



BOARD OF DIRECTORS MONTHLY MEETING MINUTES

Date: July 16, 2015

Attendance of Board Members: Helen Shepherd, Chair; Stephen Swisher, M.D., Treasurer; Ryan Wood, Secretary; Lynda Salcido, Member at Large.

Vice Chair Maria King, D.O., attended via teleconference from 401 North River Point Boulevard, Spokane, WA.

Attendance of Staff Members: Gary Myers, CEO; Melanie Van Winkle, CFO; Kathleen Alo, CNO; David Baumwohl, Legal Counsel; Robin Conners, Recording Secretary.

I. CALL TO ORDER

Chair Shepherd called the meeting to order at 8:01 a.m.

Gary Myers, CEO, introduced Mammoth Hospital's new Chief Medical Officer, Craig Burrows. Dr. Burrows will also work as an independent contractor hospitalist.

II. PUBLIC COMMENTS

Edyth Irvine, Mammoth Hospital Auxiliary Vice President, reported the following:

1. The Hospital Auxiliary held their annual budget meeting and will be offering \$190,000 to Mammoth Hospital for Capital Outlay equipment purchases and \$20,000 for the hospital staff Continuing Education program. The Auxiliary will continue to support the new baby t-shirt program. The new officer Installation luncheon was held at their July meeting.

III. CHIEF OF STAFF REPORT

There was no Chief of Staff report.

IV. PUBLIC COMMENTS

Edyth Irvine, Mammoth Hospital Auxiliary Vice President, reported the following:

1. At the Hospital Auxiliary annual budget meeting they also approved \$30,000 for Medical Related Scholarships and \$7,000 for High School student awards.

Gary Myers, CEO, commented that the scholarship program is very important to hospital staff for earning higher degrees in education. Thank you!

Lynda Salcido, SMHD Board member commented that the Cast Off thrift store is a great benefit to the community by offering affordable clothing and other items for sale.

V. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:03 a.m.

Dr. Tomi Bortolazzo requested to attend the Closed Session as Chief of Staff. The request was granted.

Dr. Craig Burrows, CMO, attended the Closed Session.

VI. REPORT ON CLOSED SESSION

The Board reconvened to open session at 9:03 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Inyo Local Agency Formation Commission (LAFCO) v. Southern Mono Healthcare District; threatened litigation.
2. Cheryl Hogan v. Mammoth Hospital, State of California, Department of Fair Employment & Housing (DFEH), DFEH Case No. 223479-112637.

Chair Shepherd reported discussion of **CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION** for the above items; no action taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code §54956.8)

1. Proposed sale of commercial property of SMHD located at 699 West Line Street, Bishop, County of Inyo, California; APN: 01-110-12 District Negotiators for SMHD: Gary Myers, CEO; Melanie Van Winkle, CFO; David Baumwohl, legal counsel; Negotiating Parties for Proposed Buyer: Cindy Freeman on behalf of a proposed buyer.

Chair Shepherd reported that **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** regarding the item above was discussed; no action was taken.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

Chair Shepherd reported that QUALITY ASSURANCE issues were discussed with Tomi Bortolazzo, MD., Chief of Staff; no action was taken.

2. CEO Report.

Chair Shepherd reported that QUALITY ASSURANCE issues were discussed with Gary Myers, CEO; no action was taken.

3. CNO Report.

Chair Shepherd reported that QUALITY ASSURANCE issues were discussed with Kathleen Alo, CNO; no action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

Chair Shepherd reported that the QUALITY ASSURANCE QUARTERLY SUMMARIES were reviewed; no action taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Mammoth Hospital.

Chair Shepherd reported HEALTH CARE FACILITY TRADE SECRETS were discussed regarding Sierra Park Clinics/Mammoth Hospital; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

1. CEO Evaluation.

Chair Shepherd reported PERSONNEL MATTERS was discussed; no action was taken.

CREDENTIALING

Reappointment

Lewis Greenstein, M.D. Anesthesia

Request for Additional Privilege

Donald Harrell, M.D. Radiology

Initial Appointment

Maxine Karimoto, M.D. OB/GYN

Temporary Privileges

Maxine Karimoto, M.D.	OB/GYN	July 1 – 31, 2015
Donald Harrell, M.D.	Additional Privileges	July 2 – 30, 2015
Chi Truong, D.O.	Emergency Medicine	July 2 – 7, 2015
Noah Levit, M.D.	Emergency Medicine	July 2 – 7, 2015
Pamela Simons, M.D.	OB/GYN	June 22 – 30, 2015
Faud Kuliyeve, M.D.	Hospitalist/Internal Medicine	June 22 -25, 2015
Sierra Bourne, M.D.	Emergency Medicine	July 17 – 20, 2015
Victoria Paterno, M.D.	Pediatrics	June 26-29, 2015 July 24-26, 2015
Jonathan Sales, PA-C		May 28, 2015 June 11, 2015

Chair Shepherd reported the foregoing physician CREDENTIALING was discussed; no action was taken.

VII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
June 18, 2015 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Report
4. Information Technology Report
5. Human Resources Report
6. Facilities Report
7. ACHD Updates

Stephen Swisher, M.D., made a motion seconded by Lynda Salcido to approve all items on the consent agenda as presented in the packet. Chair Shepherd asked for comments; a brief discussion ensued including clarification and comments on some items in the Information Technology report. A vote was taken; the motion passed unanimously. Yes 5, No 0.

VIII. COMMITTEE REPORTS

1. Finance Committee Stephen Swisher, M.D., Helen Shepherd

Details from the Finance Committee Meeting will be covered in the Financial Report.

2. Physician Compensation Helen Shepherd, Ryan Wood

There was no Physician Compensation meeting; no report.

3. Employee Relations Committee Helen Shepherd

Chair Shepherd congratulated Administration on the excellent Employee Satisfaction Survey results.

4. Quality Committee Stephen Swisher, M.D., Lynda Salcido

There was no report.

5. CEO Annual Review Committee Maria King, D.O., Lynda Salcido

There was no report.

6. IT Steering Committee Stephen Swisher, M.D., Ryan Wood

There was no Information Technology (IT) Steering Committee meeting this month; no report.

7. Facilities Committee Maria King, D.O., Ryan Wood

There was no report.

8. Ad Hoc, Special, or Other (as needed) Committees

There was no report.

IX. CHIEF EXECUTIVE OFFICER REPORT

Gary Myers, CEO, reviewed the following highlights from his written report:

1. Demos for a new enterprise-wide EMR are being scheduled. The goal is to select a new system by January 31, 2016.
2. Please save the date for the Strategic Plan Review on the morning of October 30, 2015.

X. FINANCE REPORT

1. June 2015 Preliminary Financial Statements.
2. Investment Report.
3. Finance Committee Report.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the Fiscal Year 2015 Net Gain was \$6,530,000 which resulted in a favorable budget variance of \$2,354,000. The favorable variance is a result of higher ancillary and clinic volume and maintaining expenses (especially salaries and wages) at a lower level. Our fiscal audit will take place the second week of August and our final FY 2015 numbers should be presented.

4. Review of the FY15 Annual Reimbursement Report and Disclosure.

The FY15 Annual Reimbursement Disclosure Report was included in the Board packet, no action needed.

Slavka Crouthamel, Controller, was thanked for all her hard work on the budget.

XI. OLD BUSINESS

1. Review and Discussion regarding the ACHD Board Self-Assessment.

Plans for the review of the ACHD Board Self-Assessment were discussed. Chair Shepherd distributed a list of Board member responsibilities. It was decided to hold a Special Board meeting to discuss Board Self-Assessment on Friday, August 21, 2015 at 8:00 a.m. in Conference Rooms A & B.

2. Modification to Mammoth Hospital Medical Office Building at Mammoth Hospital: approval and authorization of the project, solicit bids, award the project to the lowest responsible bidder, and then undertake the project as previously approved by the Board.

Lynda Salcido made a motion seconded by Ryan Wood to approve and authorize the project, solicit bids, award the project to the lowest responsible bidder, and then undertake the project as previously approved by the Board. Chair Shepherd asked for comments; a brief discussion ensued. A vote was taken; the motion passed unanimously. Yes 5, No 0.

XII. NEW BUSINESS

1. Discussion and Possible Action Regarding Electronic Board Packets and the Use of Electronic Devices.

Electronic Board Packets and the Use of Electronic Devices were discussed. Commencing by the next Board meeting, all open packets will be posted on the website electronically and no hard copy packets will be printed. The closed packet will be distributed in hard copy form and will not be available online. Each Board member will be issued an email from the Mammoth Hospital domain to be used for hospital business. Note taking software will be purchased for those who would like this capability. No further action needed.

2. Declaration of Surplus Equipment.

Ryan Wood made a motion seconded by Lynda Salcido to approve the disposal of surplus equipment presented to the Board and to direct staff to dispose of the equipment in the manner most beneficial to the District. The surplus equipment presented has nominal or no value. Chair Shepherd asked for discussion; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. Yes 5, No 0.

XIII. CREDENTIALING

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Lynda Salcido made a motion seconded by Ryan Wood to approve the appointments as listed above with the exception of Chi Truong, D.O., Noah Levit, M.D., and Sierra Bourne, M.D. Chair Shepherd asked for comments; it was noted that the appointments were discussed in closed session and no action was taken. A roll call vote was taken; the motion passed unanimously. Yes 5, No 0.

Stephen Swisher, M.D., recused himself and left the room at 9:46 a.m.

Lynda Salcido made a motion seconded by Ryan Wood to approve the appointments of Chi Truong, D.O., Noah Levit, M.D., and Sierra Bourne, M.D. Chair Shepherd asked for comments; it was noted that the appointments were discussed in closed session and no action was taken. A roll call vote was taken; the motion passed unanimously. Yes 4, No 0.

Stephen Swisher, M.D., returned to the room at 9:47 a.m.

XIV. FUTURE BUSINESS

The next SMHD Board meeting will take place on August 20, 2015 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital.

Chair Shepherd announced there will be a Meet & Greet for new physicians on July 23 in the Medical Office Building lobby.

ADJOURN

There being no further business the meeting was adjourned at 9:50 a.m.