



2017 Press Ganey Guardian of Excellence Award Winner
2017 Hospital Quality Institute Award Winner

BOARD OF DIRECTORS MONTHLY MEETING MINUTES

Date: July 19, 2018

Place: Mammoth Hospital Administration Conference Rooms A & B
85 Sierra Park Road
Mammoth Lakes, CA 93546

Attendance of Board Members: Ryan Wood, Chair; David Anderson, Vice Chair; Stephen Swisher, M.D., Treasurer; Laurey Carlson, Secretary.

Attendance of Staff Members: Gary Myers, CEO; Melanie Van Winkle, CFO; Kathleen Alo, CNO; Craig Burrows, M.D., CMO; David Baumwohl, Legal Counsel; Sarah Rea, Recording Secretary.

I. CALL TO ORDER

Chair Wood called the meeting to order at 8:04 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting opened with the Pledge of Allegiance to the Flag and the reading of the SMHD Mission, Vision & Values lead by David Anderson.

III. PUBLIC COMMENTS

There were no public comments.

IV. CHIEF OF STAFF REPORT

There was no Chief of Staff report due to the absence of Dr. Richard Koehler.

V. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:10 a.m.

VI. REPORT ON CLOSED SESSION

The Board reconvened to open session at 11:25 a.m.

Mark Andrew of Witt/Kieffer requested permission to join the closed session. Permission was granted.

PERSONNEL MATTERS (Government Code §54957)

1. CEO Recruitment.

Review of CEO Candidates presented by Mark Andrew, Witt/Kieffer.

David Baumwohl reported that CEO Candidates were presented by Mark Andrew, no action was taken.

Mark Andrew left the closed session at 10:12 a.m.

2. Gary Myers, CEO.

David Baumwohl reported that PERSONNEL MATTERS were discussed with Gary Myers, Chief Executive Officer; no action was taken.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2015-80002247-CU-WM-GDS; 3rd District Court of Appeal Case Nos. C085138 and C086087.
2. Debra Esterces vs. Mammoth Hospital, Workers Compensation Appeals Board, Case No. ADJ10805746; and further threatened litigation.
3. Claim of Ryan Luque.
4. Debra Esterces v. Southern Mono Healthcare District, USDC Eastern District Case No. 2:18-cv-01121-TLN-KJN.

David Baumwohl reported discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above items. No action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

David Baumwohl reported that QUALITY ASSURANCE issues were not discussed with Timothy Crall, M.D., due to his absence.

2. CEO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were discussed with Gary Myers, CEO; and that there were comments from the CEO; no action was taken.

3. CFO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were discussed with Melanie Van Winkle, Chief Financial Officer; no action was taken.

4. CNO Report.

Nothing to report.

5. CMO Report.

David Baumwohl reported that QUALITY ASSURANCE issues were discussed with Craig Burrows, M.D., Chief Medical Officer; no action was taken.

6. Physician Clinics Administrator Report.

Nothing to report.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

1. Review of Quarterly BETA Report.

David Baumwohl reported that the quarterly BETA Report was reviewed by the Board. No action was taken.

ANNUAL REVIEW OF QUALITY IMPROVEMENT ACTIVITIES, FY 2017-2018.

The Board reviewed the Annual Review of Quality Improvement Activities of the Critical Access Hospital, FY 2017-18. No action was taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.

David Baumwohl reported HEALTH CARE FACILITY TRADE SECRETS were discussed regarding Sierra Park Clinics/Mammoth Hospital; no action was taken.

CREDENTIALING

Reappointment to Active Staff

Dr. Craig Burrows	Hospitalist
Dr. Kristin Collins	Pediatrician
Dr. Sean Park	Hospitalist

Reappointment to Courtesy Staff

Dr. Jennifer Harkins	Anesthesiologist
Dr. Serra Tranmer	Family Medicine

Temporary Privileges

Dr. Edward Kody	Pediatrics
Dr. Mark Vuchinich	OB/GYN
Dr. Laurence Fakinos	OB/GYN

David Baumwohl reported the foregoing physician CREDENTIALING was discussed; no action was taken.

The Closed Session ended at 11:25 a.m.

VII. PUBLIC COMMENTS

Judy Bornfeld, Mammoth Hospital Auxiliary President, reported the following:

1. Congratulations to Mammoth Hospital on its 40th Anniversary
2. The Mammoth Hospital Auxiliary will celebrate its 50th Anniversary on November 9th at the Westin Monache.
3. Friday, August 17, is National Thrift Shop Day, and the Cast Off will be open with a special sale and celebration.
4. Dumping has been a big issue, and the Auxiliary is working with Mammoth Lakes Police Department to hold a workshop on this.
5. The Cast Off has had a very busy summer.
6. Thanks to Mammoth Hospital for updating its website with information and photos on the Mammoth Hospital Auxiliary.
7. The MHA has recently joined the Mammoth Lakes Chamber of Commerce for more exposure.

VIII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
June 21, 2018 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report
6. Physician Clinics Administrator Report
7. Human Resources Report

Dr. Stephen Swisher, M.D., moved, seconded by David Anderson, to approve all items on the consent agenda as presented in the packet. A brief discussion ensued, including a clerical correction in the June 21, 2018 Minutes. A vote was taken; the motion passed unanimously. Yes 4, No 0.

IX. COMMITTEE REPORTS

1. Finance Committee Stephen Swisher, M.D., Ryan Wood

There was no Finance Committee meeting; no report.

2. Physician Compensation and Relations Committee Ryan Wood, Laurey Carlson

There was no Physician Compensation meeting; no report.

3. Employee Relations Committee David Anderson

There was an Employee Relations Committee, David Anderson gave a brief report.

4. Quality Assurance Committee Stephen Swisher, M.D.

There was no Quality Assurance Committee meeting; no report.

5. CEO Annual Review Committee Ryan Wood, Laurey Carlson

There was no CEO Annual Review Committee meeting; no report. This committee is inactive at this time.

6. IT Steering Committee Stephen Swisher, M.D., Ryan Wood

There was an Information Technology (IT) Steering Committee meeting this month; no further report.

7. Facilities Committee Ryan Wood

There was no Facilities Committee meeting; no report.

8. Board Member Recruitment Committee Laurey Carlson, David Anderson

There was no Board Member Recruitment Committee meeting; no report.

9. Ad Hoc, Special, or Other (as needed) Committees
a. CEO Recruitment Stephen Swisher, M.D., Ryan Wood

There was no CEO Recruitment meeting; no report

X. CHIEF EXECUTIVE OFFICER REPORT

Gary Myers, CEO, had no additions to his report.

XI. FINANCE REPORT

1. June 2018 Financial Narrative

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the June Net Gain was \$919,000 which resulted in a favorable budget variance of \$615,000. The favorable variance is a result of higher patient volume and several favorable settlements, thus creating higher than budgeted income for the month. Days of cash-on-hand were at 295.3 at the end of June.

2. Investment Report.
3. Review of Quarterly Capital Expenditure Status

The Quarterly Capital Expenditure Report was reviewed; no action needed.

XII. BOARD EDUCATION

There was no Board Education Presentation this month.

XIII. OLD BUSINESS

1. Review and Approval of the SMHD Board Self-Assessment.

The SMHD Board Self-Assessment was approved at a Special Meeting of the Board of Directors on Monday, July 16, 2018.

XIV. NEW BUSINESS

1. Quarterly Review and Approval of New And Revised Policies.

Laurey Carlson moved, seconded by Stephen Swisher, M.D., to approve the Quarterly New and Revised Policies as listed. A vote was taken; the motion passed unanimously. Yes: 4, No: 0.

2. Review of the FY18 Annual Reimbursement and Disclosure.

Laurey Carlson moved, seconded by Stephen Swisher, M.D., to approve the FY18 Annual Reimbursement and Disclosure. A vote was taken; the motion passed unanimously. Yes: 4, No: 0.

3. Review of the Strategic Plan Quarterly Report.

Gary Myers, CEO, presented the Strategic Plan Quarterly Report; no action needed.

4. Community Health Needs Assessment Report.

Kathleen Alo, CNO, discussed the CHNA Report.

Stephen Swisher, M.D. moved, seconded by Laurey Carlson, to approve the CHNA Report. A vote was taken; the motion passed unanimously. Yes 4, No 0.

5. Approval of Annual Review of Quality Improvement Activities.

Stephen Swisher, M.D. moved, seconded by Laurey Carlson, to approve the Annual Review of Quality Improvement Activities. A vote was taken; the motion passed unanimously. Yes: 4, No: 0.

6. Approval of Action Item: In conformance with CDC guidelines and per the recommendation of the Chief Medical Officer, the Board of Directors adopts the policy requiring each medical staff member of Mammoth Hospital has documented evidence of current vaccination against Hepatitis B, Measles/Mumps/Rubella, Varicella, and Tetanus in order to remain in good standing to practice medicine at Mammoth Hospital. Additionally, each physician shall have up-to-date documentation of testing for Tuberculosis every 4 years, and will comply with the Mono County Health Officer's annual influenza mandates.

Stephen Swisher, M.D. moved, seconded by Laurey Carlson, to approve the Action Item above. A vote was taken; the motion passed unanimously. Yes: 4, No: 0.

7. Declaration of Surplus District Property, Equipment and Supplies.

Ryan Wood moved, seconded by David Anderson, to approve the disposal of surplus District property, equipment and supplies presented to the Board and to direct staff to dispose of it in the manner most beneficial to the District. The surplus District property, equipment and supplies presented have nominal or no value. A vote was taken; the motion passed unanimously. Yes 4, No 0.

XV. CREDENTIALING

Reappointment to Active Staff

Dr. Craig Burrows	Hospitalist
Dr. Kristin Collins	Pediatrician
Dr. Sean Park	Hospitalist

Reappointment to Courtesy Staff

Dr. Jennifer Harkins	Anesthesiologist
Dr. Serra Tranmer	Family Medicine

Temporary Privileges

Dr. Edward Kody	Pediatrics
Dr. Mark Vuchinich	OB/GYN
Dr. Laurence Fakinis	OB/GYN

David Anderson moved, seconded by Laurey Carlson, to approve the appointments as listed above. A vote was taken; the motion passed unanimously. Yes 4, No 0.

XVI. FUTURE BUSINESS

The next Regular meeting will take place on Thursday, August 16, 2018 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital.

ADJOURN

There being no further business, the meeting was adjourned at 11:54 a.m.