



2016 Press Ganey Guardian of Excellence Award Winner

BOARD OF DIRECTORS MONTHLY MEETING MINUTES

Date: June 15, 2017

Attendance of Board Members: Lynda Salcido, Chair; Ryan Wood, Vice Chair; David Anderson, Secretary; Laurey Carlson, Member at Large.

Absent: Stephen Swisher, M.D., Treasurer.

Attendance of Staff Members: Gary Myers, CEO; Melanie Van Winkle, CFO; Kathleen Alo, CNO; Craig Burrows, M.D., CMO; Mark Lind, CIO; David Baumwohl, Legal Counsel; Robin Connors, Recording Secretary.

I. CALL TO ORDER

Chair Salcido called the meeting to order at 8:03 a.m.

II. PLEDGE ALLEGIANCE TO THE FLAG AND READING OF THE SMHD MISSION, VISION, AND VALUES

The meeting was opened with the Pledge of Allegiance to the Flag and the reading of the SMHD Mission, Vision & Values lead by Laurey Carlson.

III. PUBLIC COMMENTS

There were no additional Public Comments.

IV. CHIEF OF STAFF REPORT

There was no Chief of Staff report.

V. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:07 a.m.

VI. REPORT ON CLOSED SESSION

The Board reconvened to open session at 9:35 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2015-80002247-CU-WM-GDS.
2. Update on the IRS Community Health Needs Assessment Review.

Chair Salcido reported discussion of **CONFERENCE WITH LEGAL COUNSEL** on **PENDING AND THREATENED LITIGATION** for the above items; no action taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code §54956.8).

1. Discussion regarding acquisition of interest in the South Gateway Community Apartments. Negotiating parties are: Gary Myers, Mammoth Hospital CEO and Evan Russell Mammoth Lakes Foundation CEO.

Chair Salcido reported that **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** regarding the items above was discussed; no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

Chair Salcido reported that **QUALITY ASSURANCE** issues were not discussed due to the absence of Yuri Parisky, MD., Chief of Staff; no action was taken.

2. CEO Report.

Chair Salcido reported that **QUALITY ASSURANCE** issues were discussed with Gary Myers, CEO; no action was taken.

3. CNO Report.

Chair Salcido reported that **QUALITY ASSURANCE** issues were discussed with Kathleen Alo, CNO; no action was taken.

Lenna Monte, Population Health Manager, joined the meeting at 9:10 a.m. and left the meeting at 9:15 a.m.

4. CMO Report.

Chair Salcido reported that QUALITY ASSURANCE issues were not discussed due to the absence of Craig Burrows, M.D., CMO. The report in the packet was reviewed; no action taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

Chair Salcido reported that the QUALITY ASSURANCE QUARTERLY SUMMARIES were reviewed; no action taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.

Chair Salcido reported HEALTH CARE FACILITY TRADE SECRETS were discussed regarding Sierra Park Clinics/Mammoth Hospital; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. Gary Myers, CEO

Chair Salcido reported PERSONNEL MATTERS was discussed; no action was taken.

CREDENTIALING

Initial Appointment to Courtesy Staff

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|----------------------|--------------------|
| JoAnne Feldman, M.D. | Emergency Medicine |
| David Levine, M.D. | Anesthesia |

Initial Appointment to Active Staff

| | |
|------------------------|--------------------|
| Louisa Salisbury, M.D. | Pediatrics |
| Christopher Ward, D.O. | Family Medicine |
| Sierra Bourne, M.D. | Emergency Medicine |

Reappointment to Active Staff

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|-----------------------|--------------------|
| Stephen Swisher, M.D. | Emergency Medicine |
| Jennie Walker, M.D. | Emergency Medicine |

Chair Salcido reported the foregoing physician CREDENTIALING was discussed; no action was taken.

The Closed Session ended at 9:26 a.m.

VII. PUBLIC COMMENTS

Lorrie Gould, Mammoth Hospital Auxiliary Vice President, reported the following:

1. The Auxiliary delivered the final donation check in the amount of \$98,296 for Phillips ICU/Tele Patient Monitoring System today.

Lynda Salcido, Board chair reported:

1. Pioneer Home Healthcare just received their Medicare & Medical certification for hospice services. They will also cover Mono County through the June Lake area.

VIII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
May 18, 2017 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Chief Information Officer Report
5. Human Resources Report
6. Facilities Report
7. Mammoth Hospital Foundation Report

Ryan Wood moved, seconded by Laurey Carlson to approve all items on the consent agenda as presented in the packet. Chair Salcido asked for comments; a brief discussion ensued including clarification and comments on some items in the CFO report and Human Resources report. A vote was taken; the motion passed unanimously. Yes 4, No 0, Absent 1.

IX. COMMITTEE REPORTS

1. Finance Committee Stephen Swisher, M.D., Lynda Salcido

There was no Finance Committee meeting; no report.

2. Physician Compensation and Relations Committee Ryan Wood, Laurey Carlson

There was no Physician Compensation meeting; no report.

3. Employee Relations Committee David Anderson, Lynda Salcido

There was no Employee Relations Committee meeting; no report.

4. Quality Assurance Committee Stephen Swisher, M.D., Lynda Salcido

There was no Quality Assurance Committee meeting; no report.

5. CEO Annual Review Committee Ryan Wood, Laurey Carlson

There was no report. This committee is inactive at this time.

6. IT Steering Committee Stephen Swisher, M.D., Ryan Wood

There was no Information Technology (IT) Steering Committee meeting this month; no report.

7. Facilities Committee Ryan Wood, Lynda Salcido

Lynda Salcido reported there was a meeting of the Facilities Committee and they toured the South Gateway Student Apartments.

8. Board Member Recruitment Committee Laurey Carlson, David Anderson

There was no Board Member Recruitment Committee meeting this month; no report.

9. Ad Hoc, Special, or Other (as needed) Committees

There are no Ad Hoc, Special, or Other (as needed) Committees at this time.

X. CHIEF EXECUTIVE OFFICER REPORT

Gary Myers, CEO, presented the following additional information to his written report:

1. The 14th Annual Brian Venneman Memorial Cancer Outreach Golf Tournament is coming up on July 14. Please come out to play and support this fundraising event.
2. The hospital now has a signed agreement for Telemedicine services with UC Davis for pediatric endocrinology and pediatric gastroenterology services.
3. A contract has been signed with UC San Diego for Telepsych services in Family Medicine Clinic.

XI. FINANCE REPORT

1. May 2017 Financial Statements.
2. Investment Report.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the May Net Gain was \$254,000 which resulted in a favorable budget variance of \$221,000. The favorable variance is a result of surgical, ancillary and clinic volume and recognizing PRIME incentive funds thus creating higher than budgeted income for the month. The year-to-date Net Gain was \$4,964,000 which resulted in a favorable year-to-date budget variance of \$202,000. Days of cash-on-hand were at 310.9 at the end of May.

3. Review of the Eide Bailly Audit Engagement Letter.

The Eide Bailly Audit Engagement Letter was reviewed.

XII. BOARD EDUCATION

There is no Board Education Presentation this month.

XIII. OLD BUSINESS

1. Review and Approval of Statement of Investment Policy.

The above item was tabled to the next regular SMHD Board meeting.

XIV. NEW BUSINESS

1. Review and Approval of Operating Budget for Fiscal Year 2017/2018.

Melanie Van Winkle, CFO, presented the Operating Budget for Fiscal Year 2017/2018 in the packet. Ms. Van Winkle presented the highlights of the Fiscal Year Budget including: FY 2017/2018 Revenue and Expenses and FY 2017/2018 Budget Goals.

Ryan Wood made a motion seconded by Laurey Carlson to approved Operating Budget for Fiscal Year 2017/2018 as presented. Chairman Salcido asked for comments; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. Yes 4, No 0, Absent 1.

2. Approval of Expenditure of Fiscal Year 2017/2018 Tax receipts on Operations as presented in the Fiscal Year 2017/2018 "Budget Summary".

Melanie Van Winkle, CFO, discussed the Expenditure of Fiscal Year 2017/2018 Tax receipts on Operations as presented in the Fiscal Year 2017/2018 "Budget Summary".

David Anderson moved, seconded by Laurey Carlson to approve the Expenditure of Fiscal Year 2017/2018 Tax receipts on Operations as presented in the Fiscal Year 2017/2018 "Budget Summary". Chairman Salcido asked for comments; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. Yes 4, No 0, Absent 1.

3. Review and Approval of the Capital Budget for Fiscal Year 2017/2018.

Melanie Van Winkle, CFO, presented the Capital Budget for Fiscal Year 2017/2018 via PowerPoint presentation as presented in the packet.

Ryan Wood made a motion seconded by Laurey Carlson to approve the Capital Budget for Fiscal Year 2017/2018 as presented. Chairman Salcido asked for comments; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. Yes 4, No 0, Absent 1.

4. Review and Approval of Recommendation for a Rate Increase for Fiscal Year 2017/2018.

Melanie Van Winkle, CFO, discussed the Recommendation for a Rate Increase for Fiscal Year 2017/2018 as presented in the packet. A Rate analysis will be presented next month.

Ryan Wood moved, seconded by David Anderson to approve the Recommendation for a 5% Rate Increase for Hospital Services for Fiscal Year 2017/2018 as presented. Chairman Salcido asked for comments; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. Yes 4, No 0, Absent 1.

5. Review and Approval of the 2018 Employee Success Sharing Program.

Melanie Van Winkle, CFO, reviewed the 2018 Employee Success Sharing Program for Fiscal Year 2017/2018 as presented in the packet.

Laurey Carlson moved, seconded by Ryan Wood to approve the 2018 Employee Success Sharing Program for Fiscal Year 2017/2018 as presented in the packet. Chair Salcido asked for comments; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. Yes 4, No 0, Absent 1.

6. Review and Approval of the Community Health Needs Assessment (CHNA) Report.

Ryan Wood moved, seconded by Laurey Carlson to approve the Community Health Needs Assessment Report. Chair Salcido asked for comments; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. Yes 4, No 0, Absent 1.

7. Review of Patient Experience Quarterly Report by Michael Rudolf, Director of Quality.

The Patient Experience Quarterly Report was reviewed; no action needed.

8. Approval of Kristen Wilson, M.D., as the Medical Director of the Rural Health Clinics.

David Anderson moved, seconded by Laurey Carlson to approve Kristen Wilson, M.D., as the Medical Director of the Rural Health Clinics as stated in Dr. Wilson's physician services agreement. Chair Salcido asked for discussion; a brief discussion ensued. A vote was taken; the motion passed unanimously. Yes 4, No 0, Absent 1.

9. Review and Approval of Sierra Park Clinics Standardized Procedures for Nurse Practitioners.

Laurey Carlson moved, seconded by Ryan Wood to approve the Sierra Park Clinics Standardized Procedures for Nurse Practitioners. Chair Salcido asked for discussion; a brief discussion ensued. A vote was taken; the motion passed unanimously. Yes 4, No 0, Absent 1.

10. Discussion and Possible Approval of Nominations for Mono County Local Agency Formation Commission (LAFCO).

There were no volunteers for the position; no action needed.

11. Review and Approval of professional services agreement between Southern Mono Healthcare District and CEP AMERICA-TELEHEALTH, PC for the provisions of psychiatric telemedicine services.

David Anderson moved, seconded by Laurey Carlson to approve the professional services agreement between the Southern Mono Healthcare District and CEP AMERICA-TELEHEALTH, PC for the provisions of psychiatric telemedicine services with the non-material changes discussed earlier in Closed Session. Chair Salcido asked for discussion; there was none. A vote was taken; the motion passed unanimously. Yes 4, No 0, Absent 1.

12. Review and Approval of professional services agreement between Southern Mono Healthcare District and Murat Akalin, M.D., for the provision of behavioral health telemedicine services.

Ryan Wood moved, seconded by Laurey Carlson to approve the professional services agreement between the Southern Mono Healthcare District and Murat Akalin, M.D., for the provisions of for the provision of telemedicine visits for behavioral health with the non-material changes discussed earlier in Closed Session. Chair Salcido asked for discussion; there was none. A vote was taken; the motion passed unanimously. Yes 4, No 0, Absent 1.

13. Declaration of Surplus District Property, Equipment and Supplies.

Ryan Wood moved, seconded by David Anderson to approve the disposal of surplus District property, equipment and supplies presented to the Board and to direct staff to dispose of it in the manner most beneficial to the District. The surplus District property, equipment and supplies presented have nominal or no value. Chair Salcido asked for discussion; a brief discussion ensued. A vote was taken; the motion passed unanimously. Yes 4, No 0, Absent 1.

XV. CREDENTIALING

Initial Appointment to Courtesy Staff

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|----------------------|--------------------|
| JoAnne Feldman, M.D. | Emergency Medicine |
| David Levine, M.D. | Anesthesia |

Initial Appointment to Active Staff

| | |
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| Louisa Salisbury, M.D. | Pediatrics |
| Christopher Ward, D.O. | Family Medicine |
| Sierra Bourne, M.D. | Emergency Medicine |

Reappointment to Active Staff

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|-----------------------|--------------------|
| Stephen Swisher, M.D. | Emergency Medicine |
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David Anderson moved, seconded by Laurey Carlson to approve the appointments as listed above. Chair Salcido asked for comments: it was noted that the appointments were discussed in closed session and no action was taken. A roll call vote was taken; the motion passed unanimously. Yes 4, No 0, Absent 1.

XVI. FUTURE BUSINESS

1. Review and Approval of professional services agreement between Southern Mono Healthcare District and Adel Tawfilis, D.D.S., for the provision of Oral and Maxillofacial Surgical Professional Services.

The next Regular meeting will take place on Thursday, July 20, 2017 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital.

ADJOURN

There being no further business the meeting was adjourned at 11:11 a.m.