



## **BOARD OF DIRECTORS MONTHLY MEETING MINUTES**

**Date:** December 17, 2015

**Attendance of Board Members:** Helen Shepherd, Chair; Stephen Swisher, M.D., Treasurer; Ryan Wood, Secretary; Jack Copeland, Member At Large.

**Absent:** Lynda Salcido, Vice Chair

**Attendance of Staff Members:** Gary Myers, CEO; Melanie Van Winkle, CFO; Kathleen Alo, CNO; Craig Burrows, M.D., CMO; David Baumwohl, Legal Counsel; Robin Conners, Recording Secretary.

### **I. CALL TO ORDER**

Chair Shepherd called the meeting to order at 8:03 a.m.

The meeting was opened with the Pledge of Allegiance and the reading of the SMHD Mission, Vision & Values by Jack Copeland.

### **II. PUBLIC COMMENTS**

There were no Public Comments.

### **III. CHIEF OF STAFF REPORT**

Yuri Parisky, M. D., Vice Chief of Staff, reported that Credentialing was discussed in the Medical Staff meeting and will be approved by the Board later in this meeting.

### **IV. ADJOURN TO CLOSED SESSION**

The Board adjourned to closed session at 8:10 a.m.

Dr. Yuri Parisky, Chief of Staff, requested to attend the Closed Session as Chief of Staff. The request was granted.

**V. REPORT ON CLOSED SESSION**

The Board reconvened to open session at 9:40 a.m.

**CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION** Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo County Local Agency Formation Commission (LAFCO), Northern Inyo Healthcare District v. Southern Mono Healthcare District, Inyo County Superior Court Case No. SICVPT 1558392.

Chair Shepherd reported discussion of **CONFERENCE WITH LEGAL COUNSEL** on **PENDING AND THREATENED LITIGATION** for the above item; no action taken.

**QUALITY ASSURANCE – (Health and Safety Code §32155)**

1. Chief of Staff Report.

Chair Shepherd reported that **QUALITY ASSURANCE** issues were discussed with Yuri Parisky, MD., Vice Chief of Staff; no action was taken.

2. CEO Report.

Chair Shepherd reported that **QUALITY ASSURANCE** issues were discussed with Gary Myers, CEO; no action was taken.

3. CNO Report.

Chair Shepherd reported that **QUALITY ASSURANCE** issues were discussed with Kathleen Alo, CNO; no action was taken.

4. CMO Report.

Chair Shepherd reported that **QUALITY ASSURANCE** issues were discussed with Craig Burrows, M.D., CMO; no action was taken.

**QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)**

There were no **QUALITY ASSURANCE QUARTERLY SUMMARIES** to discuss.

**HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)**

1. Sierra Park Clinics/Mammoth Hospital.

Chair Shepherd reported **HEALTH CARE FACILITY TRADE SECRETS** were discussed regarding Sierra Park Clinics/Mammoth Hospital; no action was taken.

Jack Copeland declared a conflict and left the meeting at 9:06 a.m. and returned at 9:15 a.m.

**PERSONNEL MATTERS (Government Code §54957)**

1. Private Discussion with the CEO.

All staff except the CEO left the meeting at 9:20 a.m. and returned at 9:32 a.m.

Chair Shepherd reported a Private Discussion with the CEO took place; no action was taken.

**CREDENTIALING**

Initial Appointment to Provisional Staff

David Levine, M.D.      Anesthesia

Temporary Privileges

Thomas Mitts, M.D.      12/10/15 – 02/11/16

Rita Klabacha, P.A.      12/10/15 – 02/11/16

Karly Dawson, P.A.      12/10/15 – 02/11/16

Steven Fujimoto, D.D.S. 11/01/15 – 01/30/16

Chair Shepherd reported the foregoing physician CREDENTIALING was discussed; no action was taken.

Closed Session ended at 9:35 a.m.

**VI. PUBLIC COMMENTS**

Helen Shepherd, Chair mentioned that Jodi Sage, wife of past SMHD Board Chair Don Sage, is in a skilled nursing facility and is said to be in grave condition.

**VII. CONSENT AGENDA**

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:  
November 17, 2015 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Report
4. Information Technology Report
5. Human Resources Report
6. Facilities Report
7. ACHD Updates



9. Ad Hoc, Special, or Other (as needed) Committees

1. Northern Inyo Hospital Liaison Committee Lynda Salcido, Jack Copeland

There was no report.

2. Community Assessment Committee Lynda Salcido, Gary Myers

Erica Wells, Director of Quality, reported that the next meeting has been scheduled for January.

## **IX. CHIEF EXECUTIVE OFFICER REPORT**

Gary Myers, CEO, reported:

1. Mammoth Hospital has received full accreditation from DNV.
2. Guest bookings over the holidays starting Friday, December 18 are between 87% and 95%. The staff has been advised and will be staffed appropriately.
3. Mammoth Hospital is participating in a program called PRIME, previously DHLF and PSTAL. The hospital could potentially receive \$1.2 million in funding to participate in this program.
4. Due to the 20% increase in growth in the clinics we are beginning to experience space constraints. Administration has started working on repurposing space at the hospital and considering off site services if needed. Discussions have just begun and no decisions have been made.

## **X. FINANCE REPORT**

1. November 2015 Financial Statements.
2. Investment Report.
3. Finance Committee Report.

Slavka Crouthamel, Controller, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Crouthamel reported the November Net Gain was \$167,000 which resulted in a favorable budget variance of \$398,000. The favorable variance is a result of higher ancillary and clinic volume and maintaining expenses at a lower level for the month thus creating higher than budgeted income for the month. The year-to-date Net Gain was \$1,697,000 which resulted in a favorable year-to-date budget variance of \$1,239,000. Days of cash-on-hand were at 259.2 at the end of November.

## **XI. BOARD EDUCATION**

1. Presentation about the Patient Family Centered Care (PFCC) Program by Adrienne Burns and Lori Ciccarelli.

Adrienne Burns presented information about the Patient Family Centered Care (PFCC) Program via PowerPoint Presentation.

## **XII. OLD BUSINESS**

There is No Old Business to discuss.

## **XIII. NEW BUSINESS**

1. Review and Approval of the 2016 SMHD Draft Strategic Plan.

Jack Copeland made a motion seconded by Ryan Wood to approve the 2016 Strategic Plan as presented in the packet. Chair Shepherd asked for discussion; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously; Yes 4, No 0.

2. Review and Approve of the 2016 Monthly Board of Directors Regular Meetings Schedule.

Jack Copeland made a motion seconded by Ryan Wood to accept the 2016 SMHD Board meeting schedule as presented. Shepherd asked for discussion, a brief discussion ensued. A vote was taken; the motion passed unanimously. Yes 4, No 0.

3. Review of Patient Satisfaction Quarterly Reports by Kathleen Alo, CNO and Stephanie Stanton, RN, Quality Assurance Coordinator.

The Patient Satisfaction quarterly reports were presented and reviewed by Stephanie Stanton, RN, Quality Assurance Coordinator. Ms. Stanton announced that the Mammoth Hospital Emergency Department received two Press Ganey awards: Guardian of Excellence for maintaining customer service scores at 95% or higher for year one and the Pinnacle of Excellence for maintaining customer service scores at 95% or higher for three years. These awards are attributed to everyone in the hospital for their support of the Emergency Department and patients. No action needed.

4. Review and Approval of the IT Optimizers Contract as it relates to the New EMR Selection.

Stephen Swisher, M.D., made a motion seconded by Ryan Wood to approve the agreement between the Southern Mono Healthcare District and IT Optimizers Contract as it relates to the New EMR Selection. Chair Shepherd asked for discussion; a brief discussion ensued. A vote was taken; the motion passed unanimously. Yes 4, No 0.

5. Review and Approval of The Laundry Annex Contract as it relates to Laundry Services at Mammoth Hospital.

Jack Copeland made a motion seconded by Stephen Swisher, M.D., to approve the agreement between the Southern Mono Healthcare District and The Laundry Annex Contract as it relates to Laundry Services at Mammoth Hospital. Chair Shepherd asked for discussion; a brief discussion ensued. A vote was taken; the motion passed unanimously. Yes 4, No 0.

6. Discussion and Possible Approval of Disposal of the Mammoth Hospital Ambulance Unit.

Jack Copeland declared a conflict and left the meeting at 10:45 a.m.

Ryan Wood made a motion seconded by Stephen Swisher, M.D., to approve the disposal of Mammoth Hospital Ambulance Unit as presented to the Board which has not further use but has value, and to direct staff to dispose of it in the manner most beneficial to the District. Chair Shepherd asked for discussion; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. Yes 4, No 0.

Jack Copeland returned to the meeting at 10:50 a.m.

7. Review and Approval of professional services agreement between Southern Mono Healthcare District and the Urology Institute of the High Desert., for the provisions of Urology Professional Services.

Jack Copeland made a motion seconded by Ryan Wood to approve the professional services agreement between the Southern Mono Healthcare District and Urology Institute of the High Desert for the provisions of Urology Professional Services. Chair Shepherd asked for discussion; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. Yes 4, No 0.

8. Review and Approval of professional services agreement between Southern Mono Healthcare District and Louisa Salisbury, M.D., for the provisions of Pediatric Professional Services.

Stephen Swisher, M.D., made a motion seconded by Jack Copeland to approve the professional services agreement between the Southern Mono Healthcare District and Louisa Salisbury, M.D., for the provisions of Pediatric Professional Services with the non-material changes discussed earlier in Closed Session. Chair Shepherd asked for discussion; there was none. A vote was taken; the motion passed unanimously. Yes 4, No 0.

**XIV. CREDENTIALING**

Appointment to Provisional Staff

David Levine, M.D. Anesthesia

Temporary Privileges

Thomas Mitts, M.D. 12/10/15 – 02/11/16

Rita Klabacha, P.A. 12/10/15 – 02/11/16

Karly Dawson, P.A. 12/10/15 – 02/11/16

Steven Fujimoto, D.D.S. 11/01/15 – 01/30/16

Stephen Swisher, M.D., made a motion, seconded by Jack Copeland to approve the appointments as listed above. Chair Shepherd asked for discussion: it was noted that the appointments were discussed in closed session and no action was taken. A roll call vote was taken; the motion passed unanimously. Yes 4, No 0.

#### **XV. FUTURE BUSINESS**

The next Regular meeting and the Annual meeting will take place on Thursday, January 21, 2016 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital.

#### **ADJOURN**

There being no further business the meeting was adjourned at 10:54 a.m.