



2018 Press Ganey Guardian of Excellence Award Winner
2017 Hospital Quality Institute Award Winner

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Date: July 18, 2019

Place: Mammoth Hospital Administration Conference Rooms A & B
85 Sierra Park Road
Mammoth Lakes, CA 93546

Attendance of Board Members: Dave Anderson, Chair; Laurey Carlson, Vice Chair; Stephen Swisher, M.D., Treasurer; Yuri Parisky, Member at Large.

Absent: Joanne Hunt, Secretary.

Attendance of Staff Members: Tom Parker, Chief Executive Officer; Kathleen Alo, Chief Nursing Officer; Craig Burrows, M.D., Chief Medical Officer; Mark Lind, Chief Information Officer; David Baumwohl, Legal Counsel; Sarah Rea, Recording Secretary.

Absent: Melanie Van Winkle, Chief Financial Officer.

I. CALL TO ORDER

Chair Anderson called the meeting to order at 8:04 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting opened with the Pledge of Allegiance to the Flag and the reading of the SMHD Mission, Vision & Values lead by Laurey Carlson.

III. PUBLIC COMMENTS

There were no Public Comments.

IV. CHIEF OF STAFF REPORT

There was no Chief of Staff report.

Mammoth Hospital

P.O. Box 660 | 85 Sierra Park Road | Mammoth Lakes, CA 93546 | 760.924.4114 | Fax 760.924.4104

www.mammothhospital.com

METICULOUS CARE * MEMORABLE PEOPLE * MAJESTIC LOCATION

V. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:06.

VI. REPORT ON CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2015-80002247-CU-WM-GDS; 3rd District Court of Appeal Case Nos. C085138 & C086087.

David Baumwohl reported discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above items; no action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

No matters to discuss this month.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Timothy Crall, M.D., Chief of Staff, due to the absence of the Chief of Staff. No action was taken.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Melanie Van Winkle, CFO, due to the absence of the CFO; no action was taken.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Kathleen Alo, CNO. No action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were reported by and discussed with Craig Burrows, M.D., CMO. No action was taken.

6. CIO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not reported by or discussed with Mark Lind, CIO. No action was taken.

7. HR Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not discussed regarding the Human Resources report. No action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

1. Review of the Quarterly Beta Report

The quarterly Beta report was reviewed; no action needed.

REVIEW AND APPROVAL OF ANNUAL QUALITY IMPROVEMENT ACTIVITIES REPORT, FY 2018-19.

David Baumwohl reported that the Annual Evaluation of Critical Access Hospital Quality Improvement Activities Report Fiscal Year 2018-19 was presented by Kathleen Alo, CNO. Yuri Parisky, M.D., made a motion to approve the report, seconded by Laurey Carlson. The motion passed unanimously. Yes, 4; No, 0.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.

David Baumwohl reported HEALTH CARE FACILITY TRADE SECRETS were discussed regarding Sierra Park Clinics/Mammoth Hospital; no action was taken.

CREDENTIALING

Appointment to Provisional Staff

Benjamin Monson, M.D – Plastic Surgery

Reappointment to Active Staff

Jennie Walker, M.D. – Emergency Medicine

Stephen Swisher, M.D. - Emergency Medicine

John Payton, D.O. – Pathology

Reappointment to Courtesy Staff

JoAnne Feldman, M.D. - Emergency Medicine

Reappointment to Allied Health Staff

Bartlett White, P.A.

David Baumwohl reported the foregoing physician CREDENTIALING was discussed; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

David Baumwohl reported PERSONNEL MATTERS was discussed; no action was taken.

1. Tom Parker, CEO.

David Baumwohl reported a discussion took place with Tom Parker, CEO; no action was taken.

Staff and legal counsel left the Board meeting at 9:20 a.m. Tom Parker, CEO, remained in the meeting.

Closed Session ended at 9:48 a.m.

VII. PUBLIC COMMENTS

There were no public comments.

VIII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
June 20, 2019 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report
6. Human Resources Report

Stephen Swisher, M.D., moved, seconded by Laurey Carlson, to approve all items on the consent agenda as presented in the packet. A vote was taken; the motion passed unanimously. Yes 4, No 0.

IX. COMMITTEE REPORTS

1. Finance Committee (Meets Monthly)
Stephen Swisher, M.D., Dave Anderson

Details from the Finance Committee Meeting will be covered in the Financial Report.

2. Physician Compensation and Relations Committee (Meets Ad Hoc)
Laurey Carlson, Joanne Hunt

There was no Physician Compensation meeting; no report.

3. Employee Relations Committee (Meets Bi-Annually)
Yuri Parisky, M.D., Joanne Hunt

There was no Employee Relations Committee meeting; no report.

4. Quality Assurance Committee (Meets Quarterly)
Stephen Swisher, M.D., Joanne Hunt

There was no Quality Assurance Committee meeting; no report.

5. CEO Annual Review Committee (Meets Ad Hoc)

Laurey Carlson, Dave Anderson

There was no CEO Annual Review Committee meeting; no report

6. IT Steering Committee (Meets Quarterly)

Stephen Swisher, M.D., Yuri Parisky, M.D.

There was no Information Technology (IT) Steering Committee meeting this month. The next IT Steering Committee will be held on July 25, 2019.

7. Facilities Committee (Meets Bi-Annually)

Yuri Parisky, M.D., Laurey Carlson

There was no Facilities Committee meeting; no report.

8. Board Member Recruitment Committee (Meets Ad Hoc)

Laurey Carlson, Dave Anderson

There was no Board Member Recruitment Committee meeting; no report. The next Board Member Recruitment Committee will be held on July 29, 2019.

9. Ad Hoc, Special, or Other (as needed) Committees

There are no Ad Hoc, Special, or Other (as needed) Committees at this time.

X. CHIEF EXECUTIVE OFFICER'S REPORT

Tom Parker, CEO, reviewed the following highlights from his written report:

1. The Golf Tournament was a success. Yuri Parisky, M.D., wanted to acknowledge Mammoth Hospital Foundation Manager Talene Shabanian's contribution to the event and discussed a memorial wall at Sierra Star.
2. Tom Parker is following up with clinic providers on the results of the clinic restructure.
3. A discussion was held about the hospital build-out.
4. Tom Parker discussed physician recruitment, including the fact that Mammoth Hospital will have a fully staffed pediatrician model by September. A brief discussion followed.
5. Tom Parker discussed the Just Culture rollout to Hospital staff.
6. Tom Parker discussed the June 7 education session with Via Healthcare Consulting. Board education will be discussed at the August 15, 2019 Board meeting.
7. Tom Parker discussed the Cerner Satisfaction survey results. Yuri Parisky, M.D., asked if Mark Lind, CIO, could pull data from the KLAS survey to present to the Board.
8. Tom Parker discussed Mammoth Hospital's participation in a childcare consortium.
9. Tom Parker discussed the grant for the Medication Assisted Therapy (MAT) program from The Center at Sierra Health Foundation. Mammoth Hospital is hoping to start seeing patients in the new year. Stephen Swisher, M.D., recognized Kate Britton, Population Health Manager and Melanie Van Winkle, CFO, for their help with the grant.

XI. FINANCE REPORT

1. June 2019 Financial Narrative.
2. Investment Report.

Slavka Crouthamel, Controller, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Crouthamel reported the June Net Gain was \$443,000 which resulted in a favorable budget variance of \$94,000. The year-to-date Net Gain was \$9,063,000 which resulted in a favorable year-to-date budget variance of \$3,897,000. Days of cash-on-hand were at 366.4 at the end of June.

3. Review of quarterly Capital Expenditure Status.

The Quarterly Capital Expenditure Report was reviewed; no action needed.

XII. BOARD EDUCATION

There was no Board education presentation this month.

XIII. OLD BUSINESS

There was no old business to discuss.

XIV. NEW BUSINESS

1. Review and approval of the updated Mammoth Hospital Compliance Plan.

The updated Mammoth Hospital Compliance Plan was presented by Lindsey Sarullo, Compliance Officer. Laurey Carlson moved to approve the updated Mammoth Hospital Compliance Plan, seconded by Yuri Parisky, M.D. A vote was taken, the motion passed unanimously. Yes 4; No 0.

2. Review of the Patient Experience and Patient Satisfaction Quarterly Reports by Lenna Monte, Director of Quality.

The Patient Experience Quarterly Reports were presented by Kathleen Alo, CNO, in the absence of Lenna Monte, Director of Quality. Kathleen reviewed some highlights from the report including an update on the Patient Family Advisory Committee (PFAC), Patient Experience Manager Lori Ciccarelli's retirement, and the replacement of the Quality Improvement Specialist. No action needed.

3. Review and approval of the Annual Quality Improvement Activities Report.

This was approved in closed session.

4. Review of the FY 2019 Annual Reimbursement and Disclosure.

Stephen Swisher, M.D., made a motion to approve the FY 2019 Annual Reimbursement and Disclosure, seconded by Chair Anderson. A brief discussion ensued whereby Tom Parker explained that there are in-

house approval processes in place for all of these expenses. A brief discussion was held about Board reimbursement expenses, and it was decided that this will be discussed in the Finance Committee meeting. A vote was taken, the motion passed unanimously. Yes 4; No 0.

5. Declaration of Surplus District Property, Equipment and Supplies.

Chair Anderson moved, seconded by Laurey Carlson, to approve the disposal of surplus District property, equipment and supplies presented to the Board and to direct staff to dispose of it in the manner most beneficial to the District. The surplus District property, equipment and supplies presented have nominal or no value and are to be disposed of in a reasonable and appropriate manner as approved by staff. A vote was taken; the motion passed unanimously. Yes 4; No 0.

XV. CREDENTIALING

Appointment to Provisional Staff

Benjamin Monson, M.D – Plastic Surgery

Reappointment to Active Staff

Jennie Walker, M.D. – Emergency Medicine

Stephen Swisher, M.D. - Emergency Medicine

John Payton, D.O. – Pathology

Reappointment to Courtesy Staff

JoAnne Feldman, M.D. - Emergency Medicine

Reappointment to Allied Health Staff

Bartlett White, P.A.

Chair Anderson appointed Dr. Yuri Parisky as acting Secretary for the duration of the July 18, 2019 Board meeting in order to sign the credentialing documents.

Yuri Parisky, M.D., made a motion, seconded by Laurey Carlson, to approve Drs. Monson, Payton and White for the appointments as listed above. The motion passed unanimously. Yes, 4; No, 0.

Stephen Swisher, M.D., made the clarification that he is not a temporary or locums provider.

Laurey Carlson moved, seconded by Yuri Parisky, M.D., to approve Drs. Walker, Swisher and Feldman for reappointment as stated in the agenda. Stephen Swisher, M.D., recused himself from the vote. The motion passed unanimously. Yes, 3; No, 0.

XVI. FUTURE BUSINESS

The next Regular meeting will take place on Thursday, August 15, 2019 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital.

ADJOURN

There being no further business the meeting was adjourned at 11:21 a.m.