Review and Approve Board Resolution #19-03 to preserve the ability to reimburse the District from future proceeds of tax-exempt obligations for capital expenditures incurred related to the facility construction project.

Melanie Van Winkle, CFO, discussed this item. This resolution allows the District to submit any expenditures it is currently incurring for reimbursement by a potential bond. Joanne Hunt motioned, seconded by Laurey Carlson, to approve Resolution #19-03. A roll call vote was taken; the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Stephen Swisher, M.D., yes; Joanne Hunt, yes; Yuri Parisky, M.D., yes.

3. Annual Review of the Mammoth Hospital Retirement Plan by Darin Kayor, Oram & Associates and Sarah Vigilante, Mammoth Hospital Human Resources Director.

Sarah Vigilante, Human Resources Manager, and Darin Kaylor, Oram & Kaylor, Strategic Asset Management, presented the Annual Retirement Plan Performance: 403(b) and 457 Employee Retirement Plans. No action needed. It was noted by Laurey Carlson that Darin Kaylor's last name was misspelled on the agenda.

4. Review and Approval of the FY 2019 Rural Health Clinic Annual Evaluation.

Laurey Carlson made a motion, seconded by Joanne Hunt, to approve the Rural Health Clinic Annual Evaluation. Chair Anderson asked for comments; there were none. A roll call vote was taken; the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Stephen Swisher, M.D., yes; Joanne Hunt, yes; Yuri Parisky, M.D., yes.

5. Declaration of Surplus District Property, Equipment and Supplies.

Joanne Hunt moved, seconded by Laurey Carlson, to approve the disposal of surplus District property, equipment and supplies presented to the Board and to direct staff to dispose of it in the manner most beneficial to the District. The surplus District property, equipment and supplies presented have nominal or no value. A roll call vote was taken; the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Stephen Swisher, M.D., yes; Joanne Hunt, yes; Yuri Parisky, M.D., yes.

XV. CREDENTIALING

Reappointment to Courtesy Staff

David Levine, MD – Anesthesia

Temporary Privileges

David Levine, MD – Anesthesia

Stephen Swisher, M.D., moved, seconded by Laurey Carlson, to approve the credentialing as listed above. Chair Anderson asked for discussion, there was none. A roll call vote was taken; the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Stephen Swisher, M.D., yes; Joanne Hunt, yes; Yuri Parisky, M.D., yes.

XVI. PUBLIC COMMENTS

Tom Parker, CEO, reported the following:

1. Tom Parker thanked the Board for their review and approval of his annual pay increase.
2. Tom Parker thanked Board Secretary Sarah Rea for her work on the meeting this month.

XVII. FUTURE BUSINESS

The next Regular meeting will take place on Thursday, January 16, 2020 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital. This will also be the Annual Meeting.

ADJOURN

There being no further business, the meeting was adjourned at 10:17 a.m.