



2018 Press Ganey Guardian of Excellence Award Winner
2017 Hospital Quality Institute Award Winner

FEBRUARY 2019 MONTHLY BOARD MEETING MINUTES

Date: February 21, 2019

Place: Mammoth Hospital Administration Conference Rooms A & B
85 Sierra Park Road
Mammoth Lakes, CA 93546

Attendance of Board Members: Dave Anderson, Chair; Laurey Carlson, Vice Chair; Stephen Swisher, M.D., Treasurer; Joanne Hunt, Secretary.

Absent: Yuri Parisky, Member at Large.

Attendance of Staff Members: Tom Parker, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Kathleen Alo, Chief Nursing Officer; Craig Burrows, M.D., Chief Medical Officer; Mark Lind, Chief Information Officer; David Baumwohl, Legal Counsel; Sarah Rea, Recording Secretary.

I. CALL TO ORDER

Chair Anderson called the meeting to order at 8:06 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting opened with the Pledge of Allegiance to the Flag and the reading of the SMHD Mission, Vision & Values lead by Stephen Swisher, M.D.

III. PUBLIC COMMENTS

Chair Anderson presented a plaque to former SMHD Board Chair Lynda Salcido with appreciation for her dedication to the Southern Mono Healthcare District and its Board of Directors. She was congratulated on her election to Mammoth's Town Council.

IV. EMPLOYEE TENURE AWARDS

Tom Parker

15	Katie Dease	Orthopedic Technologist II
	Diana Cueto	Dental Assistant-Registered
	Valentin Fregoso	Physical Therapy Aide II
10	Laura Costa	Ortho PAR III Bishop
5	Jennifer McMahan	Physical Therapist II
	Michael McMahan	Orthopedic Manager
	Blake Rossi	Physical Therapist III

Tom Parker presented the employee tenure awards for his departments.

Kathleen Alo

40	Jeri Dostie	Perioperative RN
35	Margy Klammer	Infection Prevention Coordinator
	Lori Baitx	ED Manager
30	Alex Millan	Central Services Technician
25	Carrie Clotere	ED RN
20	Lori Ciccarelli Stotko	Patient Experience Manager
15	Jose Fierro-Perez	Cook/Food Service Worker
10	Kathleen Pollard	Respiratory Therapist
	Deborah Riffel	Emergency Medical Technician
	Hannah Haakana	EMT Lead
5	Caitlin Crunk	Med/Surg Manager
	Mona Logan	Registered Nurse Case Coordinator
	Brooke Schrader	Patient Care Assistant

Kathleen Alo presented the employee tenure awards for her departments.

Mark Lind

15	Francisco Laguna	Environmental Services Technician
15	Elvira Bravo	Environmental Services Technician
15	Frank Casino	Maintenance Technician
15	Nancy Bristow	HIS Analyst
10	Miguel Alvarado Galvan	Environmental Services Lead
	Laura Gowing	CLS Coordinator II
	Hector Garcia	Environmental Services Technician
	Elizabeth Vargas	Environmental Services Technician
	Jaime Sallee	Lab Manager
5	Julio Cruz	Environmental Services Technician
	Samantha Stanton	Medical Imaging PAR III
	Bryant Fehlman	Radiologic Technologist III

Tom Parker presented the employee tenure awards for Mark Lind's departments in his absence.

Melanie Van Winkle

20	Carlene Millan	Perioperative Materials Specialist/Buyer
15	Tabby Mannerter	Administrative Assistant
10	Zuleyka Farnes	Customer Service Representative
5	Diane Frates	Patient Accounts Representative II
	Dawn Van Winkle	Revenue Cycle Manager
	Crystal Medhurst	Data Support Representative II

Melanie Van Winkle presented the employee tenure awards for her departments.

V. CHIEF OF STAFF REPORT

There was no Chief of Staff report.

VI. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:19 a.m.

VII. REPORT ON CLOSED SESSION

The Board reconvened to open session at 9:17 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2015-80002247-CU-WM-GDS; 3rd District Court of Appeal Case Nos. C085138 & C086087.

David Baumwohl reported discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above items; no action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

David Baumwohl reported there were no matters to discuss: no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not discussed due to the absence of Timothy Crall, MD., Chief of Staff; no action was taken.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were discussed with Tom Parker, CEO; no action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were discussed with Melanie Van Winkle, CFO; no action was taken.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were discussed with Kathleen Alo, CNO; no action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were discussed with Craig Burrows, M.D., CMO, and that there were some comments from the CMO; no action was taken.

6. CIO Report.

Nothing was discussed, no action was taken.

7. HR Report.

Nothing was discussed, no action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

1. Review of the Quarterly BETA Report.

David Baumwohl reported that the QUALITY ASSURANCE QUARTERLY SUMMARIES were reviewed; no action was taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.

David Baumwohl reported HEALTH CARE FACILITY TRADE SECRETS were discussed regarding Sierra Park Clinics/Mammoth Hospital; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

David Baumwohl reported PERSONNEL MATTERS was discussed; no action was taken.

1. Tom Parker, CEO.

David Baumwohl reported a discussion took place with Tom Parker, CEO; no action was taken.

2. Review of the Quarterly Work Comp Report.

It was noted that this agenda item should be listed under legal matters. No action was taken.

Staff left Closed Session at 8:50 a.m. leaving just the CEO and the Board of Directors.

Closed Session ended at 9:09 a.m.

VIII. PUBLIC COMMENTS

Lorrie Gould, Vice President of the Mammoth Hospital Auxiliary, gave the following public comments:

1. The Cast Off had a short month and was closed for six days due to weather.
2. A special fundraiser for Rhiannon's Kids was also postponed to April 20th, during Easter Weekend, when crowds in town are large and hopefully the weather is warmer.
3. The Auxiliary has made up gift certificates, which are given to young clients of Wild Iris Family Counseling and Crisis Center. The gift certificates are in \$10 increments. The Auxiliary also does the same for the Mono County Health Department.

4. The Auxiliary is currently working on amending and restating its bylaws, which is required by law. Members also completed a self-assessment tool at the last Board meeting.

IX. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
January 17, 2019 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report
6. Human Resources Report

Joanne Hunt moved, seconded by Laurey Carlson, to approve all items on the consent agenda as presented in the packet. A brief discussion ensued, including a correction from the January 17, 2019 minutes: The minutes reflected that Stephen Swisher, M.D., abstained from voting on a credentialing matter. However, Dr. Swisher recused himself from voting on the credentialing matter. A vote was taken on the consent agenda with the correction to the minutes noted; the motion passed unanimously. Yes 4, No 0. One absence.

X. COMMITTEE REPORTS

1. Finance Committee Stephen Swisher, M.D., Dave Anderson

Details from the Finance Committee Meeting will be covered in the Financial Report.

2. Physician Compensation and Relations Committee
Laurey Carlson, Joanne Hunt

There was no Physician Compensation meeting; no report.

3. Employee Relations Committee Yuri Parisky, M.D., Joanne Hunt

There was an Employee Relations Committee meeting; Joanne Hunt covered several highlights from that meeting including compensation, childcare and cooperation with Mono County.

4. Quality Assurance Committee Stephen Swisher, M.D., Joanne Hunt

There was no Quality Assurance Committee meeting; no report.

5. CEO Annual Review Committee Laurey Carlson, Dave Anderson

There was no CEO Annual Review Committee meeting; no report.

6. IT Steering Committee Stephen Swisher, M.D., Yuri Parisky, M.D.

There was an Information Technology (IT) Steering Committee meeting this month; highlights from the report included near-term and long-term fixes to memory issues with Cerner.

7. Facilities Committee

Yuri Parisky, M.D., Laurey Carlson

There was no Facilities Committee meeting; no report.

8. Board Member Recruitment Committee

Laurey Carlson, Dave Anderson

There was no Board Member Recruitment Committee meeting; no report.

9. Ad Hoc, Special, or Other (as needed) Committees

There are no Ad Hoc, Special, or Other (as needed) Committees at this time.

XI. CHIEF EXECUTIVE OFFICER'S REPORT

Tom Parker, CEO, reviewed the following highlights from his written report:

1. Mammoth Hospital is looking at the addition of a plastic surgeon.
2. Mr. Parker is hopeful about potentially lowering orthopedic implant costs with a new company and expressed gratitude to the hospital's orthopedic surgeons.
3. Mammoth Hospital received a report from Cerner Advisory Services on its Family Medicine clinic.
4. The Community Health Needs Assessment survey is still active until the end of February. Mr. Parker urged Board members to take the survey.
5. Mr. Parker publicly expressed his thanks to the Town of Mammoth for its declaration of an emergency, which allowed Mammoth Hospital to get help needed to remove snow from the Hospital.
6. Mammoth Hospital acquired a second skid steer, which is a great improvement over its current machine, and is helping to save costs on snow removal.
7. Mammoth Hospital will seek alternative funding to the Medication Assisted Therapy grant, which it was not awarded. Dr. Swisher and Tom Parker submitted letters in support of a Mono County grant application on February 21, 2019.
8. Mr. Parker expressed his gratitude to Yuri Parisky, M.D., his wife Wendy, and to Laurey Carlson for taking him skiing.

XII. FINANCE REPORT

1. January 2019 Financial Narrative.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet, via PowerPoint presentation. Ms. Van Winkle reported the January Net Gain \$1,913,000 which resulted in a favorable budget variance of \$884,000. The year-to-date Net Gain was \$3,460,000 which resulted in a favorable year-to-date budget variance of \$367,000. As of January 31, 2019, Mammoth Hospital had \$57,065,223 in cash, with \$51,532,000 budgeted, which resulted in a variance of \$5,533,223. Days of cash-on-hand were at 305.9 at the end of January.

2. Investment Report.

XIII. BOARD EDUCATION

Review of Via Healthcare Consulting Board Education Proposal.

The Via Healthcare Consulting Board Education Proposal was presented by Tom Parker, CEO. Mr. Parker will follow up on what the cost difference is between two proposals (one with pre-work, and one without). The first week in June was proposed by Stephen Swisher, M.D., for a half day session for senior managers and the Board.

XIV. OLD BUSINESS

There was No Old Business to Discuss.

XV. NEW BUSINESS

1. Quarterly Review and Approval of New and Revised Policies.

Stephen Swisher, M.D., moved, seconded by Joanne Hunt, to approve the Quarterly New and Revised Policies as listed. A vote was taken; the motion passed unanimously. Yes: 4, No: 0. One absence.

2. Quarterly Review and Approval of New and Renewed Contracts.

Stephen Swisher, M.D., moved, seconded by Laurey Carlson, to approve the Quarterly New and Revised Contracts as listed. A vote was taken; the motion passed unanimously. Yes: 4, No: 0. One absence.

3. Approval of the Quarterly Performance Improvement Report.

Laurey Carlson moved, seconded by Joanne Hunt, to approve the Quarterly Performance Improvement Report. Chair Anderson asked for discussion, there was none. A vote was taken, the motion passed unanimously. Yes: 4, No: 0. One absence.

4. Quarterly Review of the Retirement Plan Summary.

Agenda item number four was deleted as duplicative of number 5, so ordered by the chair.

5. Review of the Quarterly Retirement Plan Performance: 403 (b) and 457 Employee Retirement Plans by Sarah Vigilante, Human Resources Director.

No approval needed, this item was for review only.

6. Proposed Change to SMHD Board of Directors Meeting Calendar.

Joanne Hunt motioned, seconded by Laurey Carlson, to change September SMHD Board meeting date to the third Thursday of the month, September 19. This is a change from the previous date of September 26. A vote was taken, the motion passed unanimously. Yes, 4, No: 0. One absence.

7. Declaration of Surplus District Property, Equipment and Supplies.

David Anderson moved, seconded by Laurey Carlson, to approve the disposal of surplus District property, equipment and supplies presented to the Board and to direct staff to dispose of it in the manner most beneficial to the District. The surplus District property, equipment and supplies presented have nominal or no value. A vote was taken; the motion passed unanimously. Yes 4, No 0. One absence.

XVI. CREDENTIALING

Reappointment to Medical Staff

Jonathan Bourne, M.D.	Anesthesia	Active Staff
Timothy Crall, M.D.	Orthopedics	Active Staff
Chris Hummel, M.D.	Emergency Medicine	Active Staff
Mark Kayem, M.D.	Otolaryngology	Courtesy Staff

Temporary Privileges

Laurence Fakinos, M.D.	Obstetrics/Gynecology
Valerie Wang, M.D.	Obstetrics/Gynecology
Carolyn Saba, M.D.	Anesthesiology
Brooks Rohlen, M.D.	Anesthesiology
Nathaniel Parker, M.D.	Anesthesiology
Mark Allgood, M.D.	Medical Imaging
Luella Guzman, M.D.	Pediatrics
Jane Lyons, M.D.	Pediatrics
Maria Mungy, M.D.	Pediatrics
Peter Clark, M.D.	Coverage for Newborn well-care

Stephen Swisher, M.D., recused himself for the credentialing of Chris Hummel, M.D.

Joanne Hunt moved, seconded by Laurey Carlson, to approve the above credentialing in a block with the exception of Dr. Hummel. A vote was taken, the motion passed unanimously. Yes, 4; No, 0. One absence.

Joanne Hunt motioned, seconded by Dave Anderson, to approve the credentialing for Dr. Hummel. A vote was taken, the motion passed unanimously. Yes, 3; No, 0. One recusal, one absence.

XVII. FUTURE BUSINESS

The next regular meeting will take place on Thursday, March 21, 2019 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital.

ADJOURN

There being no further business, the meeting was adjourned at 9:59 a.m.