



2017 Press Ganey Guardian of Excellence Award Winner
2017 Hospital Quality Institute Award Winner

BOARD OF DIRECTORS MONTHLY MEETING MINUTES

Date: December 21, 2017

Attendance of Board Members: Lynda Salcido, Chair; Ryan Wood, Vice Chair; Stephen Swisher, M.D., Treasurer; David Anderson, Secretary; Laurey Carlson, Member at Large.

Absent:

Attendance of Staff Members: Gary Myers, CEO; Melanie Van Winkle, CFO; Kathleen Alo, CNO; Craig Burrows, M.D., CMO; Mark Lind, CIO; David Baumwohl, Legal Counsel; Robin Connors, Recording Secretary.

Chair Lynda Salcido attended via teleconference and was located at: 6425 Farmcrest, Harrisburg, PA.

I. CALL TO ORDER

Vice Chair Wood called the meeting to order at 8:05 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD VISION, MISSION AND VALUES

The meeting was opened with the Pledge of Allegiance to the Flag and the reading of the SMHD Mission, Vision & Values lead by Laurey Carlson.

III. PUBLIC COMMENTS

There were no Public Comments.

Gary Myers welcomed Dr. Tim Crall, the new Chief of Staff starting January 2018.

IV. CHIEF OF STAFF REPORT

Timothy Crall, M. D., Vice Chief of Staff, discussed the Chief of Staff report with the Board. Dr. Crall will become the new Chief of Staff in January 2018, Dr. Richard Koehler will become the Vice Chief of Staff and Dr. Kristin Wilson will be the Secretary.

V. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:12 a.m.

Dr. Timothy Crall, Vice Chief of Staff requested to attend the Closed Session. The request was granted.

VI. REPORT ON CLOSED SESSION

The Board reconvened to open session at 10:10 a.m.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

Vice Chair Wood reported that QUALITY ASSURANCE issues were discussed with Timothy Crall, MD., Vice Chief of Staff; no action was taken.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2015-80002247-CU-WM-GDS; 3rd District Court of Appeal Case No. C085138.

Vice Chair Wood reported there were no matters to discuss: no action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8).

1. Discussion regarding acquisition of interest in the South Gateway Student Apartments. Negotiating parties are: Lynda Salcido, Southern Mono Healthcare District Board Chair, and Evan Russell, Mammoth Lakes Foundation CEO.

Vice Chair Wood reported that CONFERENCE WITH REAL PROPERTY NEGOTIATORS regarding the item above was discussed; no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. CEO Report.

Vice Chair Wood reported that QUALITY ASSURANCE issues were discussed with Gary Myers, CEO; no action was taken.

2. CNO Report.

Vice Chair Wood reported that QUALITY ASSURANCE issues were discussed with Kathleen Alo, CNO; no action was taken.

3. CMO Report.

Vice Chair Wood reported that QUALITY ASSURANCE issues were discussed with Craig Burrows, M.D., CMO; no action was taken.

Dr. Burrows left the meeting at 8:38 a.m.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

There were no QUALITY ASSURANCE QUARTERLY SUMMARIES to discuss this month.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.

Vice Chair Wood reported HEALTH CARE FACILITY TRADE SECRETS were discussed regarding Sierra Park Clinics/Mammoth Hospital; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. CEO Evaluation

Vice Chair Wood reported that the CEO annual evaluation plans were discussed; no action taken.

2. Gary Myers, CEO

All staff left the meeting at 9:16 a.m.

Vice Chair Wood reported a discussion took place with Gary Myers, CEO; no action was taken.

CREDENTIALING

There is no Credentialing to discuss this month.

All staff returned to the meeting at 9:59 a.m. The Closed session ended at 9:59 a.m.

VII. PUBLIC COMMENTS

Lorrie Gould, Mammoth Hospital Auxiliary Vice President, reported the following:

1. The Mammoth Hospital Auxiliary Thrift Shop, The Cast Off, is holding “Think Pink Saturdays” and will donate all proceeds from the last Saturday of each month starting on January 26 2018 to the hospital’s purchase of the new 3-D mammogram tomosynthesis machine.
2. The Mammoth Hospital Auxiliary donated \$10,000 to the hurricane victims and donated \$8,000 to the victims of the California wild fires.

Gary Myers, CEO, introduced Talene Shabanian who is now the new Mammoth Hospital Foundation Coordinator.

VIII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
 - November 16, 2017 Regular Board Meeting
 - December 1, 2017 Special Meeting, Strategic Plan Conference
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Information Officer Report
5. Human Resources Report
6. Facilities Report
7. Beta Letter

Laurey Carlson moved, seconded by Dave Anderson to approve all items on the consent agenda as presented in the packet. Chair Salcido asked for comments; a brief discussion ensued. A vote was taken; the motion passed unanimously. Yes 5, No 0.

IX. COMMITTEE REPORTS

1. Finance Committee Stephen Swisher, M.D., Lynda Salcido

Details from the Finance Committee Meeting will be covered in the Financial Report.

2. Physician Compensation and Relations Committee
 Ryan Wood, Laurey Carlson

There was a Physician Compensation meeting; no action taken.

3. Employee Relations Committee David Anderson, Lynda Salcido

There was no Employee Relations Committee meeting; no report.

4. Quality Assurance Committee Stephen Swisher, M.D., Lynda Salcido

There was no Quality Assurance Committee meeting; no report.

5. CEO Annual Review Committee Ryan Wood, Laurey Carlson

There was no CEO Annual Review Committee meeting; no report.

6. IT Steering Committee Stephen Swisher, M.D., Ryan Wood

There was an Information Technology (IT) Steering Committee meeting this month where status updates were given; no further report.

7. Facilities Committee Ryan Wood, Lynda Salcido

There was no Facilities Committee meeting; no report.

8. Board Member Recruitment Committee Laurey Carlson, David Anderson

There was no Board Member Recruitment Committee meeting; no report.

9. Ad Hoc, Special, or Other (as needed) Committees

There are no Ad Hoc, Special, or Other (as needed) Committees at this time.

X. CHIEF EXECUTIVE OFFICER REPORT

Gary Myers, CEO, presented the following additional information to his written report:

1. Plans for the Specialty Clinic were submitted yesterday to the Town of Mammoth Lakes Planning Department. The architect and other consultants will continue to work on developing the remodel plan in order to move forward.
2. The Dental and Laboratory expansion plans are still in progress.
3. The Mammoth Hospital HQI award video has been shared on social media.
4. The Mammoth Hospital newsletter, Heartbeats, will go into local post office boxes, the Mammoth Times and the Inyo Register in early January.
5. The Mammoth Hospital Foundation will be holding an après ski event on January 13, 2018 at Nevados Restaurant. Dr. Yuri Parisky and Rusty Gregory, Mammoth Mountain CEO, will speak at the event. The SMHD Board members are invited to attend.

XI. FINANCE REPORT

1. November 2017 Financial Statements.
2. Investment Report.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the November Net Gain was \$484,000 which resulted in a favorable budget variance of \$680,000. The favorable variance is a result of higher ancillary and clinic volume and maintaining expenses at a lower level for the month thus creating higher than budgeted income for the month. The year-to-date Net Gain was \$1,066,000 which resulted in an unfavorable year-to-date budget variance of \$631,000. Days of cash-on-hand were at 294.9 at the end of November.

XII. BOARD EDUCATION

Melanie Van Winkle, CFO, presentation information about Accountable Care Organizations via PowerPoint presentation.

XIII. OLD BUSINESS

There were no matters to discuss this month.

XIV. NEW BUSINESS

1. Review of Patient Experience Quarterly Report by Michael Rudolf, Quality Director.

The Patient Experience Quarterly Reports was presented and reviewed by Kathleen Alo, CNO; no action needed.

2. Review and Approve of the 2018 Monthly Board of Directors Regular Meetings Schedule.

Laurey Carlson moved, seconded by Stephen Swisher, M.D., to approve of the 2018 Monthly Board of Directors Regular Meetings Schedule. Vice Chair Wood asked for discussion; a brief discussion ensued. A vote was taken: the motion passed, Yes: 5, No: 0.

3. Review and Approval of the Medicine and Orthopedic Physician Assistant Protocols.

Laurey Carlson moved, seconded by David Anderson to approve of the Medicine and Orthopedic Physician Assistant Protocols. Vice Chair Wood asked for discussion; a brief discussion ensued. It was noted the protocols have been reviewed and approved by the medical staff committees as required. A vote was taken: the motion passed, Yes: 5, No: 0.

4. Declaration of Surplus District Property, Equipment and Supplies.

Ryan Wood moved, seconded by Laurey Carlson to approve the disposal of surplus District property, equipment and supplies presented to the Board and to direct staff to dispose of it in the manner most beneficial to the District. The surplus District property, equipment and supplies presented have nominal or no value. Vice Chair Wood asked for discussion; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. Yes 5, No 0.

XV. CREDENTIALING

There was no Credentialing to approve this month.

XVI. FUTURE BUSINESS

The next Annual Meeting and Regular meeting will take place on Thursday, January 18, 2018 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital.

ADJOURN

There being no further business the meeting was adjourned at 11:01 a.m.