



BOARD OF DIRECTORS MONTHLY MEETING MINUTES

Date: March 17, 2016

Attendance of Board Members: Helen Shepherd, Chair; Lynda Salcido, Vice Chair; Stephen Swisher, M.D., Treasurer; Ryan Wood, Secretary; Jack Copeland, Member at Large.

Attendance of Staff Members: Gary Myers, CEO; Melanie Van Winkle, CFO; Kathleen Alo, CNO; David Baumwohl, Legal Counsel; Robin Connors, Recording Secretary.

Absent: Craig Burrows, M.D., CMO.

I. CALL TO ORDER

Chair Shepherd called the meeting to order at 8:03 a.m.

The meeting was opened with the Pledge of Allegiance and the reading of the SMHD Mission, Vision and Values by Jack Copeland.

II. PUBLIC COMMENTS

Edyth Irvine, Mammoth Hospital Auxiliary Vice President, reported the following:

1. The Auxiliary's revenue in February for the Cast Off was \$20,571.49.
2. The Auxiliary always appreciates the donations they received from community members and visitors. Stock was down a little in the last month.
3. The Auxiliary will be reimbursing the hospital for their capital outlay for the echocardiography equipment. This is a new service for the hospital.

III. CHIEF OF STAFF REPORT

Yuri Parisky, M. D., Vice Chief of Staff, reported that the Medical Staff held a successful Medical Executive Committee Meeting last week and made some important decisions.

IV. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:08 a.m.

Dr. Yuri Parisky, Chief of Staff, requested to attend the Closed Session as Chief of Staff. The request was granted.

V. REPORT ON CLOSED SESSION

The Board reconvened to open session at 8:40 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Sacramento Superior Court Case No. 34-2015-80002247-CU-WM-GDS.

Chair Shepherd reported discussion of **CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION** for the above item. The case number has been updated; no action taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

2. Chief of Staff Report.

Chair Shepherd reported that **QUALITY ASSURANCE** issues were discussed with Yuri Parisky, MD., Vice Chief of Staff; no action was taken.

3. CEO Report.

Chair Shepherd reported that **QUALITY ASSURANCE** issues were discussed with Gary Myers, CEO; no action was taken.

4. CNO Report.

Chair Shepherd reported that **QUALITY ASSURANCE** issues were discussed with Kathleen Alo, CNO; no action was taken.

5. CMO Report.

There was no Chief Medical Officer Report due to the absence of Craig Burrows, M.D., CMO.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

There were no QUALITY ASSURANCE QUARTERLY SUMMARIES to discuss.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)
1. Sierra Park Clinics/Mammoth Hospital.

Chair Shepherd reported HEALTH CARE FACILITY TRADE SECRETS were discussed regarding Sierra Park Clinics/Mammoth Hospital; no action was taken.

Staff and legal counsel left the Board meeting at 8:26 a.m. Gary Myers, CEO, remained in the meeting.

PERSONNEL MATTERS (Government Code §54957)
1. Gary Myers, CEO

Chair Shepherd reported a discussion took place with Gary Myers, CEO; no action was taken.

Staff and legal counsel returned to the Board meeting at 8:36 a.m.

CREDENTIALING
Appointments to Provisional Staff
Jason Jeter, DDS

Temporary Privileges
Sierra Bourne, MD

Chair Shepherd reported the foregoing physician CREDENTIALING was discussed; no action was taken.

The Closed Session ended at 8:38 a.m.

VI. PUBLIC COMMENTS

There were no additional Public Comments.

VII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
February 18, 2016 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Report

- 4. Information Technology Report
- 5. Human Resources Report
- 6. Facilities Report
- 7. ACHD Updates

Jack Copeland, made a motion, seconded by Ryan Wood to approve all items on the consent agenda as presented in the packet. Chair Shepherd asked for comments; a brief discussion ensued including clarification and two changes to the February Minutes. A vote was taken; the motion passed unanimously. Yes 5, No 0.

VIII. COMMITTEE REPORTS

- 1. Finance Committee Stephen Swisher, M.D., Helen Shepherd

Details from the Finance Committee Meeting will be covered in the Financial Report.

- 2. Physician Compensation Helen Shepherd, Ryan Wood

There was a Physician Compensation meeting and the contracts listed under New Business were reviewed; report to follow under New Business.

- 3. Employee Relations Committee Helen Shepherd, Jack Copeland

There was no report.

- 4. Quality Committee Stephen Swisher, M.D., Lynda Salcido

Dr. Swisher reported that a new protocol was recently developed and implemented and it worked very well.

- 5. CEO Annual Review Committee Lynda Salcido, Helen Shepherd

There was no report. This committee is not active at this time.

- 6. IT Steering Committee Stephen Swisher, M.D., Ryan Wood

There was no report.

- 7. Facilities Committee Ryan Wood, Jack Copeland

Jack Copeland reported that he and Ryan Wood met with Gary Myers, CEO, and reviewed the master plan. They also met with Dan Connors, Facilities Manager, about hospital major systems and maintenance. They are very confident there is a plan in place and things are going well.

Ryan Wood reported the next meeting will be in six months.

8. Policy and Contract Committee Stephen Swisher, M.D., Jack Copeland

Stephen Swisher, M.D., reported that he reviewed the contracts to be approved. The contracts will be discussed and approved under New Business.

Jack Copeland met with Rick Benz, Materials Manager, for training on the contracts software.

Jack Copeland met with Erica Wells, Quality Director, about policies, no report at this time.

9. Ad Hoc, Special, or Other (as needed) Committees

1. Northern Inyo Hospital Liaison Committee Lynda Salcido, Jack Copeland

There was no report.

2. Community Assessment Committee Lynda Salcido, Gary Myers

Lynda Salcido reported that the committee has received three proposals from consultants to assist with the assessment. A meeting will be set up soon to review the proposals.

IX. CHIEF EXECUTIVE OFFICER REPORT

Gary Myers, CEO, presented the following additional information to his written report:

1. Reviewed the Town plan for the property adjacent to the hospital parcel and reviewed the new hospital master plan.

X. FINANCE REPORT

1. February 2016 Financial Statements.
2. Investment Report.
3. Finance Committee Report.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the February Net Gain was \$1,570,000 which resulted in a favorable budget variance of \$995,000. The favorable variance is a result of higher ancillary and clinic volume. The year-to-date Net Gain was \$5,681,000 which resulted in a favorable year-to-date budget variance of \$2,916,000. Days of cash-on-hand were at 273.8 at the end of February.

XI. BOARD EDUCATION

1. Presentation of information from the Innovations in Emergency Department Management Conference by Stephen Swisher, M.D.

Stephen Swisher, M.D., presented information from the Innovations in Emergency Department Management Conference via PowerPoint Presentation.

XII. OLD BUSINESS

There was no Old Business to discuss this month.

XIII. NEW BUSINESS

1. Review of Patient Satisfaction Quarterly Reports by Kathleen Alo, CNO and Melanie Van Winkle, CFO.

The Patient Satisfaction Quarterly Reports were presented and reviewed by Erica Well, Director of Quality, and Melanie Van Winkle, CFO. No Action needed.

2. Quarterly Review and Approval of New and Revised Contracts.

Lynda Salcido made a motion seconded by Ryan Wood to approve the New and Revised Contracts as presented. Chair Shepherd asked for discussion. It was noted that they have been reviewed and approved by the appropriate committees. A vote was taken; the motion passed unanimously. Yes: 5, No: 0.

3. Review and Approval of the Cerner Corporation Contract for the New Enterprise-wide E.M.R. System.

Mark Lind, CIO, gave a brief update on the status of the contract.

Action regarding the above item was tabled to a future meeting.

4. Discussion and Possible Action regarding the ACHD Board Self-Assessment.

Lynda Salcido made a motion seconded by Ryan Wood to complete the ACHD Board Self-Assessment in April and review the results at a special meeting one evening in May. A vote was taken; the motion passed unanimously, Yes: 5, No: 0.

5. Review and Approval of professional services agreement between Southern Mono Healthcare District and Edric Willes, M.D., for the provision of Pathology Professional Services.
6. Review and Approval of professional services agreement between Southern Mono Healthcare District and Christopher Ward, M.D., for provision of Family Medicine Professional Services.
7. Review and Approval of professional services agreement between Southern Mono Healthcare District and Timothy Cragun, M.D., for provision Dermatology Professional Services.

Lynda Salcido made a motion seconded by Jack Copeland, to approve the professional services agreements between the Southern Mono Healthcare District and the three physicians listed above in items 5-7 for the provision of their respective Professional Services with the non-material changes discussed in closed session. Chair Shepherd asked for discussion; there was none. A vote was taken; the motion passed unanimously. Yes 5, No 0.

8. Declaration of Surplus Equipment.

Ryan Wood made a motion seconded by Jack Copeland to approve the disposal of surplus equipment presented to the Board and to direct staff to dispose of the equipment in the manner most beneficial to the District. The surplus equipment presented has nominal or no value. Chair Shepherd asked for discussion; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. Yes 5, No 0.

XIV. CREDENTIALING

Appointments to Provisional Staff

Jason Jeter, DDS

Temporary Privileges

Sierra Bourne, MD

Stephen Swisher, M.D., made a motion seconded by Lynda Salcido to approve the appointment as listed above for Jason Jeter, DDS. Chair Shepherd asked for comments: it was noted that the appointment was discussed in closed session and no action was taken. A roll call vote was taken; the motion passed unanimously. Yes 5, No 0.

Stephen Swisher, M.D, declared a conflict of interest and left the room at 10:10 a.m.

Lynda Salcido made a motion seconded by Ryan Wood to approve the appointment as listed for Sierra Bourne, MD. Chair Shepherd asked for comments: it was noted that the appointment was discussed in closed session and no action was taken. A roll call vote was taken; the motion passed unanimously. Yes 4, No 0.

Stephen Swisher, M.D, returned to the room at 10:11 a.m.

XV. FUTURE BUSINESS

The next Regular meeting will take place on Thursday, April 21, 2016 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital.

ADJOURN

There being no further business the meeting was adjourned at 10:15 a.m.