



2017 Press Ganey Guardian of Excellence Award Winner  
2017 Hospital Quality Institute Award Winner

## BOARD OF DIRECTORS REGULAR MEETING MINUTES

**Date:** November 15, 2018

**Place:** Mammoth Hospital Administration Conference Rooms A & B  
85 Sierra Park Road  
Mammoth Lakes, CA 93546

**Attendance of Board Members:** Ryan Wood, Chair; David Anderson, Vice Chair; Stephen Swisher, M.D., Treasurer; Laurey Carlson, Secretary; one vacancy.

**Attendance of Staff Members:** Gary Myers, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Kathleen Alo, Chief Nursing Officer; Craig Burrows, M.D., Chief Medical Officer; Mark Lind, Chief Information Officer; David Baumwohl, Legal Counsel; Sarah Rea, Recording Secretary.

### I. CALL TO ORDER

Chair Wood called the meeting to order at 9:03 a.m.

### II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting opened with the Pledge of Allegiance to the Flag and the reading of the SMHD Mission, Vision & Values lead by Ryan Wood.

### III. PUBLIC COMMENTS

There were no Public Comments.

### IV. CHIEF OF STAFF REPORT

There was no Chief of Staff report.

### V. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 9:08 a.m.

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Southern Mono Healthcare District

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## **VI. REPORT ON CLOSED SESSION**

The Board reconvened to open session at 10:23 a.m.

**CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION** Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2015-80002247-CU-WM-GDS; 3rd District Court of Appeal Case Nos. C085138 and C086087.

David Baumwohl reported discussion of **CONFERENCE WITH LEGAL COUNSEL** on **PENDING AND THREATENED LITIGATION** for the above item; no action was taken.

**QUALITY ASSURANCE – (Health and Safety Code §32155)**

1. Chief of Staff Report

Dr. Timothy Crall, Chief of Staff, requested to attend the Closed Session at 9:15 a.m. The request was granted. The Quality Assurance Report was taken out of order. Dr. Crall made several comments; no action was taken. Dr. Crall left the closed session at 9:29 a.m.

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS** (Government Code § 54956.8).

David Baumwohl reported there were no matters to discuss: no action was taken.

David Baumwohl reported that the discussion of Quality Assurance matters resumed.

2. CEO Report.

David Baumwohl reported that **QUALITY ASSURANCE** issues were discussed with Gary Myers, Chief Executive Officer; and that there were comments from the CEO. No action was taken.

3. CFO Report.

David Baumwohl reported that **QUALITY ASSURANCE** issues were discussed with Melanie Van Winkle, Chief Financial Officer, and that there were comments from the CFO. No action was taken.

4. CNO Report.

David Baumwohl reported that Kathleen Alo, Chief Nursing Officer, did not have any comments regarding **QUALITY ASSURANCE** issues. No action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were discussed with Craig Burrows, M.D., Chief Medical Officer, and that there were comments from the CMO. No action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

1. Review of Quarterly BETA Report

David Baumwohl reported that Lenna Monte, Director of Quality, entered Closed Session at 9:49 a.m. and that there was a discussion of Quality Assurance Quarterly Summaries. No action was taken. Lenna Monte left Closed Session at 9:58 a.m.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.

David Baumwohl reported HEALTH CARE FACILITY TRADE SECRETS were discussed regarding Sierra Park Clinics/Mammoth Hospital, and that there were comments from Gary Myers, CEO. No action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. Gary Myers, CEO.
2. Review of the Quarterly Work Comp Report.

David Baumwohl reported the above matters were discussed; no action was taken.

CREDENTIALING

Reappointment to Active Staff

Melvin Cherne, M.D.

Reappointment to Courtesy Staff

Ronald Otto, M.D. Radiology

Sharon Meiselman, M.D. Radiology

Adriane Jaffer, M.D. Rheumatology & Allergy

Appointment to Provisional Staff

Lindsay Urband, M.D. Orthopedics – Hand specialty

Kimberly Nordstrom, M.D. Psychiatry ED Telemedicine

Temporary Privileges

Armisa Cullens, M.D. Pediatrics

Brooks Rohlen, M.D. Anesthesia

Yousef Tourshani, M.D. Pediatrics

David Baumwohl reported the foregoing physician CREDENTIALING was discussed; no action was taken.

The Closed Session ended at 10:05 a.m.



6. IT Steering Committee Stephen Swisher, M.D., Ryan Wood

There was no Information Technology (IT) Steering Committee meeting this month; no report.

7. Facilities Committee Ryan Wood

There was no Facilities Committee meeting; no report.

8. Board Member Recruitment Committee Laurey Carlson, David Anderson

There was no Board Member Recruitment Committee meeting; no report.

## **X. CHIEF EXECUTIVE OFFICER REPORT**

Gary Myers, CEO, presented the following additional information to his written report:

1. New Mammoth Hospital CEO Tom Parker has requested a list of documents for his review, Gary Myers and Tom Parker will speak on the phone next week about this list. Tom and his wife have closed escrow on a house in Old Mammoth, and are hoping to arrive in Mammoth the last week of November.
2. It has been a privilege and an honor to serve with the Board of Directors of the Southern Mono Healthcare District.

## **XI. FINANCE REPORT**

1. October 2018 Financial Narrative

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the October Net loss was \$66,000 which resulted in a favorable budget variance of \$17,000. The favorable variance is a result of higher total operating revenue and non-operating income for the month, thus creating higher than budgeted operating gain for the month. The year-to-date Net Gain was \$395,000 resulted in an unfavorable year-to-date budget variance of \$393,000. Days of cash-on-hand were at 293.5 at the end of October.

2. Investment Report.
3. Review of Quarterly Capital Expenditure Status

The Quarterly Capital Expenditure Report was reviewed; no action needed.

## **XII. BOARD EDUCATION**

There was no Board Education Presentation this month.

## **XIII. OLD BUSINESS**

1. Review and Approval of the Annual Healthstream Employee Survey Results.

Sarah Vigilante, Human Resources Director, Reviewed the annual Healthstream Employee Survey Results. Dave Anderson moved, seconded by Laurey Carlson, to approve the Annual Healthstream Employee Survey results. A vote was taken; the motion passed unanimously. Yes: 4, No: 0.

#### **XIV. NEW BUSINESS**

1. Review of the Quarterly Retirement Plan Performance: 403 (b) and 457 Employee Retirement Plans by Sarah Vigilante, Human Resources Director

Sarah Vigilante, Human Resources Manager, reviewed the Quarterly Retirement Plan Performance: 403(b) and 457 Employee Retirement Plans.

2. Approval of the Quarterly Performance Improvement Report

Dave Anderson moved, seconded by Laurey Carlson, to approve the Quarterly Performance Improvement Report. A vote was taken, the motion passed unanimously. Yes: 4, No: 0.

3. Quarterly Review and Approval of New & Revised Contracts

Laurey Carlson moved, seconded by Dave Anderson, to approve the Quarterly New and Revised Contracts as listed. A vote was taken; the motion passed unanimously. Yes: 4, No: 0.

4. Quarterly Policies Review and Approval

Laurey Carlson moved, seconded by Stephen Swisher, M.D., to approve the Quarterly New and Revised Policies as listed. A vote was taken; the motion passed unanimously. Yes: 4, No: 0.

5. Review, Update and Approval of the Updated Conflict of Interest Bi-annual Code.

Legal Counsel David Baumwohl discussed the above. There were no material changes. The Code must be ratified by the Mono County Board of Supervisors, and the item will come up for review in two years.

Laurey Carlson moved, seconded by Dave Anderson, to approve Resolution 18-02: Conflict of Interest Bi-annual Adoption of the updated Conflict of Interest Code. Chair Wood asked for comments; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. Ryan Wood: Yes; Dave Anderson: Yes; Laurey Carlson: Yes; Stephen Swisher, M.D.: Yes. One vacancy.

6. Review of Professional Services Agreement between Southern Mono Healthcare District and John Roberts, M.D., for provision of pathology services.

Dave Anderson moved, seconded by Laurey Carlson, to approve the professional services agreement between the Southern Mono Healthcare District and John Roberts, M.D., for the provision of pathology services. A vote was taken; the motion passed unanimously. Yes: 4, No: 0.

7. Declaration of Surplus District Property, Equipment and Supplies.

Ryan Wood moved, seconded by Dave Anderson, to approve the disposal of surplus District property, equipment and supplies presented to the Board and to direct staff to dispose of it in the manner most beneficial to the District. The surplus District property, equipment and supplies presented have nominal or no value. A vote was taken; the motion passed unanimously. Yes 4, No 0.

**XV. CREDENTIALING**

Reappointment to Active Staff

Melvin Cherne, M.D.

Reappointment to Courtesy Staff

Ronald Otto, M.D.

Radiology

Sharon Meiselman, M.D.

Radiology

Adriane Jaffer, M.D.

Rheumatology & Allergy

Appointment to Provisional Staff

Lindsay Urband, M.D.

Orthopedics – Hand specialty

Kimberly Nordstrom, M.D.

Psychiatry ED Telemedicine

Temporary Privileges

Armisa Cullens, M.D.

Pediatrics

Brooks Rohlen, M.D.

Anesthesia

Yousef Tourshani, M.D.

Pediatrics

Laurey Carlson moved, seconded by Dave Anderson, to approve the appointments as listed above. Chair Wood asked for comments; it was noted that the appointments were discussed in closed session and no action was taken. A vote was taken; the motion passed unanimously. Yes 4, No 0.

**XVI. FUTURE BUSINESS**

The next Regular meeting will take place on Thursday, December 20, 2018 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital.

**ADJOURN**

The meeting was adjourned at 11:00 a.m.