



2015 Press Ganey Pinnacle of Excellence Award Winner

**BOARD OF DIRECTORS ANNUAL MEETING MINUTES
AND
JANUARY 2016 MONTHLY BOARD MEETING MINUTES**

Date: January 21, 2016

Attendance of Board Members: Helen Shepherd, Chair; Lynda Salcido, Vice Chair; Stephen Swisher, M.D., Treasurer; Ryan Wood, Secretary, Jack Copeland, Member at Large.

Attendance of Staff Members: Gary Myers, CEO; Melanie Van Winkle, CFO; Kathleen Alo, CNO; Robin Conners, Recording Secretary.

Absent: Craig Burrows, M.D., CMO; David Baumwohl, Legal Counsel.

BOARD OF DIRECTORS REGULAR MEETING MINUTES

I. CALL TO ORDER

Chair Shepherd called the meeting to order at 8:02 a.m.

II. EMPLOYEE RECOGNITION

The Employee Tenure Awards were presented.

Melanie Van Winkle

Rafael Morales	5 years	Rosa Garcia	10 years
Gwen Evans	10 years	Gillian McChesney	10 years
Karen Phillips	10 years	Charlotte Thompson	15 years
Monica Bogue	10 years	Brigette Smith	15 years
Tina Damico	10 years	Kimberly Calvin	15 years
Clarence Strickland	10 years	Lorena Escobar	15 years
Rachel Georgeson	10 years		

Kathleen Alo

Rebecca Wanamaker	5 years	Lisa Marusicz	10 years
Denise Morrow	5 years	Kathleen Bernasconi	15 years
Maria Vasquez	5 years	Sue Myers	15 years
Debra Esterces	5 years	Omar Musa	15 years
Timothy Pomykata	10 years	Tim Plummer	15 years
Lorie Watson	10 years	Rosemary Sachs	20 years
Margie Miller	10 years	Heather Tindall	30 years
Lenka Rahmeyer	10 years	Joanne Hunt	30 years

Natalie Sanders 35 years

Gary Myers

James Connolly 5 years

Erick Sugimura 5 years

Melanie Van Winkle 5 years

Paul Fottler 10 years

Nancy Hilmo 20 years

Carmen Arellano 20 years

Board of Directors

Gary Myers 20 years

ADJOURN TO ANNUAL BOARD MEETING

The Board adjourned the Annual Meeting to the Monthly Meeting at 8:15 a.m.

BOARD OF DIRECTORS ANNUAL MEETING MINUTES

I. CALL TO ORDER

Chair Shepherd called the meeting to order at 8:20 a.m.

II. PUBLIC COMMENTS

Edyth Irvine, Mammoth Hospital Auxiliary Vice President, reported the following:

1. The Cast Off did very well last month with gross revenue at \$29,918.24.
2. One of the Capital Outlay items has been purchased for the hospital and the other purchases are being worked on for the near future.
3. Congratulations to all of the hospital's tenure employees.

III. APPOINTMENT OF BOARD OFFICERS FOR 2016

Stephen Swisher, M.D., made a motion seconded by Lynda Salcido to nominate Helen Shepherd for Chair of the Board. Helen Shepherd accepted the nomination. Chair Shepherd asked for discussion; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. Yes 5, No 0.

Jack Copeland made a motion seconded by Ryan Wood to nominate Lynda Salcido for Vice Chair of the Board. Lynda Salcido call vote was taken; the motion passed unanimously. Yes 5, No 0.

Jack Copeland made a motion seconded by Lynda Salcido to nominate Stephen Swisher, M.D., for Treasurer of the Board. Stephen Swisher, M.D., accepted the nomination. Chair Shepherd asked for discussion; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. Yes 5, No 0.

Lynda Salcido made a motion seconded by Jack Copeland to nominate Ryan Wood for Secretary of the Board. Ryan Wood accepted the nomination. Chair Shepherd asked for discussion; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. Yes 5, No 0.

IV. CREATE BOARD COMMITTEES AS NEEDED AND MAKE COMMITTEE APPOINTMENTS FOR 2016

Chair Shepherd appointed the following Committee positions:

Standing Committee:

Executive Committee – Board members as a whole.

Committees as needed were appointed by Chair Salcido.

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|---|---------------------------------------|
| 1. Finance Committee | Stephen Swisher, M.D., Helen Shepherd |
| 2. Physician Compensation | Helen Shepherd, Ryan Wood |
| 3. Employee Relations Committee | Helen Shepherd, Jack Copeland |
| 4. Quality Committee | Stephen Swisher, M.D., Lynda Salcido |
| 5. CEO Annual Review Committee | Lynda Salcido, Jack Copeland |
| 6. IT Steering Committee | Stephen Swisher, M.D., Ryan Wood |
| 7. Facilities Committee | Ryan Wood, Jack Copeland |
| 8. Policy and Contract Committee | Stephen Swisher, M.D., Jack Copeland |
| 9. Ad Hoc, Special, or Other (as needed) Committees | |
| 1. Northern Inyo Hospital Liaison Committee | Lynda Salcido, Jack Copeland |
| 2. Community Assessment Committee | Lynda Salcido, Gary Myers |

ADJOURN TO MONTHLY REGULAR BOARD MEETING

The Board adjourned to the Regular Monthly Board Meeting at 8:26 a.m.

BOARD OF DIRECTORS REGULAR MEETING MINUTES (continued)

III. CALL TO ORDER

Chair Shepherd called the meeting to order at 8:26 a.m.

IV. PUBLIC COMMENTS

There were no additional Public Comments.

V. CHIEF OF STAFF REPORT

There was no Chief of Staff report.

VI. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:28 a.m.

VII. REPORT ON CLOSED SESSION

The Board reconvened to open session at 10:01 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9:

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Inyo County Superior Court Case No. SICVPT 1558392.
2. Melinda and Gary Naron v. Southern Mono Healthcare District, et al., Mono County Superior Court Case No. CV 140103.

Chair Shepherd reported **PENDING AND THREATENED LITIGATION** was discussed; no action taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

There was no Chief of Staff Report due to the absence of Yuri Parisky, M.D., Chief of Staff.

2. CEO Report.

Chair Shepherd reported that **QUALITY ASSURANCE** issues were discussed with Gary Myers, CEO; no action was taken.

3. CNO Report.

Chair Shepherd reported that **QUALITY ASSURANCE** issues were discussed with Kathleen Alo, CNO; no action was taken.

4. CMO Report.

There was no CMO Report Report due to the absence of Craig Burrows, M.D., CMO.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.

Chair Shepherd reported **HEALTH CARE FACILITY TRADE SECRETS** were discussed regarding Sierra Park Clinics/Mammoth Hospital; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. Mark Lind, IT Director.

Chair Shepherd reported that a motion was made by Stephen Swisher, M.D., seconded by Jack Copeland to create a Chief Information Officer position. Chair Shepherd asked for discussion; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. Yes 5, No 0.

2. Gary Myers, CEO.

Chair Shepherd reported a discussion took place with Gary Myers, CEO; no action was taken.

CREDENTIALING

Reappointment to Medical Staff

Mary Bassler, M.D.	Family Medicine	Active Staff Category
Thomas Mitts, M.D.	Plastic Surgery	Active Staff Category
Steven Fujimoto, D.D.S.	Pediatric Dentistry	Affiliate Staff Category

Temporary Privileges

Daniel Fong, M.D.	Resident Rotation - Emergency Department
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Chair Shepherd reported the foregoing physician CREDENTIALING was discussed; no action was taken.

VIII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
December 17, 2015 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Information Technology Report
5. Human Resources Report
6. Facilities Report
7. ACHD Updates and Conference Dates

Ryan Wood made a motion, seconded by Jack Copeland to approve all items on the consent agenda as presented in the packet. Chair Shepherd asked for comments; a brief discussion ensued including clarification and comments on some items in the December 17, 2016 Minutes including adding Jack Copeland as an attendee at the December 17, 2015 meeting, the CFO report and the CNO report. A vote was taken; the motion passed unanimously. Yes 5, No 0.

IX. COMMITTEE REPORTS

1. Finance Committee
Stephen Swisher, M.D., Helen Shepherd

Details from the Finance Committee Meeting will be covered in the Financial Report.

2. Physician Compensation
Helen Shepherd, Ryan Wood

There was no Physician Compensation meeting; no report.

3. Employee Relations Committee
Helen Shepherd, Jack Copeland

There was no report.

4. Quality Committee Stephen Swisher, M.D., Lynda Salcido

There was a Quality Committee meeting on January 13, 2016 with Kathleen Alo, CNO, Erica Wells, Director of Quality, and Stephen Swisher, M.D. Future meeting procedure and isolated incidents were discussed. No further report at this time.

5. CEO Annual Review Committee Lynda Salcido, Helen Shepherd

There was no report. This committee is inactive at this time.

6. IT Steering Committee Stephen Swisher, M.D., Ryan Wood

There was an IT Steering Committee Meeting this past month. The new EMR solution was discussed and a recommendation will be forthcoming.

7. Facilities Committee Ryan Wood, Jack Copeland

Dan Conners, Facilities Manager, and Gary Myers, CEO, gave a facility tour for two Board members, Ryan Wood and Jack Copeland.

Ryan Wood reported that he better understands the need for more space especially in the clinics.

Jack Copeland stated that the tour was very informative especially to see the behind-the-scene plant and encouraged staff to have a replacement schedule for vital equipment in place as part of strategic planning.

8. Policy and Contract Committee Stephen Swisher, M.D., Jack Copeland

A meeting will be set up in February prior to the Board meeting to review contracts for the first quarter approvals.

9. Ad Hoc, Special, or Other (as needed) Committees

1. Northern Inyo Hospital Liaison Committee Lynda Salcido, Jack Copeland

There was no report.

2. Community Assessment Committee Lynda Salcido, Gary Myers

A meeting is set up at the end of January to discuss. There was no further report.

Chair Shepherd asked the leads of the new committees to provide a description of the committee's purpose by the next Board meeting.

X. CHIEF EXECUTIVE OFFICER'S REPORT

Gary Myers, CEO, reviewed the following highlights from his written report:

1. The Urology Institute of the High Desert with physician, Dr. Lee, started practice this week. He has been very well received. The group is scheduled to have a physician on campus for four days every month.
2. The Mammoth Hospital website is scheduled to change to the new website today, January 21, 2016.

3. At this time the status of Southern Inyo Hospital is not known.

XI. FINANCE REPORT

1. December 2015 Financial Statements.
2. Investment Report.
3. Finance Committee Report.
4. Review of Quarterly Capital Expenditure Status.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the December Net Gain was \$701,000 which resulted in a favorable budget variance of \$8,000. The favorable variance is a result overall volumes while maintaining expenses at a budgeted level for the month thus creating slightly higher than budgeted income for the month. The year-to-date Net Gain was \$2,398,000 which resulted in a favorable year-to-date budget variance of \$1,247,000. Days of cash-on-hand were at 259.3 at the end of December.

XII. BOARD EDUCATION

1. Presentation about Medi-Cal 1115 Waiver, called "Medi-Cal 2020" Incentive Funding Program, by Melanie Van Winkle, CFO.

Melanie Van Winkle, CFO, Presented information about Medi-Cal 1115 Waiver, called "Medi-Cal 2020" Incentive Funding Program, via PowerPoint Presentation.

XIII. OLD BUSINESS

There is No Old Business to Discuss.

XIV. NEW BUSINESS

1. Review and Approval of the Proposal for Mammoth Hospital to have a Corporate Membership with the Mammoth Lakes Rotary Club.

Jack Copeland made a motion seconded by Ryan Wood to approve the Proposal for Mammoth Hospital to have a Corporate Membership with the Mammoth Lakes Rotary Club. Chair Shepherd asked for discussion; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. Yes 5, No 0.

2. Approval of Kristen Wilson, M.D., as the Medical Director of the Rural Health Clinics.

Lynda Salcido made a motion seconded by Jack Copeland to approve Kristen Wilson, M.D., as the Medical Director of the Rural Health Clinics and the amendment to Dr. Wilson's physician services agreement. Chair Shepherd asked for discussion; there was none. A roll call vote was taken; the motion passed unanimously. Yes 5, No 0.

3. Review and Approval of professional services agreement between Southern Mono Healthcare District and Kenneth Deck, M.D., for the provision of Surgical Professional Services.

Jack Copeland made a motion seconded by Ryan Wood to approve the professional services agreement between the Southern Mono Healthcare District and Kenneth Deck, M.D., for the provision of Surgical Services with the non-material changes discussed earlier in Closed Session. Chair Shepherd asked for discussion; there was none. A vote was taken; the motion passed unanimously. Yes 5, No 0.

4. Declaration of Surplus Equipment.

Jack Copeland made a motion seconded by Ryan Wood to approve the disposal of surplus equipment presented to the Board and to direct staff to dispose of the equipment in the manner most beneficial to the District. The surplus equipment presented has nominal or no value. Chair Shepherd asked for discussion; there was none. A roll call vote was taken; the motion passed unanimously. Yes 5, No 0.

XV. CREDENTIALING

Reappointment to Medical Staff

Mary Bassler, M.D.	Family Medicine	Active Staff Category
Thomas Mitts, M.D.	Plastic Surgery	Active Staff Category
Steven Fujimoto, D.D.S.	Pediatric Dentistry	Affiliate Staff Category

Temporary Privileges

Daniel Fong, M.D.	Resident Rotation - Emergency Department
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Jack Copeland made a motion, seconded by Lynda Salcido to approve the appointments as listed above except for Mary Bassler, M.D. Chair Shepherd asked for comments: it was noted that the appointments were discussed in closed session and no action was taken. A roll call vote was taken; the motion passed unanimously. Yes 5, No 0.

Stephen Swisher declared a conflict and left the room at 10:56 a.m.

Jack Copeland made a motion, seconded by Ryan Wood to approve the appointment of Mary Bassler, M.D. Chair Shepherd asked for comments: it was noted that the appointment was discussed in closed session and no action was taken. A roll call vote was taken; the motion passed unanimously. Yes 4, No 0.

Stephen Swisher returned to the room at 10:57 a.m.

XVI. FUTURE BUSINESS

The next Regular meeting will take place on Thursday, February 18, 2016 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital.

ADJOURN

There being no further business the meeting was adjourned at 10:58 a.m.