



BOARD OF DIRECTORS MONTHLY MEETING MINUTES

Date: May 21, 2015

Attendance of Board Members: Maria King, D.O., Vice Chair; Stephen Swisher, M.D., Treasurer; Ryan Wood, Secretary; Lynda Salcido, Member at Large.

Absent: Helen Shepherd, Chair

Attendance of Staff Members: Gary Myers, CEO; Melanie Van Winkle, CFO; David Baumwohl, Legal Counsel; Robin Connors, Recording Secretary.

Absent: Kathleen Alo, CNO

Member at Large Lynda Salcido attended via teleconference and was located at: 74 N. School Street, Bridgeport, CA 93517.

I. CALL TO ORDER

Vice Chair King called the meeting to order at 8:05 a.m.

II. PUBLIC COMMENTS

Edyth Irvine, Mammoth Hospital Auxiliary Vice President, reported the following:

1. The Hospital Auxiliary is offering scholarships to local students going to college awarding \$30,000 to students this spring. They will also be awarding \$2,000 in scholarships to high school students in Mammoth Lakes area.

III. CHIEF OF STAFF REPORT

There was no Chief of Staff report.

IV. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:07 a.m.

Dr. Tomi Bortolazzo requested to attend the Closed Session as Chief of Staff. The request was granted.

V. REPORT ON CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

There are no matters to discuss.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

Vice Chair King reported that QUALITY ASSURANCE issues were discussed with Tomi Bortolazzo, MD., Chief of Staff; no action was taken.

2. CEO Report.

Vice Chair King reported that QUALITY ASSURANCE issues were discussed with Gary Myers, CEO; no action was taken.

3. CNO Report.

There was no CNO report.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

Vice Chair King reported that the QUALITY ASSURANCE QUARTERLY SUMMARIES were reviewed; no action taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)

1. Sierra Park Clinics/Orthopedic/Mammoth Hospital.

Vice Chair King reported HEALTH CARE FACILITY TRADE SECRETS were discussed regarding Sierra Park Clinics/Orthopedics/Mammoth Hospital; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

There are no matters to discuss.

CREDENTIALING

Temporary Privileges

Victoria Paterno, M.D.	04/17-22/2015	05/15-20/2015
Jonathan Sales, PA-C	03/26-27/2015	04/23-24/2015
Craig Salcido, M.D.	05/01-03/2015	
Laurence Fakinis, M.D.	04/27-05/2015	

Vice Chair King reported the foregoing physician CREDENTIALING was discussed; no action was taken.

Closed Session ended at 9:17 a.m. Lynda Salcido left the meeting after the Closed Session. A quorum was maintained.

VI. PUBLIC COMMENTS

There were no additional Public Comments.

VII. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
April 16, 2015 Regular Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Information Technology Report
5. Human Resources Report
6. Facilities Report
7. ACHD Updates

Stephen Swisher, M.D., made a motion, seconded by Ryan Wood to approve all items on the consent agenda as presented in the packet. Vice Chair King asked for comments; a brief discussion ensued including clarification and comments on some items in the CFO report, CNO report, and Human Resources report. A vote was taken; the motion passed unanimously. Yes 3, No 0.

I. NEW BUSINESS

1. Discussion and Possible Approval of an Agreement for Professional Information Technology and Data Processing (“IT”) Services Between the District and John Kokado Graphic Design by Gary Myers, CEO.

Stephen Swisher, M.D., made a motion seconded by Ryan Wood to approve an Agreement for Professional Information Technology and Data Processing (“IT”) Services between the District and

John Kokado Graphic Design in substantially the form it has been presented authorizing Gary Myers, CEO, to enter into the agreement with the authority to make minor modifications that do not change the substance of the agreement. Based on the presentation, no requests for proposals (RFPs) are required for this IT agreement. There has been substantial compliance with the statute. Vice Chair King asked for discussion; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. Yes 3, No 0.

David Baumwohl left the meeting at 9:55 a.m.

II. COMMITTEE REPORTS

1. Finance Committee Stephen Swisher, M.D., Helen Shepherd

Details from the Finance Committee Meeting will be covered in the Financial Report.

2. Physician Compensation Helen Shepherd, Ryan Wood

There was no Physician Compensation meeting; no report.

3. Employee Relations Committee Helen Shepherd

There was no report.

4. Quality Committee Stephen Swisher, M.D., Lynda Salcido

There was no report.

5. IT Steering Committee Stephen Swisher, M.D., Ryan Wood

There was no Information Technology (IT) Steering Committee meeting this month; no report.

6. Facilities Committee Maria King, D.O., Ryan Wood

Advertisements requesting proposals for the Medical Office Building exterior remodel have been in the newspapers. A walk through with contractors will be held next week. The contract will be awarded after the bids have been reviewed.

7. Ad Hoc, Special, or Other (as needed) Committees
Medical Bylaws Committee – Lynda Salcido, Ryan Wood

To be discussed under Old Business.

III. CHIEF EXECUTIVE OFFICER REPORT

Gary Myers, CEO, had no additional comments.

IV. FINANCE REPORT

1. April 2015 Financial Statements.
2. Investment Report.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the April Net Gain was \$370,000 which resulted in a favorable budget variance of \$48,000. The favorable variance is a result of higher ancillary and clinic volume and maintaining expenses at a lower level for the month thus creating higher than budgeted income for the month. The year-to-date Net Gain was \$4,601,000 which resulted in a favorable year-to-date budget variance of \$587,000. Days of cash-on-hand were at 254.6 at the end of April.

3. Finance Committee Report.

There was no additional Finance Committee Report.

4. Review of Quarterly Capital Expenditure Status.

The Quarterly Capital Expenditure Report was reviewed; no action needed.

V. OLD BUSINESS

1. Review and Discussion regarding the ACHD Board Self-Assessment.

The ACHD Board Self-Assessment was tabled until next month.

2. Review and Approval of the Medical Staff Bylaws by Tomi Bortolazzo, M.D., and Gary Myers, CEO.

Stephen Swisher, M.D., made a motion seconded by Ryan Wood to approve the Medical Staff Bylaws as presented. Vice Chair King asked for discussion; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. Yes 3, No 0.

VI. NEW BUSINESS (continued)

2. Quarterly Review of the Retirement Plan Performance: 403(b) and 457 Employee Retirement Plans by Jeff Byberg, Human Resources Manager.

Jeff Byberg, Human Resources Manager, presented the Quarterly Review of the Retirement Plan Performance: 403(b) and 457 Employee Retirement Plans. A brief discussion ensued; no action needed.

3. Review and Discussion of the Strategic Plan Quarterly Report by Gary Myers, CEO.

Gary Myers, CEO, presented the Strategic Plan Quarterly Report. A brief discussion ensued; no action needed.

4. Review and Discussion of the March 2015 Clinic Patient Satisfaction Survey Results by Melanie Van Winkle, CFO.

Melanie Van Winkle, CFO, presented the March 2015 Clinic Patient Satisfaction Survey Results quarterly report. A brief discussion ensued; no action needed.

5. Discussion and Possible Action Regarding NRACO Participation.

Stephen Swisher, M.D., made a motion seconded by Ryan Wood to approve opting out of the current NRACO group and reapplying for the California based group. Mammoth Hospital will remain a founding member of the NRACO organization retaining benefits thereof. Vice Chair King asked for discussion; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. Yes 3, No 0.

6. Declaration of Surplus Equipment.

Ryan Wood made a motion seconded by Stephen Swisher, M.D., to approve the disposal of surplus equipment presented to the Board and to direct staff to dispose of the equipment in the manner most beneficial to the District. The surplus equipment presented has nominal or no value. Vice Chair King asked for discussion; a brief discussion ensued. A roll call vote was taken; the motion passed unanimously. Yes 3, No 0.

VII. CREDENTIALING

Temporary Privileges

Victoria Paterno, M.D.	04/17-22/2015	05/15-20/2015
Jonathan Sales, PA-C	03/26-27/2015	04/23-24/2015
Craig Salcido, M.D.	05/01-03/2015	
Laurence Fakinos, M.D.	04/27-05/2015	

Stephen Swisher, M.D., made a motion, seconded by Ryan Wood to approve the appointments as listed above. Vice Chair King asked for comments; it was noted that the appointments were discussed in closed session and no action was taken. A roll call vote was taken; the motion passed unanimously. Yes 3, No 0.

VIII. FUTURE BUSINESS

The next SMHD Board meeting will take place on June 18, 2015 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital.

ADJOURN

There being no further business the meeting was adjourned at 10:29 a.m.