



2018 Press Ganey Guardian of Excellence Award Winner
2017 Hospital Quality Institute Award Winner

SOUTHERN MONO HEALTH CARE DISTRICT NOVEMBER 2019 MONTHLY BOARD MEETING MINUTES

Date: November 21, 2019

Place: Mammoth Hospital Administration Conference Rooms A & B
85 Sierra Park Road
Mammoth Lakes, CA 93546

Attendance of Board Members: Dave Anderson, Chair; Laurey Carlson, Vice Chair; Stephen Swisher, M.D., Treasurer; Joanne Hunt, Secretary; Yuri Parisky, M.D., Member at Large.

Attendance of Staff Members: Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Kathleen Alo, Chief Nursing Officer; Craig Burrows, M.D., Chief Medical Officer; Mark Lind, Chief Information Officer; David Baumwohl, Legal Counsel; Sarah Rea, Recording Secretary.

I. CALL TO ORDER

Chair Anderson called the meeting to order at 8:02 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting opened with the Pledge of Allegiance to the Flag and the reading of the SMHD Mission, Vision & Values lead by Joanne Hunt.

III. PUBLIC COMMENTS

There were no Public Comments.

IV. CHIEF OF STAFF REPORT

The Chief of Staff report was discussed in Closed Session.

V. ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 8:05 a.m.

VI. REPORT ON CLOSED SESSION

The Board resumed Open Session at 9:08 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2015-80002247-CU-WM-GDS; 3rd District Court of Appeal Case Nos. C085138 & C086087.
2. Debra Esterces v. Southern Mono Healthcare District, USDC Eastern District Case No. 2:18-cv-01121-TLN-KJN.

David Baumwohl reported discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above items; no action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

David Baumwohl reported that there were no matters to discuss; no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Timothy Crall, MD., Chief of Staff, due to the absence of the Chief of Staff. No action was taken.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Melanie Van Winkle, CFO; no action was taken.

4. CNO Report.

David Baumwohl reported that no substantive QUALITY ASSURANCE issues were reported by or discussed with Kathleen Alo, CNO; no action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Craig Burrows, M.D., CMO, and that there were some comments from the CMO. No action was taken.

6. CIO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Mark Lind, CIO; no action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

1. Review of the Quarterly Performance Improvement Report

David Baumwohl reported that the QUALITY ASSURANCE QUARTERLY SUMMARIES were reviewed; no action taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.

David Baumwohl reported HEALTH CARE FACILITY TRADE SECRETS were not discussed regarding Sierra Park Clinics/Mammoth Hospital; no action was taken.

CREDENTIALING

Appointment to Active

Chiu, Joey, DDS - Adult
Lew, Allan, MD

Reappointment to Courtesy

Levine, David

Initial Appointment to Telemedicine

Walker, Koby, MD
Sanathara, Visant, MD
Toohey, Tara, MD
Sarpel, Dost, MD

David Baumwohl reported the foregoing physician CREDENTIALING was discussed; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. Tom Parker, CEO.

David Baumwohl reported a discussion took place with Tom Parker, CEO; no action was taken.

Staff and legal counsel left the Board meeting at 8:19 a.m. Tom Parker, CEO, remained in the meeting.

Sarah Vigilante, Human Resources Director, entered the meeting during Closed Session to discuss personnel matters. No action was taken.

Closed session ended at 9:00 a.m.

VII. PUBLIC COMMENTS

Lorrie Gould, Mammoth Hospital Auxiliary Vice President, reported the following:

1. The Auxiliary Board voted to apply the approximately \$19,000 that was initially designated for small purchases for Hospital departments to be applied to the new nurse call station.
2. The Cast Off will be replacing the current credit card machine with an Apple tablet and will use the internet for charge purchases, which will hopefully help decrease lines at the cash register.
3. The Auxiliary received a \$200 donation from Russ and Karen Owen in appreciation of the positive stay and treatment they received at Mammoth Hospital.

VIII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
October 17, 2019 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report
6. Human Resources Report

Laurey Carlson moved, seconded by Joanne Hunt, to approve all items on the consent agenda as presented in the packet. Chair Anderson asked for discussion; a brief discussion ensued including clarification and comments on some items in the CFO report, CMO report, Human Resources report and CIO report. A vote was taken; the motion passed unanimously. Yes: 5, No: 0.

IX. COMMITTEE REPORTS

1. Finance Committee (Meets Monthly)

Stephen Swisher, M.D., Dave Anderson

Details from the Finance Committee Meeting will be covered in the Financial Report.

2. Physician Compensation and Relations Committee (Meets Ad Hoc)

Laurey Carlson, Joanne Hunt

There was no Physician Compensation meeting; no report.

3. Employee Relations Committee (Meets Bi-Annually)

Yuri Parisky, M.D., Joanne Hunt

There was no Employee Relations Committee meeting; no report.

4. Quality Assurance Committee (Meets Quarterly)

Stephen Swisher, M.D., Joanne Hunt

There was no Quality Assurance Committee meeting; no report. The next Quality Assurance Committee meeting is scheduled for December 17, 2019 at 1:30 p.m.

5. CEO Annual Review Committee (Met October 28, and November 14, 2019)
Laurey Carlson, Dave Anderson

Laurey Carlson reported there was a CEO Annual Review Committee. Minutes were included in the Board packet. Details were discussed in Closed Session.

6. IT Steering Committee (Met October 22, 2019)
Stephen Swisher, M.D., Yuri Parisky, M.D.

There was an Information Technology (IT) Steering Committee meeting this month; minutes were included in the Board packet.

7. Facilities Committee (Met October 16, 2019 and November 7, 2019)
Yuri Parisky, M.D., Laurey Carlson

Laurey Carlson reported there were two Facilities Committee meetings. Minutes were included in the Board packet.

8. Board Member Recruitment Committee (Met November 4, 2019)
Laurey Carlson, Dave Anderson

There was a Board Member Recruitment Committee. Minutes were included in the Board packet.

9. Ad Hoc, Special, or Other (as needed) Committees

There were no Ad Hoc, Special, or Other (as needed) Committees at this time.

X. CHIEF EXECUTIVE OFFICER'S REPORT

Tom Parker, CEO, reviewed the following highlights from his written report:

1. The DNV has accepted our plan of correction with no requests for modifications.
2. The first phase of the department-specific "sprints" has been completed for PT. We will be re-surveying this team next month. The Materials Management sprint will be conducted in parallel with other sprints, as this project has a broader scope.
3. Tom Parker met with Stacey Adler, MCOE Superintendent, to discuss possible spaces for a childcare facility.
4. Tom Parker discussed the MRI rollout. Yuri Parisky, M.D., added that the MRI is on schedule to be online mid-December. The other unit will remain as a backup through the end of the year.

XI. FINANCE REPORT

1. October 2019 Financial Narrative.
2. Investment Report.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the October Net Gain was \$53,000 which resulted in a favorable budget variance of \$556,000. The year-to-date Net Gain was \$1,498,000 which resulted in a favorable year-to-date budget variance of \$546,000. Days of cash-on-hand were at 366.2 at the end of October.

Yuri Parisky, M.D., requested a quarterly breakdown of patients that are coming outside of our zip code.

XII. BOARD EDUCATION

There was no Board education presentation this month. It was noted that a presentation on credentialing will be given at the December meeting.

XIII. OLD BUSINESS

There was no old business to discuss.

XIV. NEW BUSINESS

1. Quarterly and Approval of Review of New and Revised Policies.

Stephen Swisher, M.D., moved, seconded by Laurey Carlson, to approve the Quarterly New and Revised Policies as listed. Chair Anderson asked for discussion. A vote was taken; the motion passed unanimously. Yes: 5, No: 0.

2. Quarterly and Review and Approval of New and Revised Contracts.

Laurey Carlson moved, seconded by Joanne Hunt, to approve the Quarterly New and Revised Contracts with the exception of the Emergency Department contract. Chair Anderson asked for discussion. A vote was taken; the motion passed unanimously. Yes: 5, No: 0.

Joanne Hunt moved, seconded by Yuri Parisky, M.D., to approve the contract for the Emergency Department. A vote was taken; the motion passed unanimously. Yes: 4, No: 0. Stephen Swisher, M.D., recused himself from the vote.

3. South Gateway Property (APN 035-010-051-000): Approval of parcel split per Parcel Map 18-001, as approved by Town of Mammoth Lakes Resolution No. PEDC 2018-14.

Tom Parker discussed this action item and made note of the fact that he is on the Board of Directors of Disabled Sports Eastern Sierra. Joanne Hunt moved, seconded by Laurey Carlson, to approve the parcel split per Parcel Map 18-001, as approved by TOML Resolution No. PEDC 2018-14. A vote was taken; the motion passed unanimously. Yes: 4, No: 0. Yuri Parisky, M.D., recused himself from the vote.

4. Board Member Classifications: Moving from Contractors to Employees.

This item was discussed by Tom Parker. This change will be effective on January 1, 2020. A discussion ensued. No action needed.

5. Mammoth Hospital Master Plan Presentation by Michael Ryan, Greenbough Design.

Michael Ryan of Greenbough Design presented the Master Plan options to the Board of Directors. No action needed.

6. Declaration of Surplus District Property, Equipment and Supplies.

There was no surplus District property, equipment or supplies to discuss this month.

XV. CREDENTIALING

Appointment to Active

Chiu, Joey, DDS - Adult

Lew, Allan, MD

Reappointment to Courtesy

Levine, David

Initial Appointment to Telemedicine

Walker, Koby, MD

Sanathara, Visant, MD

Toohey, Tara, MD

Sarpel, Dost, MD

Stephen Swisher, M.D., moved, seconded by Laurey Carlson, to approve the appointments as listed above with the exception of Dr. David Levine. Chair Anderson asked for comments, there were none. A vote was taken; the motion passed unanimously. Yes 5, No 0.

XVI. FUTURE BUSINESS

The next regular meeting will take place on Thursday, December 19, 2019 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital.

ADJOURN

There being no further business, the meeting was adjourned at 11:05 a.m.