



2018 Press Ganey Guardian of Excellence Award Winner
2017 Hospital Quality Institute Award Winner

SOUTHERN MONO HEALTH CARE DISTRICT BOARD OF DIRECTORS REGULAR MEETING MINUTES

Date: September 19, 2019

Place: Mammoth Hospital Administration Conference Rooms A & B
85 Sierra Park Road
Mammoth Lakes, CA 93546

Attendance of Board Members: Dave Anderson, Chair; Treasurer; Joanne Hunt, Secretary; Yuri Parisky, Member at Large.

Absent: Laurey Carlson, Vice Chair.

Stephen Swisher, M.D., attended via videoconference and was located at 200 4th Ave. N. Nashville, TN 37219.

Attendance of Staff Members: Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Kathleen Alo, Chief Nursing Officer; Craig Burrows, M.D., Chief Medical Officer; Mark Lind, Chief Information Officer; Sarah Vigilante, Human Resources Director; David Baumwohl, Legal Counsel; Sarah Rea, Recording Secretary.

I. CALL TO ORDER

Chair Anderson called the meeting to order at 8:02 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting opened with the Pledge of Allegiance to the Flag and the reading of the SMHD Mission, Vision & Values lead by Yuri Parisky, M.D.

III. PUBLIC COMMENTS

There were no Public Comments.

IV. CHIEF OF STAFF REPORT

Timothy Crall, M. D., Chief of Staff, had nothing to report in Open Session.

V. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:04 a.m.

VI. REPORT ON CLOSED SESSION

The Board reconvened to open session at 9:00 a.m.

Timothy Crall, M.D., Chief of Staff, requested permission to enter Closed Session at 8:04 a.m. Permission was granted.

David Baumwohl reported that QUALITY ASSURANCE issues were taken as the first item in the Closed Session agenda. QUALITY ASSURANCE issues were reported by and discussed with Timothy Crall, M.D., Chief of Staff. No action was taken. Timothy Crall, M.D., left the meeting at 8:15 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2015-80002247-CU-WM-GDS; 3rd District Court of Appeal Case Nos. C085138 & C086087.
2. Debra Esterces v. Southern Mono Healthcare District, USDC Eastern District Case No. 2:18-cv-01121-TLN-KJN.
3. Susan Corning v. Mammoth Hospital, et al., USDC Eastern District, Case No. 2:18-cv-02295-TLN-EFB.

David Baumwohl reported discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above items; no action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code §54956.8).

David Baumwohl reported there were no matters to discuss: no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

This item was taken out of turn and was discussed above.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Melanie Van Winkle, CFO; no action was taken.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Kathleen Alo, CNO; No action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Craig Burrows, M.D., CMO, and that there were some comments by the CMO. No action was taken.

6. CIO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Mark Lind, CIO. No action was taken.

7. HR Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Sarah Vigilante, Human Resources Director due to the absence of the Human Resources Director. No action was taken. This item will be removed from future Closed Session agendas.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

There were no QUALITY ASSURANCE QUARTERLY SUMMARIES to discuss this month.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.

David Baumwohl reported that HEALTH CARE FACILITY TRADE SECRETS were not discussed regarding Sierra Park Clinics/Mammoth Hospital; no action was taken.

CREDENTIALING

Initial Appointment to Provisional Staff

Janelle Clark, PsyD – Behavioral Health

Christopher Winkle, MD – Womens Health

Fareed Ramzi Asfour, MD – Infectious Disease (Tele)

Sarah Ruberman, MD – Pediatrics

Mary Bissell, MD – Pediatrics

Reappointment to Active Staff

Pete Clark, MD – Family Medicine
Louisa Salisbury, MD – Pediatrics
Timothy Cragun, DO – Dermatology
Brian Gilmer, MD – Orthopedics
Michael Karch, MD – Orthopedics

Appointment to Active Staff

Larry Silver, MD – Anesthesiology
Sarah Sindell, MD – General Surgery

Locums Tenens Coverage

Lucienne S. Bouvier MD - OB/GYN
Dates of coverage: 6/25/2019-7/3/2019, 9/24/2019 – 10/1/2019

David Baumwohl reported the foregoing physician CREDENTIALING was not discussed; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. Review of the Quarterly Work Comp Report

David Baumwohl reported that an update was given regarding the Quarterly Work Comp Report. No action was taken.

2. Tom Parker, CEO.

Staff and legal counsel left the Board meeting at 8:26 a.m. Tom Parker, CEO, remained in the meeting. No action was taken.

Closed session ended at 8:51 a.m.

VII. PUBLIC COMMENTS

Lorrie Gould, Mammoth Hospital Auxiliary Vice President, reported the following:

1. The Auxiliary held its annual orientation meeting at the Hospital on September 11, 2019. This meeting teaches volunteers about HIPAA, service standards and behavioral standards, how to operate a fire extinguisher, among other things.
2. Lori Baitx said that stuffed animals the Auxiliary are sending home with young patients are well-received, as are clothes that the Auxiliary gives to patients who need them. Yuri Parisky, M.D., discussed Auxiliary volunteers checking in with Mammoth Hospital Patients.
3. The Auxiliary's next meeting will be held in Mammoth Hospital Conference Rooms A&B on October 9, 2019, so members can vote on approving Capital Outlay requests.

VIII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
August 18, 2019 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report
6. Human Resources Report

Joanne Hunt moved, seconded by Yuri Parisky, M.D., to approve all items on the Consent Agenda as presented in the packet. Chair Anderson asked for comments; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. David Anderson, yes; Stephen Swisher, M.D., yes; Joanne Hunt, yes; Yuri Parisky, M.D., yes.

IX. COMMITTEE REPORTS

1. Finance Committee (Meets Monthly)
Stephen Swisher, M.D., Dave Anderson

The Finance Committee did not meet this month due to a power outage on September 16, 2019. Details from the Finance Package will be covered in the Financial Report.

2. Physician Compensation and Relations Committee (Meets September 30, 2019)
Laurey Carlson, Joanne Hunt

There was no Physician Compensation meeting; no report. The next Physician Compensation Committee meeting is September 30, 2019.

3. Employee Relations Committee (Met August 26, 2019)
Yuri Parisky, M.D., Joanne Hunt

There was an Employee Relations Committee meeting on August 26, 2019; minutes from the meeting were included in the Board packet. There was a brief discussion about the content of the meeting.

4. Quality Assurance Committee (Met September 13, 2019)
Stephen Swisher, M.D., Joanne Hunt

There was a Quality Assurance Committee meeting on September 13, 2019; minutes from the meeting were included in the Board packet. There was a brief discussion about the content of the meeting.

5. CEO Annual Review Committee (Meets Ad Hoc)
Laurey Carlson, Dave Anderson

There was no CEO Annual Review Committee meeting; no report. The next CEO Annual Review Committee is scheduled for October 28, 2019.

6. IT Steering Committee (Meets Quarterly)

Stephen Swisher, M.D., Yuri Parisky, M.D.

There was no Information Technology (IT) Steering Committee meeting this month; no report. The next meeting is on October 22, 2019.

7. Facilities Committee (Meets Bi-Annually)

Yuri Parisky, M.D., Laurey Carlson

There was no Facilities Committee meeting; no report. The next Facilities Committee meeting is October 16, 2019.

8. Board Member Recruitment Committee (Meets Ad Hoc)

Laurey Carlson, Dave Anderson

There was no Board Member Recruitment Committee meeting; no report. The next Board Member Recruitment Committee was scheduled for November 25, 2019, but it was noted that this was Thanksgiving week. Sarah Rea, District Recording Secretary, will reschedule this meeting.

9. Ad Hoc, Special, or Other (as needed) Committees

There are no Ad Hoc, Special, or Other (as needed) Committees at this time.

X. CHIEF EXECUTIVE OFFICER'S REPORT

Tom Parker, CEO, reviewed the following highlights from his written report:

1. Construction around the Hospital is moving forward.
2. We have begun department-specific "sprints," which are efforts to focus on departments which had the lowest scores on the Cerner Satisfaction Survey. We are currently re-issuing the survey to the PACU department post-sprint.

Tom Parker, CEO, had the following addition to his report:

1. Mr. Parker is looking to hold a business leader forum, spearheaded by the Mammoth Lakes Chamber of Commerce, which will include representatives from Southern California Edison, on October 3, 2019, to discuss the power outage on September 16, 2019.

XI. FINANCE REPORT

1. August 2019 Financial Narrative.
2. Investment Report.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the August Net Gain was \$742,000 which resulted in a favorable budget variance of \$156,000. The year-to-date Net Gain was \$1,411,000, which resulted in a favorable year-to-date budget variance of \$240,000. Days of cash-on-hand were at 371.3 at the end of August.

XII. BOARD EDUCATION

1. Mammoth Hospital Year in Review.

Tom Parker, CEO, presented the Mammoth Hospital Year in Review via PowerPoint. Yuri Parisky, M.D. suggested that the accomplishments outlined in the presentation could possibly be announced in an ad in the newspaper.

2. Board Education and National Rural Health Association.

Tom Parker, CEO, presented a series of events held by the National Rural Health Association. Yuri Parisky, M.D., asked if Mark Lind could report on distributing images to other facilities at the next Board meeting. Tom Parker will investigate conferences that might be pertinent to Mammoth Hospital and report back to the Board.

XIII. OLD BUSINESS

There was no old business to discuss.

XIV. NEW BUSINESS

1. Review of the Quarterly Retirement Plan Performance: 403 (b) and 457 Employee Retirement Plans by Sarah Vigilante, Human Resources Director.

Sarah Vigilante, Human Resources Director, discussed the quarterly retirement plans; no action needed.

2. Presentation of the Patient and Family Centered Care (PFCC) Annual Report.

The PFCC Annual Report was presented by Lenna Monte, Director of Quality. No action needed.

3. Declaration of Surplus District Property, Equipment and Supplies.

There was no Surplus District Property, Equipment and Supplies submitted this month.

XV. CREDENTIALING

Initial Appointment to Provisional Staff

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Yuri Parisky, M.D., moved, seconded by Joanne Hunt, to approve the appointments as listed above. A brief discussion was held regarding the infectious disease consulting program. A roll call vote was taken; the motion passed unanimously. David Anderson, yes; Stephen Swisher, M.D., yes; Joanne Hunt, yes; Yuri Parisky, M.D., yes.

XVI. FUTURE BUSINESS

The next Regular meeting will take place on Thursday, October 17, 2019 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital.

ADJOURN

There being no further business, the meeting was adjourned at 10:01 a.m.