



2017 Press Ganey Guardian of Excellence Award Winner  
2017 Hospital Quality Institute Award Winner

## BOARD OF DIRECTORS MONTHLY MEETING MINUTES

**Date:** April 19, 2018

**Place:** Mammoth Hospital Administration Conference Rooms “A & B”  
85 Sierra Park Road  
Mammoth Lakes, CA 93546

**Attendance of Board Members:** Lynda Salcido, Chair; Ryan Wood, Vice Chair; Stephen Swisher, M.D., Treasurer; Laurey Carlson, Member at Large.

**Absent:** David Anderson, Secretary

**Attendance of Staff Members:** Gary Myers, CEO; Melanie Van Winkle, CFO; Kathleen Alo, CNO; Craig Burrows, M.D., CMO; Mark Lind, CIO; David Baumwohl, Legal Counsel; Robin Conners, Recording Secretary.

### I. CALL TO ORDER

Chair Salcido called the meeting to order at 8:04 a.m.

### II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting was opened with the Pledge of Allegiance to the Flag and the reading of the SMHD Mission, Vision & Values lead by Stephen Swisher, M.D.

### III. PUBLIC COMMENTS

There were no Public Comments.

### IV. CHIEF OF STAFF REPORT

There was no Chief of Staff report.

**V. ADJOURN TO CLOSED SESSION**

The Board adjourned to closed session at 8:10 a.m.

Dr. Timothy Crall, Chief of Staff, requested to attend the Closed Session. The request was granted.

**VI. REPORT ON CLOSED SESSION**

The Board reconvened to open session at 10:46 a.m.

**CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION**

Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2015-80002247-CU-WM-GDS; 3rd District Court of Appeal Case Nos. C085138 and C086087.
2. Debra Esterces vs. Mammoth Hospital, Workers Compensation Appeals Board, Case No. ADJ10805746; and further threatened litigation.
3. Clayton Mendel v. Southern Mono Healthcare District; California Department of Fair Employment & Housing, Case No. 201802-01322523.
4. Claim of Ryan Luque.

Chair Salcido reported discussion of CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above items; no action taken.

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).**

1. Discussion regarding acquisition of interest in the South Gateway Student Apartments. Negotiating parties are: Lynda Salcido, Southern Mono Healthcare District Board Chair, and Evan Russell, Mammoth Lakes Foundation CEO.

Chair Salcido reported that CONFERENCE WITH REAL PROPERTY NEGOTIATORS regarding the items above was discussed; no action was taken.

**QUALITY ASSURANCE – (Health and Safety Code §32155)**

1. Chief of Staff Report.

Chair Salcido reported that QUALITY ASSURANCE issues were discussed with Timothy Crall, M.D., Chief of Staff.

1. CEO Report.

Chair Salcido reported that QUALITY ASSURANCE issues were discussed with Gary Myers, CEO; no action was taken.

2. CFO Report.

Chair Salcido reported that QUALITY ASSURANCE issues were not discussed due to the absence of with Melanie Van Winkle, CFO; no action was taken.

3. CNO Report.

Chair Salcido reported that QUALITY ASSURANCE issues were discussed with Kathleen Alo, CNO; no action was taken.

4. CMO Report.

Chair Salcido reported that QUALITY ASSURANCE issues were not discussed due to the absence of Craig Burrows, M.D., CMO. The report in the packet was reviewed; no action taken.

5. Physician Clinics Administrator Report.

Chair Salcido reported that QUALITY ASSURANCE issues were not discussed due to the absence of Brian Hilliard, the Physician Clinics Administrator; no action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

Chair Salcido reported that the QUALITY ASSURANCE QUARTERLY SUMMARIES were reviewed; no action taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.

Chair Salcido reported HEALTH CARE FACILITY TRADE SECRETS were discussed regarding Sierra Park Clinics/Mammoth Hospital; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. CEO Recruitment- Discussion with Witt/Kieffer Executive Search Firm.

Mark Andrew and Bonnie Panlasigui, Witt/Kieffer Executive Search Firm joined the Closed Session at 9:20 a.m.

Chair Salcido reported CEO Recruitment Discussion with Mark Andrew and Bonnie Panlasigui, Witt/Kieffer Executive Search Firm; no action needed.

2. Gary Myers, CEO

Chair Salcido reported PERSONNEL MATTERS were discussed; no action was taken.

**CREDENTIALING**

Appointment to Provisional Staff

John Roberts, M.D.	Pathologist
Charles Saldanha, M.D.	Psychiatrist

Temporary Privileges

John Roberts, M.D.	Pathologist
Charles Saldanha, M.D.	Psychiatrist
Edward Kody, M.D.	Pediatrician
Amy Saft, CRNA	Certified Registered Nurse Anesthetist
Cesar Mora-Esteves, M.D.	Urologists
Yousef Turshani, M.D.	Pediatrician

Chair Salcido reported the foregoing physician CREDENTIALING was discussed; no action was taken.

**VII. PUBLIC COMMENTS**

Talene Shabanian, Mammoth hospital Foundation Coordinator presented the following information for Lorrie Gould, Mammoth Hospital Auxiliary Vice President:

1. The Hospital Auxiliary Cast Off had a total revenue of over \$21,000 + revenue in March. Expenses were slightly higher at \$23,000. Larger expenses such as taxes and a donation were included and expected expenses.
2. The Hospital Auxiliary has raised over \$6000 for the Tomosynthesis machine so far.

**VIII. BOARD EDUCATION**

1. Presentation by Mark Andrew, Witt Kieffer Executive Search Firm, Regarding the Process of the CEO search.

Mark Andrew, Witt Kieffer Executive Search Firm, presented information regarding the process of the CEO search. The recruitment process was reviewed. They will plan to return to Mammoth Hospital the week of July 9, 2018.

Ryan Wood left the meeting at 10:56 a.m. A quorum was maintained.

**IX. CONSENT AGENDA**

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
  - March 2, 2018 Special Board Meeting
  - March 15, 2018 Regular Board Meeting

2. Chief Medical Officer Report
3. Chief Financial Officer Report
4. Chief Nursing Officer Report
5. Chief Information Officer Report
6. Physician Clinics Administrator Report
7. Human Resources Report

Laurey Carlson moved, seconded by Stephen Swisher, M.D., to approve all items on the consent agenda as presented in the packet. Chair Salcido asked for comments; a brief discussion ensued including clarification and comments on some items in the CNO report. A vote was taken; the motion passed unanimously. Yes 4, No 0.

**X. COMMITTEE REPORTS**

1. Finance Committee Stephen Swisher, M.D., Lynda Salcido

Details from the Finance Committee Meeting will be covered in the Financial Report.

2. Physician Compensation and Relations Committee  
Ryan Wood, Laurey Carlson

There was a Physician Compensation meeting; no report.

3. Employee Relations Committee David Anderson, Lynda Salcido

There was no Employee Relations Committee meeting; no report.

4. Quality Assurance Committee Stephen Swisher, M.D., Lynda Salcido

There was no Quality Assurance Committee meeting; no report.

5. CEO Annual Review Committee Ryan Wood, Laurey Carlson

There was no CEO Annual Review Committee meeting; no report. This committee is inactive at this time.

6. IT Steering Committee Stephen Swisher, M.D., Ryan Wood

There was an Information Technology (IT) Steering Committee meeting this month; no report.

7. Facilities Committee Ryan Wood, Lynda Salcido

There was no Facilities Committee meeting; no report.

8. Board Member Recruitment Committee Laurey Carlson, David Anderson

There was no Board Member Recruitment Committee meeting; no report.

9. Ad Hoc, Special, or Other (as needed) Committees
  - a. CEO Recruitment Stephen Swisher, M.D., Ryan Wood

There was no CEO Recruitment meeting; no report

## **XI. CHIEF EXECUTIVE OFFICER REPORT**

Gary Myers, CEO, had no addition comments.

## **XII. FINANCE REPORT**

1. March 2018 Financial Narrative
2. Investment Report.
3. Review of Quarterly Capital Expenditure Status.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the March Net Gain was \$403,000 which resulted in an unfavorable budget variance of \$618,000. The unfavorable variance is a result of lower patient volume and maintaining expenses at a lower level for the month thus creating lower than budgeted operating gain for the month. The year-to-date Net Gain was \$4,054,000 which resulted in an unfavorable year-to-date budget variance of \$687,000. Days of cash-on-hand were at 282.0 at the end of March.

## **XIII. NEW BUSINESS**

1. Review and Approval of the Purchase and Sale Agreement and the Co-Tenancy Agreement for Acquisition of 50% Interest in the South Gateway Student Apartments.

Laurey Carlson moved, seconded by Stephen Swisher, M.D., to approve the draft Purchase and Sale Agreement and the Co-Tenancy Agreement between SMHD and Mammoth Lakes Foundation for Acquisition of 50% Interest in the South Gateway Student Apartments property; authorizing staff to proceed with escrow; authorizing staff to make any necessary revisions to the documents that are not substantial or material as to terms. Chair Salcido asked for discussion; a brief discussion ensued. A vote was taken: the motion passed, Yes: 3, No: 0.

2. Review of the Strategic Plan Quarterly Report.

Gary Myers, CEO, presented the Strategic Plan Quarterly Report; no action needed.

3. Discussion and Possible Action regarding the SMHD Board Self-Assessment.

The SMHD Board Self-Assessment was discussed. The survey questions will be reviewed and discussed at a Special meeting to be scheduled in the near future.

4. Quarterly Review and Approval of New and Revised Policies.

Laurey Carlson moved, seconded by Stephen Swisher, M.D., to approve the Quarterly New and Revised Policies as listed. Chair Salcido asked for discussion. A vote was taken; the motion passed unanimously. Yes: 3, No: 0.

5. Declaration of Surplus District Property, Equipment and Supplies.

Stephen Swisher, M.D., moved, seconded by Laurey Carlson to approve the disposal of surplus District property, equipment and supplies presented to the Board and to direct staff to dispose of it in the manner most beneficial to the District. The surplus District property, equipment and supplies presented have nominal or no value. Chair Salcido asked for discussion; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. Yes 3, No 0.

Ryan Wood rejoined the meeting at 11:22 a.m.

**I. CREDENTIALING**

Appointment to Provisional Staff

John Roberts, M.D. Pathologist

Charles Saldanha, M.D. Psychiatrist

Temporary Privileges

John Roberts, M.D. Pathologist

Charles Saldanha, M.D. Psychiatrist

Edward Kody, M.D. Pediatrician

Amy Saft, CRNA Certified Registered Nurse Anesthetist

Cesar Mora-Esteves, M.D. Urologists

Yousef Turshani, M.D. Pediatrician

Laurey Carlson moved, seconded by Ryan Wood to approve the appointments as listed above. Chair Salcido asked for comments: it was noted that the appointments were discussed in closed session and no action was taken. A roll call vote was taken; the motion passed unanimously. Yes 3, No 0.

**II. FUTURE BUSINESS**

The next Regular meeting will take place on Thursday, June 21, 2018 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital.

**ADJOURN**

There being no further business the meeting was adjourned at 11:56 a.m.