



2017 Press Ganey Guardian of Excellence Award Winner  
2017 Hospital Quality Institute Award Winner

## BOARD OF DIRECTORS REGULAR MEETING MINUTES

**Date:** September 27, 2018

**Plate:** Mammoth Hospital Administration Conference Rooms “A & B”  
85 Sierra Park Road  
Mammoth Lakes, CA 93546

**Attendance of Board Members:** Ryan Wood, Chair; David Anderson, Vice Chair; Stephen Swisher, M.D., Treasurer; Laurey Carlson, Secretary.

**Attendance of Staff Members:** Gary Myers, Chief Executive Officer; Melanie Van Winkle, Chief Financial Officer; Kathleen Alo, Chief Nursing Officer; Craig Burrows, M.D., Chief Medical Officer; Mark Lind, Chief Information Officer; David Baumwohl, Legal Counsel; Sarah Rea, Recording Secretary.

**Absent:** Sarah Vigilante, Human Resources Director

### I. CALL TO ORDER

Chair Wood called the meeting to order at 8:05 a.m.

### II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting opened with the Pledge of Allegiance to the Flag and the reading of the SMHD Mission, Vision & Values lead by Dave Anderson.

### III. PUBLIC COMMENTS

There were no Public Comments.

### IV. CHIEF OF STAFF REPORT

There was no Chief of Staff report due to the absence of Timothy Crall, M.D.

### V. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:10 a.m.

**VI. REPORT ON CLOSED SESSION**

The Board reconvened to open session at 10:09 a.m.

Timothy Crall, M.D., requested to attend Closed Session, attendance was granted.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2015-80002247-CU-WM-GDS; 3rd District Court of Appeal Case Nos. C085138 and C086087.
2. Debra Esterces vs. Mammoth Hospital, Workers Compensation Appeals Board, Case No. ADJ10805746; and further threatened litigation.
3. Debra Esterces v. Southern Mono Healthcare District, USDC Eastern District Case No. 2:18-cv-01121-TLN-KJN.
4. Mendel vs. Mammoth Hospital (threatened action).
5. Susan Corning v. Mammoth Hospital, et al., USDC Eastern District, Case No. 2:18-cv-02295-TLN-EFB.

David Baumwohl reported discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above items; no action taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

1. Review of bid from Rudolph Construction, Inc. for the Speciality Clinic.

David Baumwohl reported that CONFERENCE WITH REAL PROPERTY NEGOTIATORS regarding the items above was not discussed, but that the word “Rudolph” was misspelled; no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were discussed with Timothy Crall, M.D., Chief of Staff, no action was taken.

2. CEO Report.
  1. Physician Recruitment.

David Baumwohl reported that QUALITY ASSURANCE issues were discussed with Gary Myers, CEO; no action was taken.

3. CFO Report.

David Baumwohl reported that there was no QUALITY ASSURANCE report by Melanie Van Winkle, CFO.

4. CNO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were discussed with Kathleen Alo, CNO; no action was taken.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were discussed with Craig Burrows, M.D., CMO; no action was taken.

6. Human Resources Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not discussed due to the absence of Sarah Vigilante, Human Resources Director; no action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

There were no QUALITY ASSURANCE QUARTERLY SUMMARIES to discuss this month.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.

David Baumwohl reported HEALTH CARE FACILITY TRADE SECRETS were discussed regarding Sierra Park Clinics/Mammoth Hospital, and a presentation was given by Gary Myers, CEO; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. CEO Recruitment.

David Baumwohl reported that CEO Recruitment was discussed; no action was taken.

2. Gary Myers, CEO.

David Baumwohl reported that personnel items were discussed last, including a discussion on both CEO Recruitment and Gary Myers, CEO.

Staff were requested to leave the room at 9:04 a.m. with the exception of legal counsel.

Gary Myers, CEO, returned to Closed Session at 9:55 a.m. No action was taken.

CREDENTIALING

Temporary Privileges

Natasha Laird, M.D.	OB/GYN
Joseph Edwards, M.D.	OB/GYN
Maxine Karimoto, M.D.	OB/GYN
Vijay Manne, M.D.	Pediatrics

Telemedicine Privileges by Proxy from Renown Regional Medical Center for services to read Echo Cardiograms

Anu Agarwal MD  
Abhilash Akinapelli MD  
Anderson Ivan MD  
Jake Ichino MD  
Jayson Morgan MD  
Christopher Rowan MD  
Richard Seher MD  
Laura Sullivan, MD  
Robert Swackhamer, MD  
Thomas To, MD  
Christopher Wilson, MD

David Baumwohl reported the foregoing physician CREDENTIALING was taken out of order and discussed prior to personnel items; no action was taken.

Closed session ended at 10:07 a.m.

## **VII. PUBLIC COMMENTS**

Lorrie Gould, Mammoth Hospital Auxiliary Vice President, reported the following:

1. The Auxiliary Board approved its budget for the coming Fiscal Year and the amount for the restricted gifts to the Hospital will be \$175,000. The Board will be adding that to the money collected on the Auxiliary's Think Pink Saturdays, which will continue to the end of December.
2. On National Thrift Store Day, the Cast Off made a total of \$3,414.25. The Auxiliary has decided to celebrate its 50<sup>th</sup> Anniversary with another special open day on Sunday, November 11 from 12:00-4:00 p.m. That will follow the Auxiliary's 50<sup>th</sup> Anniversary Gala to be held at the Westin Monache on November 9<sup>th</sup>.
3. The Auxiliary is now a member of the Mammoth Lakes Chamber of Commerce, which will attend the anniversary celebrations to perform a ribbon cutting.
4. The Auxiliary attended its Hospital Orientation on September 12<sup>th</sup> with a tour of the Emergency Department and presentations from staff.
5. The Auxiliary will be installing a dumbwaiter in the Cast Off to improve ease of transporting materials.

## **VIII. CONSENT AGENDA**

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:  
August 16, 2018 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report
6. Human Resources Report



**X. CHIEF EXECUTIVE OFFICER REPORT**

Gary Myers, CEO, presented the following additional information to his written report:

1. Gary Myers discussed the upcoming Strategic Planning Conference on October 26.
2. Gary Myers discussed the Beta Just Culture presentation held on September 20 by Laurel Grisbach.
3. The Board discussed whether a regular October meeting should be held and agreed that the Regular Meeting for October 18, 2018 would not be held.

**XI. FINANCE REPORT**

1. September 2018 Financial Narrative
2. Investment Report.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the August Net Gain was \$601,000 which resulted in a favorable budget variance of \$376,000. The favorable variance is a result of higher ancillary and clinic volume and a more favorable payer mix, thus creating higher than budgeted income for the month. The year-to-date Net Gain was \$619,000 which resulted in a favorable year-to-date budget variance of \$118,000. Days of cash-on-hand were at 291 at the end of August.

**XII. BOARD EDUCATION**

1. Safe and Reliable Healthcare Presentation by Gary Myers, CEO

This item was tabled to the November Regular Meeting in the interest of time.

**XIII. OLD BUSINESS**

No matters to discuss this month.

**XIV. NEW BUSINESS**

1. Presentation of the Patient and Family Centered Care (PFCC) Annual Report by Adrienne Burns, Quality Improvement Specialist.

Adrienne Burns, Quality Improvement Specialist, was available to answer questions on this report. Presented the Patient and Family Centered Care (PFCC) Annual report; no action needed.

2. Quarterly Review and Approval of Patient Satisfaction Report.

Stephanie Stanton, Quality Improvement Coordinator, discussed the Patient Satisfaction Quarterly report briefly. Reviewed and accepted by the Board.

3. Approval of the Annual Healthstream Employee Survey Results.

This item was tabled to the November meeting in the interest of time.

4. Review and Approval of Audited June 30, 2018 Financial Statements and the Draft Management Report. Presentation by Scott Sisel, Eide Bailly, Certified Public Accountants, an independent auditing firm.

This item was taken as the first item of New Business.

Scott Sisel, Eide Bailly, Certified Public Accountants presented the Final Audited June 30, 2018 Financial Statements and the Draft Management Report via PowerPoint presentation.

Laurey Carlson moved, seconded by Stephen Swisher, M.D., to approve and adopt the Draft Year End Financial Statement and Audit, and to direct staff to publish the financial statements in a newspaper of general circulation of the area. A vote was taken; the motion passed unanimously. Yes 4, No 0.

5. Approval or rejection of Rudolph Construction's bid for the Specialty Clinic.

Gary Myers, CEO, recommended the Board award the bid and give direction to staff to work with the architect and contractor to come to terms on a contractual agreement, which the Board will review and approve. Stephen Swisher, M.D. motioned, to move forward with the steps recommended by Gary Myers. A vote was taken, the motion passed unanimously. Yes, 3. No, 0.

6. McFlex Parcel: Update and discussion regarding the proposed Mono County government center project, possible revisions and changes to existing easements, and miscellaneous pending use rights issues.

This item was taken out of order as the second item of New Business. Tony Dublino, Assistant County Administrative Officer for Mono County, presented a PowerPoint on the project.

Gary Myers, CEO, elaborated on the project with a topo map of Mammoth Hospital. A discussion ensued with questions from Stephen Swisher, M.D. and David Baumwohl.

David Anderson left the meeting at 11:05 a.m. A quorum was maintained.

7. Review and Approval of the Medication Error Reduction Program (MERP).

Stephen Swisher, M.D., moved seconded by Laurey Carlson, to approve the Medication Error Reduction Program (MERP). A vote was taken; the motion passed unanimously. Yes: 3, No: 0.

8. Review and Approval of the Southern Mono Healthcare District Risk Management Plan, Fiscal Year 2018-19.

Stephen Swisher, M.D. moved, seconded by Laurey Carlson, to approve the Southern Mono Healthcare District Risk Management Plan, Fiscal Year 2018-19. A vote was taken; the motion passed unanimously. Yes: 3, No: 0.

9. Review and Approval of professional services agreement between Southern Mono Healthcare District and Laurence Fakinos, M.D., for the provision of OB/GYN Professional Services.

Laurey Carlson moved, seconded by Stephen Swisher, M.D., to approve the professional services agreement between Southern Mono Healthcare District and Laurence Fakinis, M.D., if a final review does not result in any material changes. A vote was taken, the motion passed unanimously. Yes: 3, No: 0.

10. Declaration of Surplus District Property, Equipment and Supplies

Ryan Wood moved, seconded by Laurey Carlson, to approve the disposal of surplus District property, equipment and supplies presented to the Board and to direct staff to dispose of it in the manner most beneficial to the District. The surplus District property, equipment and supplies presented have nominal or no value. A vote was taken; the motion passed unanimously. Yes 3, No 0.

**XV. CREDENTIALING**

Temporary Privileges

Natasha Laird, M.D. OB/GYN

Joseph Edwards, M.D. OB/GYN

Maxine Karimoto, M.D. OB/GYN

Vijay Manne, M.D. Pediatrics

Telemedicine Privileges by Proxy from Renown Regional Medical Center for services to read Echo Cardiograms

Anu Agarwal MD

Abhilash Akinapelli MD

Anderson Ivan MD

Jake Ichino MD

Jayson Morgan MD

Christopher Rowan MD

Richard Seher MD

Laura Sullivan, MD

Robert Swackhamer, MD

Thomas To, MD

Christopher Wilson, MD

Gary Myers, CEO, made note of Dr. Manne's deletion from the above credentialing. Stephen Swisher, M.D., moved, seconded by Laurey Carlson, to approve the appointments as listed above. A vote was taken, the motion passed unanimously. Yes: 3, No: 0.

**XVI. FUTURE BUSINESS**

The next regular meeting will be Strategic Planning Conference to be held on Friday, October 26 at 8:00 a.m. in the Emerald Room at The Village at Mammoth.

**ADJOURN**

The meeting was adjourned at 11:32 a.m.