



BOARD OF DIRECTORS MONTHLY MEETING MINUTES

Date: February 18, 2016

Attendance of Board Members: Helen Shepherd, Chair; Stephen Swisher, M.D., Treasurer; Ryan Wood, Secretary; Jack Copeland, Member at Large.

Absent: Lynda Salcido, Vice Chair.

Attendance of Staff Members: Gary Myers, CEO; Melanie Van Winkle, CFO; Kathleen Alo, CNO; Craig Burrows, M.D., CMO; David Baumwohl, Legal Counsel; Robin Conners, Recording Secretary.

I. CALL TO ORDER

Chair Shepherd called the meeting to order at 8:03 a.m.

The Pledge of Allegiance to the Flag was recited by all present.

Stephen Swisher, M.D., read Southern Mono Healthcare District Mission, Vision and Values.

II. PUBLIC COMMENTS

There were no Public Comments.

III. CHIEF OF STAFF REPORT

Yuri Parisky, M. D., Vice Chief of Staff, reported that the Medical Staff had very successful Performance Improvement and Medical Executive Committee meetings in the last few weeks. The physician and physician assistant slates were approved. They also had productive discussions regarding protocols that were approved.

IV. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:10 a.m.

Dr. Yuri Parisky, Chief of Staff, requested to attend the Closed Session as Chief of Staff. The request was granted.

V. REPORT ON CLOSED SESSION

The Board reconvened to open session at 9:50 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Inyo County Superior Court Case No. SICVPT 1558392.

Chair Shepherd reported discussion of **CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION** for the above item; no action taken.

2. Candy Hower-Colflesh, DCD, v. Southern Mono Healthcare District, Claim number 16-086.

Chair Shepherd reported discussion of **CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION** for the above item. The claim was resolved in pre-litigation with no financial impact; no action taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

Chair Shepherd reported that **QUALITY ASSURANCE** issues were discussed with Yuri Parisky, MD., Vice Chief of Staff; no action was taken.

2. CEO Report.

Chair Shepherd reported that **QUALITY ASSURANCE** issues were discussed with Gary Myers, CEO; no action was taken.

3. CNO Report.

Chair Shepherd reported that **QUALITY ASSURANCE** issues were discussed with Kathleen Alo, CNO; no action was taken.

Erica Wells joined the meeting at 8:28 a.m.

Dr. Parisky left the meeting at 8:42 a.m.

Chair Shepherd reported that QUALITY ASSURANCE issues were discussed with Erica Wells, Quality Director; no action was taken.

Erica Wells left the meeting at 8:53 a.m.

4. CMO Report.

Chair Shepherd reported that QUALITY ASSURANCE issues were discussed with Craig Burrows, M.D., CMO; no action was taken.

Craig Burrows, M.D., left the meeting at 9:02 a.m.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

Chair Shepherd reported that the QUALITY ASSURANCE QUARTERLY SUMMARIES were reviewed; no action taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.

Chair Shepherd reported HEALTH CARE FACILITY TRADE SECRETS were discussed regarding Sierra Park Clinics/Mammoth Hospital; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. Gary Myers, CEO

All staff left the meeting at 9:42 a.m.

Chair Shepherd reported a discussion took place with Gary Myers, CEO; no action was taken.

CREDENTIALING

Reappointments to Medical Staff

Frohar Bahiraei, M.D. – Active Staff

Richard Koehler, M.D. – Active Staff

Karly Dawson, P.A. - Allied Health

Rita Klabacha, P.A. – Allied Health

Appointments to Provisional Staff

JoAnne Feldman, M.D. – Emergency Medicine

Evan Rowley, P.A. – Allied Health

Temporary Privileges

Jonathan Sales, P.A. - Surgical Assist

JoAnne Feldman, M.D. - Emergency Medicine
Samuel Lee, M.D. Urology
Pedram Ilbeigi, D.O. Urology
Daniel Corman, D.O. Resident Rotation – Orthopedics

Chair Shepherd reported the foregoing physician CREDENTIALING was discussed; no action was taken.

VI. PUBLIC COMMENTS

There were no additional Public Comments.

VII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
January 21, 2016 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Report
4. Information Technology Report
5. Human Resources Report
6. Facilities Report
7. ACHD Updates
8. Beta Letter

Jack Copeland made a motion, seconded by Ryan Wood to approve all items on the consent agenda as presented in the packet. Chair Shepherd asked for comments; a brief discussion ensued including clarification and comments on some items in the Minutes, Information Technology report, Human Resources report, Facilities Report, and the Beta letter. A vote was taken; the motion passed unanimously. Yes 4, No 0, Absent 1 (Salcido).

VIII. COMMITTEE REPORTS

1. Finance Committee Stephen Swisher, M.D., Helen Shepherd

Details from the Finance Committee Meeting will be covered in the Financial Report.

2. Physician Compensation Helen Shepherd, Ryan Wood

There was no Physician Compensation meeting; no report.

3. Employee Relations Committee Helen Shepherd, Jack Copeland

There was no report.

4. Quality Committee Stephen Swisher, M.D., Lynda Salcido

There was no report.

5. CEO Annual Review Committee Lynda Salcido, Jack Copeland

There was no report. This committee is inactive at this time.

6. IT Steering Committee Stephen Swisher, M.D., Ryan Wood

There was an Information Technology (IT) Steering Committee meeting this past week. Cerner implementation and goals were discussed. This will be discussed further under New Business.

7. Facilities Committee Ryan Wood, Jack Copeland

Questions were asked regarding allocation of future equipment replacements and status of current projects. Gary will have the Facilities report include more detail on current projects and he will meet with the Committee members on a regular basis.

8. Policy and Contract Committee Stephen Swisher, M.D., Jack Copeland

Dr. Swisher reported he reviewed current contracts. Jack is working on setting up training on the contracts tracking program and the policies tracking program.

9. Ad Hoc, Special, or Other (as needed) Committees

1. Northern Inyo Hospital Liaison Committee Lynda Salcido, Jack Copeland

Gary Myers reported that staff has been encouraged to maintain good relationships with Northern Inyo Hospital at the department level.

2. Community Assessment Committee Lynda Salcido, Gary Myers

Gary Myers reported that next steps are to contract with a consulting firm to assist with the assessment. Lynda Salcido and Erica Wells are contacting firms which will be evaluated by the committee.

IX. CHIEF EXECUTIVE OFFICER REPORT

Gary Myers, CEO, reviewed the following highlights from his written report:

1. Space utilization – The Employee Wellness Program has been moved to the Physical Therapy gym. The old Wellness Room space is being converted to office space to be used for Population Health staff, the Care Coordinator, and Care Analyst. There will be room for a few others in the future.

2. Staff is working on a change of purpose application with OSHPD for the old Operating Room area so that area can be better utilized.
3. Our architect will be onsite soon to work on the server room air handling system design.
4. The blood bank refrigerator and freezer have been replaced and will be monitored in the future.
5. The old ambulance is being sold locally for \$2,000.

X. FINANCE REPORT

1. January 2016 Financial Statements.
2. Investment Report.
3. Finance Committee Report.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the January Net Gain was \$1,713,000 which resulted in a favorable budget variance of \$674,000. The favorable variance is a result of higher ancillary and clinic volume and maintaining expenses at a lower level for the month thus creating higher than budgeted income for the month. The year-to-date Net Gain was \$4,111,000 which resulted in a favorable year-to-date budget variance of \$1,920,000. Days of cash-on-hand were at 256.4 at the end of January.

XI. BOARD EDUCATION

1. Presentation regarding the NRACO by Melanie Van Winkle, CFO.

Melanie Van Winkle, CFO, presented information regarding the NRACO via PowerPoint Presentation.

XII. OLD BUSINESS

Jack Copeland made a motion, seconded by Ryan Wood to approve the New Committee Descriptions with the recommended edit. Chair Shepherd asked for comments; a brief discussion ensued. A vote was taken; the motion passed unanimously. Yes 4, No 0, Absent 1(Salcido).

XIII. NEW BUSINESS

1. Quarterly Review of the Retirement Plan Performance: 403(b) and 457 Employee Retirement Plans by Jeff Byberg, Human Resources Manager.

Jeff Byberg, Human Resources Manager, reviewed the Quarterly Retirement Plan Performance: 403(b) and 457 Employee Retirement Plans; no action needed.

2. Review of the SMHD Strategic Plan Quarterly Report.

The Strategic Plan Quarterly Report was reviewed, a short discussion ensued; no action needed.

3. Review and Approval of recommendation of Cerner Corporation as the Vendor of Choice for New Enterprise-wide E.M.R. System Subject to Approval of Final Contract.

Jack Copeland made a motion seconded by Stephen Swisher, M.D., to approve the recommendation of Cerner Corporation as the Vendor of Choice for New Enterprise-wide E.M.R. System Subject to Approval of the Final Contract. Chair Shepherd asked for comments; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously; Yes 4, No 0, Absent 1 (Salcido).

4. Review and Approval of professional services agreement between Southern Mono Healthcare District and Fru Bahiraei, M.D., and Richard Koehler, M.D., for the provisions of Surgical Professional Services.

Ryan Wood declared a conflict of interest and left the meeting at 11:39 a.m.

Jack Copeland made a motion seconded by Stephen Swisher, M.D., to approve the professional services agreement between the Southern Mono Healthcare District and Fru Bahiraei, M.D., and Richard Koehler, M.D., for the provision of Surgical Professional Services with the non-material changes discussed earlier in Closed Session. Chair Shepherd asked for discussion; there was none. A vote was taken; the motion passed unanimously. Yes 3, No 0, Absent 1 (Salcido).

Ryan Wood returned to the meeting at 11:40 a.m.

5. Review and approval of Contract for Services between SMHD and Tahoe Forest Hospital District (TFHD) for Mutual and Reciprocal External Peer Review Services.

Jack Copeland made a motion seconded by Ryan Wood, to approve the professional services agreement between the Southern Mono Healthcare Tahoe Forest Hospital District (TFHD) for Mutual and Reciprocal External Peer Review Services with the non-material changes discussed earlier in Closed Session. Chair Shepherd asked for discussion; there was none. A vote was taken; the motion passed unanimously. Yes 4, No 0, Absent 1 (Salcido), 1 Abstain (Wood).

XIV. CREDENTIALING

Reappointments to Medical Staff

Frohar Bahiraei, M.D. – Active Staff

Richard Koehler, M.D. – Active Staff

Karly Dawson, P.A. - Allied Health

Rita Klabacha, P.A. – Allied Health

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Samuel Lee, M.D. Urology
Pedram Ilbeigi, D.O. Urology
Daniel Corman, D.O. Resident Rotation – Orthopedics

Jack Copeland made a motion, seconded by Stephen Swisher, M.D., to approve the appointments as listed above not including Fru Bahiraei, M.D., Richard Koehler, M.D., and JoAnne Feldman, M.D. Chair Shepherd asked for comments: it was noted that the appointments were discussed in closed session and no action was taken. A roll call vote was taken; the motion passed unanimously. Yes 4, No 0, Absent 1 (Salcido).

Ryan Wood declared a conflict of interest and left the meeting at 11:42 a.m.

Jack Copeland made a motion, seconded by Stephen Swisher, M.D., to approve the appointment of Fru Bahiraei, M.D., and Richard Koehler, M.D. Chair Shepherd asked for comments: it was noted that the appointments were discussed in closed session and no action was taken. A roll call vote was taken; the motion passed unanimously. Yes 3, No 0, Absent 1 (Salcido), 1 Abstain (Wood).

Ryan Wood returned to the meeting at 11:43 a.m.

Stephen Swisher, M.D., declared a conflict of interest and left the meeting at 11:43 a.m.

Jack Copeland made a motion, seconded by Stephen Swisher, M.D., to approve the appointment of JoAnne Feldman, M.D. Chair Shepherd asked for comments: it was noted that the appointments were discussed in closed session and no action was taken. A roll call vote was taken; the motion passed unanimously. Yes 3, No 0, Absent 1 (Salcido), 1 Abstain (Swisher).

Stephen Swisher, M.D., returned to the meeting at 11:44 a.m.

XV. FUTURE BUSINESS

The next Regular meeting will take place on Thursday, March 17, 2016 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital.

ADJOURN

There being no further business the meeting was adjourned at 11:44 a.m.