



2018 Press Ganey Guardian of Excellence Award Winner
2017 Hospital Quality Institute Award Winner

MAY 2019 REGULAR BOARD MEETING MINUTES

Date: May 16, 2019

Place: Mammoth Hospital Administration Conference Rooms A & B
85 Sierra Park Road
Mammoth Lakes, CA 93546

Attendance of Board Members: David Anderson, Chair; Laurey Carlson, Vice Chair; Stephen Swisher, M.D., Treasurer; Joanne Hunt, Secretary; Yuri Parisky, Member at Large.

Absent:

Attendance of Staff Members: Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Kathleen Alo, Chief Nursing Officer; Craig Burrows, M.D., Chief Medical Officer; Mark Lind, Chief Information Officer; David Baumwohl, Legal Counsel; Sarah Rea, Recording Secretary.

Absent: David Baumwohl, Legal Counsel.

I. CALL TO ORDER

Chair Anderson called the meeting to order at 8:04 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE MAMMOTH HOSPITAL VISION, MISSION AND VALUES

The meeting opened with the Pledge of Allegiance to the Flag and the reading of the SMHD Mission, Vision & Values led by Joanne Hunt.

III. PUBLIC COMMENTS

There were no Public Comments.

IV. CHIEF OF STAFF REPORT

There was no Chief of Staff report.

V. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:06 a.m.

VI. REPORT ON CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Health Care District, Sacramento Superior Court Case No. 34-2015-80002247-CU-WM-GDS; 3rd District Court of Appeal Case Nos. C085138 & C086087.

Chair Anderson reported that Tom Parker, CEO, reported on the above matter. No action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

No matters to discuss this month.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

Chair Anderson reported that QUALITY ASSURANCE issues were not discussed due to the absence of Timothy Crall, MD., Chief of Staff. No action was taken.

2. CEO Report.

Chair Anderson reported that QUALITY ASSURANCE issues were not discussed with Tom Parker, CEO. No action was taken.

3. CFO Report.

Chair Anderson reported that QUALITY ASSURANCE issues were not discussed with Melanie Van Winkle, CFO. No action was taken.

4. CNO Report.

Chair Anderson reported that QUALITY ASSURANCE issues were discussed with Kathleen Alo, CNO. No action was taken.

5. CMO Report.

Chair Anderson reported that QUALITY ASSURANCE issues were not discussed with Craig Burrows, M.D., CMO, due to the absence of the CMO. No action was taken.

6. CIO Report.

Chair Anderson reported that QUALITY ASSURANCE issues were not discussed with Mark Lind, CIO, due to the absence of the CIO. No action was taken.

7. HR Report.

Chair Anderson reported that QUALITY ASSURANCE issues were not discussed with Olivia Moffett, Senior Human Resources Generalist. No action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

Chair Anderson reported that the QUALITY ASSURANCE QUARTERLY SUMMARIES were reviewed. No action was taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.

Chair Anderson reported HEALTH CARE FACILITY TRADE SECRETS were discussed regarding Sierra Park Clinics/Mammoth Hospital. No action was taken.

CREDENTIALING

Reappointment to Consulting Staff

Craig Schrager, D.D.S. Dental

Additional of Privilege

Jayne Lyons, M.D. Pediatrics

Temporary Privileges

Carol Darwish, M.D. OB/GYN

Roshan Shan, M.D. Pediatrics

Chair Anderson reported the foregoing physician CREDENTIALING was discussed. No action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. Tom Parker, CEO.

Chair Anderson reported a discussion took place with Tom Parker, CEO. No action was taken.

Staff and legal counsel left the Board meeting at 8:50 a.m. Tom Parker, CEO, remained in the meeting.

2. Review of the Quarterly Work Comp Report

Chair Anderson reported the Work Comp Report was reviewed. No action was taken.

Closed Session adjourned at 9:13 a.m.

VII. PUBLIC COMMENTS

There were no public comments.

VIII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:

April 18, 2019 Regular Board Meeting

2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report
6. Human Resources Report

Stephen Swisher, M.D. moved, seconded by Laurey Carlson, to approve all items on the consent agenda as presented in the packet. A brief discussion was held regarding the Human Resources report. A vote was taken; the motion passed unanimously. Yes 5, No 0.

IX. COMMITTEE REPORTS

1. Finance Committee

Stephen Swisher, M.D., Dave Anderson

Details from the Finance Committee Meeting will be covered in the Financial Report. There was a brief discussion about the preliminary budget.

2. Physician Compensation and Relations Committee

Laurey Carlson, Joanne Hunt

There was no Physician Compensation meeting; no report. Tom Parker commented that many committees do not meet monthly.

3. Employee Relations Committee

Yuri Parisky, M.D., Joanne Hunt

There was an Employee Relations Committee meeting; no report. Sarah Rea was asked to add language about the dates of upcoming committees.

4. Quality Assurance Committee

Stephen Swisher, M.D., Joanne Hunt

There was no Quality Assurance Committee meeting; no report.

5. CEO Annual Review Committee

Laurey Carlson, Dave Anderson

There was no CEO Annual Review Committee meeting; no report.

6. IT Steering Committee

Stephen Swisher, M.D., Yuri Parisky, M.D.

There was an Information Technology (IT) Steering Committee meeting this month; no further report.

7. Facilities Committee

Yuri Parisky, M.D., Laurey Carlson

There was a Facilities Committee meeting this month; no further report.

8. Board Member Recruitment Committee

Laurey Carlson, Dave Anderson

There was no Board Member Recruitment Committee meeting; no report. Stephen Swisher, M.D., suggested that this committee begin to meet. Sarah Rea was asked to schedule this within the next quarter.

9. Ad Hoc, Special, or Other (as needed) Committees

There are no Ad Hoc, Special, or Other (as needed) Committees at this time.

X. CHIEF EXECUTIVE OFFICER'S REPORT

Tom Parker, CEO, reviewed the following highlights from his written report:

1. Tom Parker gave an update on his "90 Days In" report. There was a brief discussion regarding Mr. Parker's plan to survey Mammoth Hospital employees on their satisfaction with Cerner.
2. Tom Parker highlighted Daisy Award winner Michelle Noxsel.
3. Tom Parker discussed the Mammoth Hospital Planned Giving program.
4. Tom Parker discussed the Community Health Needs Assessment. Yuri Parisky, M.D., made the comment that this report, or a summary, should be made available in Spanish.
5. Tom Parker highlighted Mammoth Hospital's receipt of the Quest for Zero recognition from Beta Healthcare Group.
6. Tom Parker discussed his new position on the Mammoth Lakes Chamber of Commerce Board.
7. Tom Parker expressed his thanks to the finance team for their work on the budget. Yuri Parisky, M.D., had some questions about the prioritization process for the Capital Budget.

XI. FINANCE REPORT

1. April 2019 Financial Narrative.
2. Investment Report.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the April Net Gain was \$2,048,000, which resulted in a favorable budget variance of \$1,540,000. The year-to-date Net Gain was \$8,042,000, which resulted in a favorable year-to-date budget variance of \$3,298,000. As of April 30, 2019, Mammoth Hospital had \$58,395,265 in cash, with \$53,210,000 budgeted, which resulted in a variance of \$5,185,265. Days of cash-on-hand were at 308.8 at the end of March.

XII. BOARD EDUCATION

There was no Board Education this month.

XIII. OLD BUSINESS

There is No Old Business to Discuss.

XIV. NEW BUSINESS

1. Quarterly Review and Approval of New and Revised Policies.

Joanne Hunt, moved, seconded by Laurey Carlson, to approve the Quarterly New and Revised Policies as listed. Tom Parker reminded Board members that they are welcome to review any policy they wish. Stephen Swisher, M.D., reminded Board members that they can be granted access to the Mammoth Hospital MCN Policy Manager. A vote was taken; the motion passed unanimously. Yes: 5, No: 0.

2. Quarterly Review and Approval of New and Revised Contracts.

Yuri Parisky, M.D., moved, seconded by Laurey Carlson, to approve the Quarterly New and Revised Contracts as listed. A vote was taken; the motion passed unanimously. Yes: 5, No: 0.

3. Review of the Strategic Plan Quarterly Report.

The Strategic Plan Quarterly Report was reviewed. No action needed.

4. Review of the Quarterly Performance Improvement Report.

The Quarterly Performance Improvement Report was reviewed. No action needed.

5. Review of the Quarterly Retirement Plan Performance: 403 (b) and 457 Employee Retirement Plans.

Olivia Moffett, Senior Human Resources Generalist, reviewed the Quarterly Retirement Plan Performance: 403(b) and 457 Employee Retirement Plans. Tom had a correction regarding the average account balance of employees. No action needed.

6. Review and Approval of the Facilities Committee Charter.

Yuri Parisky, M.D., made a motion, seconded by Laurey Carlson, to approve the Facilities Committee Charter. A vote was taken; the motion passed unanimously. Yes, 5, No, 0.

7. Review and Approval of the Specialty Clinic Construction Contract.

Joanne Hunt made a motion, seconded by Yuri Parisky, M.D., to approve the Specialty Clinic Construction Contract. Stephen Swisher, M.D., had some comments. A vote was taken; the motion passed unanimously. Yes, 5; No, 0.

8. Review and approval of professional services agreement between Southern Mono Healthcare District and Peter Clark, M.D., for the provision of Family Medicine professional services.
9. Review and approval of professional services agreement between Southern Mono Healthcare District and Christopher Ward, M.D., for the provision of Family Medicine professional services.
10. Review and approval of professional services agreement between Southern Mono Healthcare District and Sarah Ruberman, M.D., for the provision of Pediatric professional services.
11. Review and approval of professional services agreement between Southern Mono Healthcare District and Benjamin Monson, M.D., for the provision of plastic surgery professional services.

Laurey Carlson moved, seconded by Joanne Hunt, to approve the contracts as listed above. A vote was taken; the motion passed unanimously. Yes 5, No 0.

12. Declaration of Surplus District Property, Equipment and Supplies.

Laurey Carlson moved, seconded by David Anderson, to approve the disposal of surplus District property, equipment and supplies presented to the Board and to direct staff to dispose of it in the manner most beneficial to the District. The surplus District property, equipment and supplies presented have nominal or no value. A brief discussion ensued. A vote was taken; the motion passed unanimously. Yes 5, No 0.

XV. CREDENTIALING

Reappointment to Consulting Staff

Craig Schrager, D.D.S. Dental

Additional of Privilege

Jayne Lyons, M.D. Pediatrics

Temporary Privileges

Carol Darwish, M.D. OB/GYN

Roshan Shan, M.D. Pediatrics

Yuri Parisky, M.D. moved, seconded by Joanne Hunt, to approve the appointments as listed above. David Anderson asked for comments: it was noted that the appointments were discussed in closed session and no action was taken. A vote was taken; the motion passed unanimously. Yes 5, No 0.

XVI. FUTURE BUSINESS

A Special Meeting of the Board of Directors will take place on June 7, 2019 at 8:00 a.m. in Conference Rooms A&B at Mammoth Hospital.

The next Regular meeting will take place on Thursday, June 20, 2019 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital.

ADJOURN

There being no further business, the meeting was adjourned at 10:38 a.m.