



BOARD OF DIRECTORS MONTHLY MEETING MINUTES

Date: March 16, 2017

Attendance of Board Members: Lynda Salcido, Chair; Ryan Wood, Vice Chair; Stephen Swisher, M.D., Treasurer; David Anderson, Secretary; Laurey Carlson, Member at Large.

Attendance of Staff Members: Gary Myers, CEO; Melanie Van Winkle, CFO; Craig Burrows, M.D., CMO; Mark Lind, CIO; David Baumwohl, Legal Counsel; Robin Conners, Recording Secretary.

Absent: Kathleen Alo, CNO.

I. CALL TO ORDER

Chair Salcido called the meeting to order at 8:05 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting was opened with the Pledge of Allegiance to the Flag lead by Laurey Carlson and the reading of the SMHD Mission, Vision & Values lead by David Anderson.

III. PUBLIC COMMENTS

There were no Public Comments.

IV. CHIEF OF STAFF REPORT

Yuri Parisky, M. D., Chief of Staff, reported that the Medical Executive Committee met and discussed the 5-year Scope of Services Plan as well as other usual business. There was nothing more to report.

V. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:08 a.m.

VI. REPORT ON CLOSED SESSION

The Board reconvened to open session at 9:04 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2015-80002247-CU-WM-GDS.

Chair Salcido reported that District legal counsel David Baumwohl gave a status report on the above matter. No action taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

Chair Salcido reported there was no report.

2. CEO Report.

Chair Salcido reported that QUALITY ASSURANCE issues were discussed with Gary Myers, CEO; no action was taken.

3. CNO Report.

Chair Salcido reported there was no CNO Report.

4. CMO Report.

Dr. Craig Burrows joined the meeting at 8:21 a.m.

Chair Salcido reported that QUALITY ASSURANCE issues were discussed with Craig Burrows, M.D., CMO; no action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

There were no QUALITY ASSURANCE QUARTERLY SUMMARIES to discuss this month.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.

Chair Salcido reported HEALTH CARE FACILITY TRADE SECRETS were discussed regarding Sierra Park Clinics/Mammoth Hospital; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. Gary Myers, CEO

Chair Salcido reported PERSONNEL MATTERS was discussed; no action was taken.

VII. CREDENTIALING

Reappointment to Consulting Staff

Craig Schragger, D.D.S.

Reappointment to Courtesy Staff

Dr. David Hackley

Dr. David Dalstrom

Dr. Richard Thunder

Dr. Kenneth Deck

Reappointment to Allied Health

Mary Heller, N.P

Bartlett White, P.A.

James Bold, P.A.

Appointment to Provisional Medical Staff

Allan Lew, M.D. Cardiology

Temporary Privileges

Cecilia Rhodus, M.D. Pediatrics 02/01 – 03/31/2017;

Samuel Lee, M.D. Urology 01/13 – 01/22/2017

Pedram Ilbeigi, D.O. Urology 02/21 – 02/26/2017

Jonathan Sales, P.A. Surgical Assist 12/29/2016

Chair Salcido reported the foregoing physician CREDENTIALING was discussed; no action was taken.

The Closed Session ended at 8:57 a.m.

VIII. PUBLIC COMMENTS

Lorrie Gould, Mammoth Hospital Auxiliary Vice President, reported the following:

1. The Mammoth Hospital Auxiliary has one final payment of \$98,000 to donate to the hospital for capital outlay equipment. The payment will be made within the next few months.

IX. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
February 16, 2017 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Medical Officer Report
5. Chief Information Officer Report
6. Human Resources Report
7. Facilities Report

Stephen Swisher, M.D., moved, seconded by David Anderson to approve all items on the consent agenda as presented in the packet. Chair Salcido asked for comments; a brief discussion ensued including clarification and comments on some items in the CFO report and CNO report. A vote was taken; the motion passed unanimously. Yes 5, No 0.

X. COMMITTEE REPORTS

1. Finance Committee Stephen Swisher, M.D., Lynda Salcido

Details from the Finance Committee Meeting will be covered in the Financial Report.

2. Physician Compensation and Relations Committee
Ryan Wood, Laurey Carlson

There was no Physician Compensation meeting; no report.

3. Employee Relations Committee David Anderson, Lynda Salcido

There was no report.

4. Quality Assurance Committee Stephen Swisher, M.D., Lynda Salcido

There was no report.

5. CEO Annual Review Committee Ryan Wood, Laurey Carlson

There was no report. This committee is inactive at this time.

6. IT Steering Committee Stephen Swisher, M.D., Ryan Wood

There was no Information Technology (IT) Steering Committee meeting this month; no report.

7. Facilities Committee

Ryan Wood, Lynda Salcido

There was a Facilities Committee meeting on March 6, 2017. Ryan Wood reported that the heavy snowfall this winter has been the biggest challenge for the Facilities staff. Dan Conners, Facilities Manager, has done a very good job dealing with all the snow and will continue to throughout the spring as the snow melts.

8. Board Member Recruitment Committee Laurey Carlson, David Anderson

There was no report.

9. Ad Hoc, Special, or Other (as needed) Committees

There are no Ad Hoc, Special, or Other (as needed) Committees at this time.

XI. CHIEF EXECUTIVE OFFICER REPORT

Gary Myers, CEO, presented the following additional information to his written report:

1. Mr. Myers met with OSHPD officials on March 2, 2017 regarding seismic requirements for our older building. The hospital will supply more engineering documentation to help OSHPD clarify the status which could put us into full structural compliance for the 1978 hospital building. Non-structural items, i.e., light fixtures, sprinkler systems, etc., will still need upgrading by 2030.
2. The proposed new building was also discussed with OSHPD officials. They confirmed that building can be built and attached to the older facility.
3. The Medical Executive Staff and Senior Management met to develop a 5-year Scope of Services Plan to be discussed under New Business.
4. Mr. Myers attended the Town of Mammoth Workforce Housing Workshop with Town consultants. Talene Shabanian, Human Resources Generalist, will be representing the hospital in the future.
5. Mr. Myers attended the Mammoth Lakes Downtown Revitalization Planning Workshop. Mr. Myers is an advocate for the community vision to establish a healthy community.
6. Dr. Gilmer & Dr. Crall are holding their Mammoth Sports Course again this year. Mr. Myers will inform the Town Council about this event.

XII. FINANCE REPORT

1. February 2017 Financial Statements.
2. Investment Report.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the February Net Gain was \$803,000 which resulted in a favorable budget variance of \$232,000. The favorable variance is a result of higher ancillary and clinic volume and maintaining expenses at a lower level for the month thus creating

higher than budgeted income for the month. The year-to-date Net Gain was \$2,516,000 which resulted in an unfavorable year-to-date budget variance of \$751,000. Days of cash-on-hand were at 305.6 at the end of February.

XIII. BOARD EDUCATION

There was no Board Education Presentation this month.

XIV. OLD BUSINESS

There was no Old Business this month.

XV. NEW BUSINESS

1. Review of the Quarterly Retirement Plan Performance: 403(b) and 457 Employee Retirement Plans by Olivia Moffett, Human Resources Benefits Specialist.

The Quarterly Retirement Plan Performance: 403(b) and 457 Employee Retirement Plans was reviewed and discussed. No action needed.

2. Review of Patient Experience Quarterly Reports and the Patient and Family Centered Care (PFCC) Semi-Annual report by Michael Rudolf, Director of Quality and Adrienne Burns, Quality Improvement Specialist.

The Patient Experience Quarterly Reports and the Patient and Family Centered Care (PFCC) Semi-Annual report was presented and reviewed by Michael Rudolf, Director of Quality, Stephanie Stanton, Quality Improvement Coordinator, and Adrienne Burns, Quality Improvement Specialist.

3. Review and Approval of the Southern Mono Healthcare District 5-year Scope of Services Plan.

Ryan Wood moved, seconded by Laurey Carlson to approve the Southern Mono Healthcare District 5-year Scope of Services Plan presented in the packet. Chair Salcido asked for comments; a brief discussion ensued. A vote was taken; the motion passed unanimously. Yes 5, No 0.

4. Southern Mono Healthcare District Board of Directors Representation at the Association of California Healthcare Districts (ACHD) Annual Meeting.

Southern Mono Healthcare District Board of Directors Representation at the Association of California Healthcare Districts (ACHD) Annual Meeting was discussed. Stephen Swisher, M.D., Treasurer, and possibly David Anderson, Secretary, will represent the Board at the meeting. No action needed.

5. Discussion and Possible Action regarding the ACHD Board Self-Assessment.

David Anderson moved, seconded by Ryan Wood, to complete the ACHD Board Self-Assessment with the timeline and process to be determined. Chair Salcido asked for discussion; a brief discussion ensued. A vote was taken: the motion passed, Yes: 5, No: 0.

6. Review and approval of professional services agreement between John Payton, M.D., and Southern Mono Healthcare District for the provision of Pathology Professional Services.

Stephen Swisher, M.D., moved, seconded by Ryan Wood, to approve the professional services agreement between the Southern Mono Healthcare District and John Payton, M.D., and Southern Mono Healthcare District for the provision of Pathology Professional Services with the non-material changes discussed earlier in Closed Session. Chair Salcido asked for discussion; there was none. A vote was taken; the motion passed unanimously. Yes 5, No 0.

XVI. CREDENTIALING

Reappointment to Consulting Staff

Craig Schrage, D.D.S.

Reappointment to Courtesy Staff

Dr. David Hackley

Dr. David Dalstrom

Dr. Richard Thunder

Dr. Kenneth Deck

Reappointment to Allied Health

Mary Heller, N.P

Bartlett White, P.A.

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Pedram Ilbeigi, D.O. Urology 02/21 – 02/26/2017

Jonathan Sales, P.A. Surgical Assist 12/29/2016

Ryan Wood moved, seconded by David Anderson to approve the appointments as listed above. Chair Salcido asked for comments: it was noted that the appointments were discussed in closed session and no action was taken. A roll call vote was taken; the motion passed unanimously. Yes 5, No 0.

XVII. FUTURE BUSINESS

1. Final Approval of Resolution 1-17: Updated Conflict of Interest Bi-annual Code.
2. Review and Approval of Statement of Investment Policy.
3. Review and Approval of the Revised Board Duties and Responsibilities.
4. Review and Approval of the Revised Southern Mono Healthcare District Bylaws.

The next Annual Meeting and Regular meeting will take place on Thursday, April 20, 2017 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital.

ADJOURN

There being no further business the meeting was adjourned at 10:45 a.m.