



2018 Press Ganey Guardian of Excellence Award Winner
2017 Hospital Quality Institute Award Winner

JUNE 2019 REGULAR BOARD MEETING MINUTES

Date: June 20, 2019

Place: Mammoth Hospital Administration Conference Rooms A & B
85 Sierra Park Road
Mammoth Lakes, CA 93546

Attendance of Board Members: Laury Carlson, Vice Chair; Stephen Swisher, M.D., Treasurer; Joanne Hunt, Secretary.

Chair David Anderson attended via teleconference and was located at: 750 Motel Drive, Merced, CA 95340.

Member at Large Yuri Parisky, M.D. attended via teleconference and was located at: 3851 Cazador Street, Los Angeles, CA 90065.

Absent:

Attendance of Staff Members: Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Kathleen Alo, Chief Nursing Officer; Craig Burrows, M.D., Chief Medical Officer; Mark Lind, Chief Information Officer; David Baumwohl, Legal Counsel; Sarah Rea, Recording Secretary.

Absent:

I. CALL TO ORDER

Chair Anderson called the meeting to order at 8:04 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE MAMMOTH HOSPITAL VISION, MISSION AND VALUES

The meeting opened with the Pledge of Allegiance to the Flag and the reading of the SMHD Mission, Vision & Values led by Joanne Hunt.

III. PUBLIC COMMENTS

There were no Public Comments.

IV. CHIEF OF STAFF REPORT

There was no Chief of Staff report.

V. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:06 a.m.

VI. REPORT ON CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Health Care District, Sacramento Superior Court Case No. 34-2015-80002247-CU-WM-GDS; 3rd District Court of Appeal Case Nos. C085138 & C086087.

David Baumwohl reported that the above matter was discussed. No action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

No matters to discuss this month.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not discussed due to the absence of Timothy Crall, MD., Chief of Staff. No action was taken.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not discussed with Melanie Van Winkle, CFO. No action was taken.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not discussed with Kathleen Alo, CNO. No action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were briefly discussed with Craig Burrows, M.D., CMO. No action was taken.

6. CIO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not discussed with Mark Lind, CIO due to the absence of the CIO. No action was taken.

7. HR Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not discussed with Olivia Moffett, Senior Human Resources Generalist. No action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

There were no QUALITY ASSURANCE QUARTERLY SUMMARIES to review. No action was taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.

David Baumwohl reported HEALTH CARE FACILITY TRADE SECRETS were not discussed regarding Sierra Park Clinics/Mammoth Hospital. No action was taken.

CREDENTIALING

Reappointment to Courtesy Staff

Dr. Richard Thunder, Orthopedics

Dr. JoAnne Feldman, Emergency Medicine

Appointment to Provisional Staff

Dr. Stephen Knecht, Orthopedics

Dr. Nathaniel Parker, Anesthesia

Dr. Arash Mohtashamian, Pathologist

Appointment to Telemedicine Staff

Dr. Vlad Radulescu, Cardiologist

Reappointment to Allied Health Staff

Brittania Cogan, PA-C

Cara Crosby, PA-C

James Bold, PA-C

Carolyn Korfiatis, NP-C

David Baumwohl reported the foregoing physician CREDENTIALING was not discussed. No action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. Tom Parker, CEO.

David Baumwohl reported a discussion took place with Tom Parker, CEO. No action was taken.

Staff and legal counsel left the Board meeting at 8:35 a.m. Tom Parker, CEO, remained in the meeting. No action was taken.

Closed Session adjourned at 8:55 a.m.

VII. PUBLIC COMMENTS

Lorrie Gould, Vice President of the Mammoth Hospital Auxiliary, made the following comments:

1. The Auxiliary's fiscal year is ending on June 30, and the organization has now completed its Capital Outlay gifts to Mammoth Hospital for this year, with the total being \$174,999.50.
2. The Auxiliary handed out \$20,000 in scholarships to the graduating class of Mammoth High School last week.
3. The Auxiliary is planning its annual meeting and installation of officers for next year with a luncheon at the Westin Monache on July 10.

VIII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
 - May 16, 2019 Regular Board Meeting
 - June 7, 2019 Special Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report
6. Human Resources Report

Stephen Swisher, M.D. moved, seconded by Joanne Hunt, to approve all items on the consent agenda as presented in the packet with the addition of the June 7, 2019 Special Meeting minutes. A brief discussion followed. A roll call vote was taken; the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Stephen Swisher, M.D., yes; Joanne Hunt, yes; Yuri Parisky, M.D., yes.

IX. COMMITTEE REPORTS

1. Finance Committee (Meets Monthly)

Stephen Swisher, M.D., Dave Anderson

Details from the Finance Committee Meeting were covered in the Financial Report.

2. Physician Compensation and Relations Committee (Meets Ad Hoc)

Laurey Carlson, Joanne Hunt

There was no Physician Compensation meeting; no report.

3. Employee Relations Committee (Meets Bi-Annually)

Yuri Parisky, M.D., Joanne Hunt

There was no Employee Relations Committee meeting; no report.

4. Quality Assurance Committee (Meets Quarterly)

Stephen Swisher, M.D., Joanne Hunt

There was a Quality Assurance Committee meeting on June 18, 2019; Joanne Hunt gave a brief report.

5. CEO Annual Review Committee (Meets Ad Hoc)

Laurey Carlson, Dave Anderson

There was no CEO Annual Review Committee meeting; no report.

6. IT Steering Committee (Meets Quarterly)

Stephen Swisher, M.D., Yuri Parisky, M.D.

There was no Information Technology (IT) Steering Committee meeting; no report.

7. Facilities Committee (Meets Bi-Annually)

Yuri Parisky, M.D., Laurey Carlson

There was no Facilities Committee meeting; no report.

8. Board Member Recruitment Committee (Meets Ad Hoc)

Laurey Carlson, Dave Anderson

There was no Board Member Recruitment Committee meeting; no report. The next Board Recruitment Committee meeting is scheduled for Monday, July 29 at 12:00 p.m.

9. Ad Hoc, Special, or Other (as needed) Committees

There are no Ad Hoc, Special, or Other (as needed) Committees at this time.

X. CHIEF EXECUTIVE OFFICER'S REPORT

Tom Parker, CEO, reviewed the following highlights from his written report:

1. The field for the Brian Venneman Memorial Golf Tournament is full.
2. He is focusing on Town Halls and the Friday News to keep staff informed of happenings in Administration.
3. He is working on establishing a Board education curriculum with Via Healthcare Consulting.
4. Mammoth Hospital is working on a collaborative childcare model with the Chamber of Commerce.
5. Mammoth Hospital was awarded a grant for Medication-Assisted Therapy (MAT) Grant in the amount of 125,000. A kickoff meeting for this grant is scheduled for July 14.

XI. FINANCE REPORT

1. May 2019 Financial Narrative.
2. Investment Report.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the May Net Gain was \$578,000, which resulted in a favorable budget variance of \$505,000. The year-to-date Net Gain was \$8,620,000, which resulted in a favorable year-to-date budget variance of \$3,804,000. As of May 31, 2019, Mammoth Hospital had \$68,358,930 in cash, with \$53,210,000 budgeted, which resulted in a variance of \$15,148,930. Days of cash-on-hand were at 358.3 at the end of May.

XII. BOARD EDUCATION

There was no Board Education this month.

XIII. OLD BUSINESS

There was no old business to discuss.

XIV. NEW BUSINESS

1. Presentation of the 2019 Community Health Needs Assessment by Carolyn St. Charles of HealthTechS3.

The 2019 Community Health Needs Assessment was presented by Carolyn St. Charles via videoconference. Yuri Parisky, M.D., noted that he would like at least a summary of the CHNA in Spanish. A discussion was held about the results of the Assessment. A revised motion was proposed by Stephen Swisher, M.D. for the presentation, review and approval of the 2019 Community Health Needs Assessment. Joanne Hunt seconded the motion. A roll call vote was taken; the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Stephen Swisher, M.D., yes; Joanne Hunt, yes; Yuri Parisky, M.D., yes.

2. Review and Approval of Rates and Charges for Fiscal Year 2019-20.

Melanie Van Winkle, CFO, presented the Rates and Charges for Fiscal Year 2019-20.

Stephen Swisher, M.D., moved, seconded by Joanne Hunt, to approve the recommended schedule of rates and charges with a finding that the fees and costs of services are fair and reasonable to provide adequate healthcare for the people and communities served by the District. Vice Chair Carlson asked for comments, there were none. A roll call vote was taken; the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Stephen Swisher, M.D., yes; Joanne Hunt, yes; Yuri Parisky, M.D., yes.

3. Review and Approval of Expenditure of Fiscal Year 2019-20 Tax Receipts on Operations as presented in the Fiscal Year 2019-20 Budget Summary.

Melanie Van Winkle, CFO, presented the Expenditure of Fiscal Year 2019-20 Tax Receipts on Operations as presented in the Fiscal Year 2019-20.

Joanne Hunt moved, seconded by Yuri Parisky, M.D., to approve the Expenditure of Fiscal Year 2019-20 Tax Receipts on Operations as presented in the Fiscal Year 2019-20 budget summary. Vice Chair Carlson asked for comments, there were none. A roll call vote was taken; the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Stephen Swisher, M.D., yes; Joanne Hunt, yes; Yuri Parisky, M.D., yes.

4. Review and Approval of Operating Budget for Fiscal Year 2019-20.

Melanie Van Winkle, CFO, presented the Operating Budget for Fiscal Year 2019-20 via PowerPoint presentation as presented in the packet.

Joanne Hunt moved, seconded by Yuri Parisky, M.D., to approve the Operating Budget for Fiscal Year 2019-20 as presented. Vice Chair Carlson asked for comments; there were none. A roll call vote was taken; the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Stephen Swisher, M.D., yes; Joanne Hunt, yes; Yuri Parisky, M.D., yes.

5. Review and Approval of Capital Expenditures Budget for Fiscal Year 2019-20.

Melanie Van Winkle, CFO, presented the Capital Expenditures Budget for Fiscal Year 2019-20 via PowerPoint presentation as presented in the packet.

Stephen Swisher, M.D. moved, seconded by Joanne Hunt, to approve the Capital Expenditures Budget for Fiscal Year 2019-20 as presented. Vice Chair Carlson asked for comments, a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Stephen Swisher, M.D., yes; Joanne Hunt, yes; Yuri Parisky, M.D., yes.

6. Review and Approval of the 2020 Employee Success Sharing Program.

Melanie Van Winkle, CFO, presented the 2020 Employee Success Sharing Program.

Joanne Hunt moved, seconded by Stephen Swisher, M.D., to approve the 2020 Employee Success Sharing Program. Vice Chair Carlson asked for comments, Yuri Parisky, M.D., asked for clarification on one item, which Melanie Van Winkle, CFO, provided. A roll call vote was taken; the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Stephen Swisher, M.D., yes; Joanne Hunt, yes; Yuri Parisky, M.D., yes.

7. Review and Approval of the SMHD Quality Improvement Plan, FY 2019-20
8. Review and Approval of the SMHD Case Management/Utilization Plan, FY 2019-20.
9. Review and Approval of the SMHD Risk Management Plan, FY 2019-20.
10. Review and Approval of the SMHD Infection Prevention Plan, FY 2019-20.

The SMHD Quality Improvement Plan FY 2019-20, SMHD Case Management/Utilization Plan, FY 2019-20; the SMHD Risk Management Plan, FY 2019-20, and the SMHD Infection Prevention Plan, FY 2019-20 were reviewed.

Stephen Swisher, M.D., moved, seconded by Joanne Hunt, to accept the SMHD Quality Improvement Plan FY 2019-20, SMHD Case Management/Utilization Plan, FY 2019-20; the SMHD Risk Management Plan, FY 2019-20, and the SMHD Infection Prevention Plan, FY 2019-20 as presented. A roll call vote was taken; the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Stephen Swisher, M.D., yes; Joanne Hunt, yes; Yuri Parisky, M.D., yes.

11. Review and approval of professional services agreement between Southern Mono Healthcare District and Dennis Crunk, M.D., for the provision of Family Medicine professional services.

Joanne Hunt moved, seconded by Stephen Swisher, M.D., to approve the contract above with the paid time off issue in item #3 to be defined as five weeks. A roll call vote was taken; the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Stephen Swisher, M.D., yes; Joanne Hunt, yes; Yuri Parisky, M.D., yes.

12. Declaration of Surplus District Property, Equipment and Supplies.

Laurey Carlson moved, seconded by Stephen Swisher, M.D., to approve the disposal of surplus District property, equipment and supplies presented to the Board and to direct staff to dispose of it in the manner most beneficial to the District. The surplus District property, equipment and supplies presented have nominal or no value. Vice Chair Carlson asked for discussion, there was none. A roll call vote was taken; the motion

passed unanimously. David Anderson, yes; Laurey Carlson, yes; Stephen Swisher, M.D., yes; Joanne Hunt, yes; Yuri Parisky, M.D., yes.

XV. CREDENTIALING

Reappointment to Courtesy Staff
Dr. Richard Thunder, Orthopedics
Dr. JoAnne Feldman, Emergency Medicine
Appointment to Provisional Staff
Dr. Stephen Knecht, Orthopedics
Dr. Nathaniel Parker, Anesthesia
Dr. Arash Mohtashamian, Pathologist
Appointment to Telemedicine Staff
Dr. Vlad Radulescu, Cardiologist
Reappointment to Allied Health Staff
Brittania Cogan, PA-C
Cara Crosby, PA-C
James Bold, PA-C
Carolyn Korfiatis, NP-C

Stephen Swisher, M.D. moved, seconded by Joanne Hunt, to approve the appointments as listed above, with the exception of Dr. Richard Thunder and Dr. JoAnne Feldman. Dr. Feldman's appointment was removed due to a professional relationship with Dr. Swisher. A roll call vote was taken; the motion passed unanimously. David Anderson, yes; Laurey Carlson, yes; Stephen Swisher, M.D., yes; Joanne Hunt, yes; Yuri Parisky, M.D., yes.

Yuri Parisky, M.D., moved, seconded by Joanne Hunt, to approve the privileges of Dr. JoAnne Feldman. A roll call vote was taken; the motion passed 4-0, with Dr. Swisher not participating in the vote. David Anderson, yes; Laurey Carlson, yes; Joanne Hunt, yes; Yuri Parisky, M.D., yes.

XVI. FUTURE BUSINESS

The next Regular meeting will take place on Thursday, July 18, 2019 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital.

ADJOURN

There being no further business, the meeting was adjourned at 11:17 a.m.