



2017 Press Ganey Guardian of Excellence Award Winner
2017 Hospital Quality Institute Award Winner

BOARD OF DIRECTORS MONTHLY MEETING MINUTES

Date: March 15, 2018

Place: Mammoth Hospital Administration Conference Rooms “A & B”
85 Sierra Park Road
Mammoth Lakes, CA 93546

Attendance of Board Members: Lynda Salcido, Chair; Ryan Wood, Vice Chair; Stephen Swisher, M.D., Treasurer; David Anderson, Secretary; Laurey Carlson, Member at Large.

Treasurer Stephen Swisher, M.D., attended via teleconference and was located at: 2837 S 42nd Street, Grand Forks, ND 58201.

Attendance of Staff Members: Gary Myers, CEO; Melanie Van Winkle, CFO; Kathleen Alo, CNO; Craig Burrows, M.D., CMO; Mark Lind, CIO; David Baumwohl, Legal Counsel; Robin Connors, Recording Secretary.

I. CALL TO ORDER

Chair Salcido called the meeting to order at 8:03 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting was opened with the Pledge of Allegiance to the Flag and the reading of the SMHD Mission, Vision & Values lead by David Anderson.

III. PUBLIC COMMENTS

Chair Salcido opened the meeting in honor of a long-time local who served as a member of the Mono County Board of Supervisors and passed away last night.

IV. CHIEF OF STAFF REPORT

There was no Chief of Staff report.

V. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:05 a.m.

VI. REPORT ON CLOSED SESSION

The Board reconvened to open session at 9:05 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2015-80002247-CU-WM-GDS; 3rd District Court of Appeal Case Nos. C085138 and C086087.

Chair Salcido reported discussion of **CONFERENCE WITH LEGAL COUNSEL** on **PENDING AND THREATENED LITIGATION** for the above item; no action taken.

2. Claim of Clayton Mendel vs. Southern Mono Healthcare District.

Laurey Carlson moved, seconded by David Anderson to reject the claim and directed legal counsel to give notice to the claimant. A roll call vote was taken; the motion passed unanimously. Yes 5, No 0.

3. Claim of Susan Corning vs. Mammoth Hospital.

Laurey Carlson moved, seconded by David Anderson to reject the claim and directed legal counsel to give notice to the claimant. A roll call vote was taken; the motion passed unanimously. Yes 5, No 0.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

1. Discussion regarding acquisition of interest in the South Gateway Student Apartments. Negotiating parties are: Lynda Salcido, Southern Mono Healthcare District Board Chair, and Evan Russell, Mammoth Lakes Foundation CEO.

Chair Salcido reported that **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** regarding the item above was discussed; no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

Dr. Timothy Crall, Chief of Staff, joined the meeting at 8:18 a.m. and requested to attend the Closed Session. The request was granted.

Chair Salcido reported that **QUALITY ASSURANCE** issues were discussed with Timothy Crall, MD., CEO Report.

1. CEO Report.

Chair Salcido reported there was no CEO Report.

2. CFO Report.

Chair Salcido reported there was no CFO Report.

3. CNO Report.

Chair Salcido reported there was no CNO Report.

4. CMO Report.

Craig Burrows, M.D., CMO, joined the meeting at 8:26 a.m.

Chair Salcido reported that QUALITY ASSURANCE issues were discussed with Craig Burrows, M.D., CMO; no action was taken.

5. Physician Clinics Administrator Report.

Brian Hilliard, PCA, joined the meeting at 8:35 a.m.

Chair Salcido reported there was no PCA Report.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

Chair Salcido reported there were no QUALITY ASSURANCE QUARTERLY SUMMARIES to review; no action taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.

Chair Salcido reported HEALTH CARE FACILITY TRADE SECRETS were discussed regarding Sierra Park Clinics/Mammoth Hospital; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. CEO Evaluation

Chair Salcido reported that the CEO annual evaluation plans were discussed; no action taken.

2. CEO Recruitment

Chair Salcido reported that CEO Recruitment plans were discussed; no action taken.

3. Gary Myers, CEO

Chair Salcido reported a discussion took place with Gary Myers, CEO; no action was taken.

CREDENTIALING

Appointment to Provisional Staff /Temporary Privileges

David Bridgeman, M.D.	Hospitalist
Christopher Urband, M.D.	Orthopedics
Jacob Eide, PhD	Psychologist

Reappointments/Temporary Privileges

Active Staff

Frohar Bahiraei, M.D.	General Surgeon
Richard Koehler, M.D.	General Surgeon

Courtesy Staff

Thomas Mitts, M.D.	Plastic Surgeon
Mary Bassler, M.D.	Family Medicine

Allied Health Staff

Karly Dawson, PA-C	Orthopedics
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Temporary Privileges

Edward Kody, M.D.	Pediatrics	03/05-14/2018
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Chair Salcido reported the foregoing physician CREDENTIALING was discussed; no action was taken.

The Closed Session ended at 8:53 a.m.

VII. PUBLIC COMMENTS

Lorrie Gould, Mammoth Hospital Auxiliary Vice President, reported the following:

1. There was a meeting with Gary Myers, CEO, Sarah Vigilante, Human Resources Director and Talene Shabanian, Mammoth Hospital Foundation Coordinator, and Auxiliary Board members. The Auxiliary is very pleased because information about the Auxiliary will be added to the Mammoth Hospital website.

Lori Ciccarelli, Patient Experience Manager, shared the request from the Patient Family Advisory Council (PFAC) to have a member of PFAC be involved with the Executive search.

VIII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
February 15, 2018 Regular Board Meeting
2. Chief Medical Officer Report
3. Chief Financial Officer Report
4. Chief Nursing Officer Report

5. Chief Information Officer Report
6. Physician Clinics Administrator Report
7. Human Resources Report

Ryan Wood moved, seconded by Dave Anderson to approve all items on the consent agenda as presented in the packet. Chair Salcido asked for comments; a brief discussion ensued including clarification and comments on some items in the CMO report. A vote was taken; the motion passed unanimously. Yes 5, No 0.

IX. COMMITTEE REPORTS

1. Finance Committee Stephen Swisher, M.D., Lynda Salcido

Details from the Finance Committee Meeting will be covered in the Financial Report.

2. Physician Compensation and Relations Committee
Ryan Wood, Laurey Carlson

There was no Physician Compensation meeting; no report.

3. Employee Relations Committee David Anderson, Lynda Salcido

There was no Employee Relations Committee meeting; no report.

4. Quality Assurance Committee Stephen Swisher, M.D., Lynda Salcido

There was no Quality Assurance Committee meeting; no report.

5. CEO Annual Review Committee Ryan Wood, Laurey Carlson

There was no CEO Annual Review Committee meeting; no report. This committee is inactive at this time.

6. IT Steering Committee Stephen Swisher, M.D., Ryan Wood

There was an Information Technology (IT) Steering Committee meeting this month; no report.

7. Facilities Committee Ryan Wood, Lynda Salcido

There was no Facilities Committee meeting; no report.

8. Board Member Recruitment Committee Laurey Carlson, David Anderson

There was a Board Member Recruitment Committee meeting; no report.

9. Ad Hoc, Special, or Other (as needed) Committees
 - a. CEO Recruitment Stephen Swisher, M.D., Ryan Wood

There was no CEO Recruitment Committee meeting; no report.

X. CHIEF EXECUTIVE OFFICER REPORT

Gary Myers had no additional comments.

XI. FINANCE REPORT

1. February 2018 Financial Narrative
2. Investment Report.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the February Net Gain was \$654,000 which resulted in a favorable budget variance of \$149,000. The favorable variance is a result of higher ancillary and clinic volume and maintaining expenses at a lower level for the month thus creating higher than budgeted income for the month. The year-to-date Net Gain was \$3,651,000 which resulted in an unfavorable year-to-date budget variance of \$69,000. Days of cash-on-hand were at 280.4 at the end of February.

XII. BOARD EDUCATION

1. Board Education Presentation Regarding Mammoth Lakes Housing by Jennifer Halferty, Director of Mammoth Lakes Housing.

Jennifer Halferty, Director of Mammoth Lakes Housing presented information Regarding Mammoth Lakes Housing via PowerPoint Presentation.

XIII. OLD BUSINESS

1. Review and approval of Amendment No. 1 to Agreement for Employment of Chief Executive Officer and Hospital Administrator, Southern Mono Healthcare District (Mammoth Hospital), by and between SMHD and Gary Myers, CEO.

Ryan Wood moved, seconded by Laurey Carlson to approve the Amendment No. 1 to Agreement for Employment of Chief Executive Officer and Hospital Administrator, Southern Mono Healthcare District (Mammoth Hospital), by and between SMHD and Gary Myers, CEO. Chairman Salcido asked for comments; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. Yes 5, No 0.

XIV. NEW BUSINESS

1. Review of the Patient Experience Quarterly Report by Michael Rudolf, Quality Director.

The Patient Experience Quarterly Reports was presented and reviewed by Michael Rudolf, Director of Quality and Adrienne Burns, Quality Improvement Specialists. No action needed.

2. Review of Bids Received for the Mammoth Hospital Site Work Project and Award Bid to the Lowest Qualified Bidder or reject all bids.

David Anderson moved, seconded by Laurey Carlson to award the bid for the Mammoth Hospital Site Work Project to the Lowest Qualified Bidder, Chuck Villar Construction, Inc., with a bid of \$141,493.

Chair Salcido asked for discussion; a brief discussion ensued. A vote was taken; the motion passed unanimously. Yes 5, No 0.

3. Review of Proposals and Possible Selection of Executive Search Firm for CEO Recruitment.

It is the Board's intent to select Witt/Kieffer Executive Search Firm for CEO Recruitment contingent upon the contract to be approved at the next Board meeting. A brief discussion ensued. No further action needed at this time.

4. Discussion and Possible Action regarding the ACHD Board Self-Assessment.

The Board Self-Assessment was discussed. Staff was directed to bring other tools that could be used to the next regular Board meeting to be reviewed. No further action needed at this time.

5. Approval of Kristen Wilson, M.D., as the Medical Director of the Rural Health Clinics.

Ryan Wood moved, seconded Laurey Carlson to approve Kristen Wilson, M.D., as the Medical Director of the Rural Health Clinics as stated in Dr. Wilson's physician services agreement. Chair Salcido asked for discussion; a brief discussion ensued. A vote was taken; the motion passed unanimously. Yes 5, No 0.

6. Review and approval of agreement between Southern Mono Healthcare District and Jonathan Bourne, M.D., Lawrence Silver, M.D., and Christopher Davis, M.D. for the provision of professional services of anesthesiology.

Laurey Carlson made a motion seconded by Ryan Wood, to approve the professional services agreement between the Southern Mono Healthcare District Jonathan Bourne, M.D., Christopher Davis, M.D., and Lawrence Silver, M.D., for the provisions of Anesthesiology Professional Services with the non-material changes discussed earlier in Closed Session. Chair Salcido asked for discussion; there was none. A vote was taken; the motion passed unanimously. Yes 5, No 0.

7. Declaration of Surplus District Property, Equipment and Supplies.

Ryan Wood moved, seconded by David Anderson to approve the disposal of surplus District property, equipment and supplies presented to the Board and to direct staff to dispose of it in the manner most beneficial to the District. The surplus District property, equipment and supplies presented have nominal or no value. Chair Salcido asked for discussion; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. Yes 5, No 0.

XV. CREDENTIALING

Appointment to Provisional Staff /Temporary Privileges

David Bridgeman, M.D.	Hospitalist
Christopher Urband, M.D.	Orthopedics
Jacob Eide, PhD	Psychologist

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Temporary Privileges

Edward Kody, M.D.	Pediatrics	03/05-14/2018
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Ryan Wood moved, seconded by David Anderson to approve the appointments as listed above except for Mary Bassler, M.D. Chair Salcido asked for comments: it was noted that the appointments were discussed in closed session and no action was taken. A roll call vote was taken; the motion passed unanimously. Yes 5, No 0.

Stephen Swisher, M.D., declared a conflict and left the room at 10:02 a.m.

Ryan Wood moved, seconded by David Anderson to approve the appointment of Mary Bassler, M.D. Chair Salcido asked for comments: it was noted that the appointments were discussed in closed session and no action was taken. A roll call vote was taken; the motion passed unanimously. Yes 4, No 0, Recused 1.

Stephen Swisher, M.D., returned to the room 10:03 a.m.

XVI. FUTURE BUSINESS

The next Regular meeting will take place on Thursday, April 19, 2018 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital.

ADJOURN

There being no further business the meeting was adjourned at 10:03 a.m.