



BOARD OF DIRECTORS MONTHLY MEETING MINUTES

Date: March 19, 2015

Attendance of Board Members: Helen Shepherd, Chair; Maria King, D.O., Vice Chair; Stephen Swisher, M.D., Treasurer; Ryan Wood, Secretary; Lynda Salcido, Member at Large.

Attendance of Staff Members: Gary Myers, CEO; Melanie Van Winkle, CFO; Kathleen Alo, CNO; David Baumwohl, Legal Counsel; Robin Conners, Recording Secretary.

I. CALL TO ORDER

Chair Shepherd called the meeting to order at 8:01 a.m.

II. RECOGNITION OF PAST BOARD MEMBERS

1. Dennis Crunk, M.D.
2. Edward Forstenzer

Chair Shepherd recognized Dennis Crunk, M.D., for his 4 years of service on the SMHD Board of Directors.

Chair Shepherd recognized Edward Forstenzer for his 3 years of service on the SMHD Board of Directors.

III. PUBLIC COMMENTS

Edyth Irvine, Mammoth Hospital Auxiliary Vice President:

1. Ms. Irvine thanked the past Board members for their service.
2. The Mammoth Hospital Auxiliary donated Cast Off proceeds from the three Saturdays in February plus a 100% match of that revenue to the Round Fire Recovery Fund. The total donation was \$10,000.

I. CHIEF OF STAFF REPORT

There was no Chief of Staff report.

II. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:10 a.m.

Dr. Tomi Bortolazzo requested attendance in the Closed Session as Chief of Staff. The request was granted.

David Baumwohl, Legal Counsel, attended the meeting beginning at 8:17 a.m.

III. REPORT ON CLOSED SESSION

The Board reconvened to open session at 9:05 a.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING AND THREATENED LITIGATION Existing Litigation and Significant exposure to litigation pursuant to Government Code §54956.9.

1. Claim of Natalie Jeanne Riffel v. Southern Mono Healthcare District, et al.

Chair Shepherd reported CONFERENCE WITH LEGAL COUNSEL on PENDING AND THREATENED LITIGATION for the above item.

Stephen Swisher, M.D., made a motion, seconded Lynda Salcido to deny the claim as a late claim. Legal Counsel was directed to give notice of the denial. A roll call vote was taken; the motion passed unanimously. Yes 5, No 0.

QUALITY ASSURANCE – (Health and Safety Code §32155)

1. Chief of Staff Report.

Chair Shepherd reported that QUALITY ASSURANCE issues were discussed with Tomi Bortolazzo, MD., Chief of Staff; no action was taken.

2. CEO Report.

Chair Shepherd reported that QUALITY ASSURANCE issues were discussed with Gary Myers, CEO; no action was taken.

3. CNO Report.

Chair Shepherd reported that QUALITY ASSURANCE issues were discussed with Kathleen Alo, CNO; no action was taken.

QUALITY ASSURANCE QUARTERLY SUMMARIES - (Health and Safety Code §32155)

There were no QUALITY ASSURANCE QUARTERLY SUMMARIES to discuss.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code §54956.8) Proposed sale of commercial property of SMHD located at 699 West Line Street, Bishop, County of Inyo, California; APN: 001-110-12. District Negotiators for SMHD: Gary Myers, CEO and David Baumwohl, legal counsel.

Chair Shepherd reported that CONFERENCE WITH REAL PROPERTY NEGOTIATORS regarding the item above was discussed; no action was taken.

HEALTH CARE FACILITY TRADE SECRETS (Health and Safety Code §32106)
1. Sierra Park Clinics/Mammoth Hospital.

Chair Shepherd reported HEALTH CARE FACILITY TRADE SECRETS were discussed regarding Sierra Park Clinics/Orthopedics/Mammoth Hospital; no action was taken.

PERSONNEL MATTERS (Government Code §54957)

Chair Shepherd reported there were no matters to discuss; no action was taken.

CREDENTIALING
Reappointment to Courtesy Staff
David Dalstrom, M.D.
Dr. David Hackley, M.D.
Dr. Richard Thunder, M.D.
Dr. Kenneth Deck, M.D.

Appointment to Allied Health Staff
Eriko Suzuki, FNP

Temporary Privileges
Scott Capobianco, M.D. OB/GYN 03/02-09/2015
Timothy Hockenberry, M.D. Hospitalist 03/24-28/2015 04/22-24/2015

Chair Shepherd reported the foregoing physician CREDENTIALING was discussed; no action was taken.

David Baumwohl, Legal Counsel, left the meeting after the Report on the Closed Session.

IV. PUBLIC COMMENTS

There were no additional Public Comments.

V. CONSENT AGENDA

(All matters on the consent agenda to be approved on one motion unless a Board Member requests separate action on a specific item)

1. Previous Minutes to be approved:
 - February 19, 2015 Regular Board Meeting
 - March 3, 2015 Special Board Meeting
2. Chief Financial Officer Report
3. Chief Nursing Officer Report
4. Information Technology Report
5. Human Resources Report
6. Facilities Report
7. ACHD Updates
8. ACHD Board of Trustees Information
9. Letter from Kim Escudero, M.D.

Lynda Salcido made a motion, seconded by Stephen Swisher, M.D., to approve all items on the consent agenda as presented in the packet. Chair Shepherd asked for comments; a brief discussion ensued including clarification and comments on some items in the 2/19/15 Minutes and the CNO report. A vote was taken: the motion passed unanimously. Yes 5, No 0.

VI. COMMITTEE REPORTS

1. Finance Committee Stephen Swisher, M.D., Helen Shepherd

Details from the Finance Committee Meeting will be covered in the Financial Report.

2. Physician Compensation Helen Shepherd, Ryan Wood

There was a Physician Compensation meeting and one contract was discussed: no report at this time.

3. Employee Relations Committee Helen Shepherd

There was no report.

4. Quality Committee Stephen Swisher, M.D., Lynda Salcido

There was no report.

5. IT Steering Committee Stephen Swisher, M.D., Ryan Wood

There was an IT Steering Committee Meeting. The replacement of the hospital-wide IT system was discussed.

6. Facilities Committee Maria King, D.O., Ryan Wood

There was no report.

7. Ad Hoc, Special, or Other (as needed) Committees
Medical Bylaws Committee – Lynda Salcido, Ryan Wood

There was no report.

VII. CHIEF EXECUTIVE OFFICER REPORT

Gary Myers, CEO, made no additional comments.

VIII. FINANCE REPORT

1. February 2015 Financial Statements.
2. Investment Report.

Melanie Van Winkle, CFO, reviewed and presented the Financial Statements, included in the packet via PowerPoint presentation. Ms. Van Winkle reported the February Net Gain was \$657,000 which resulted in a favorable budget variance of \$210,000. The favorable variance is a result of higher patient volume and maintaining expenses at a lower level for the month thus creating higher than budgeted revenue for the month. The year-to-date Net Gain was \$3,492,000 which resulted in a favorable year-to-date budget variance of \$480,000. Days of cash-on-hand were at 223.8 at the end of February.

3. Finance Committee Report.

There was no additional Finance Committee Report.

IX. OLD BUSINESS

1. Quarterly Review of the Retirement Plan Performance: 403(b) and 457.
Employee Retirement Plans by Jeff Byberg, Human Resources Manager.

Jeff Byberg, Human Resources Manager, reviewed the Quarterly Retirement Plan Performance: 403(b) and 457 Employee Retirement Plans. The Administrator of the plans was successfully transitioned to Lincoln Financial in February 2015. Fees have been reduced for participants by approximately 30%. No action needed.

X. NEW BUSINESS

1. Review of the Physician Engagement Survey Results by Jeff Byberg, Human Resources Manager.

The Physician Engagement Survey Results were reviewed by Jeff Byberg, Human Resources Manager via PowerPoint presentation. No action needed.

2. Review of Patient Satisfaction Quarterly Report by Stephanie Stanton, Quality Improvement Coordinator.

The Patient Satisfaction quarterly report was presented and reviewed by Kathleen Alo, CNO. No action needed.

3. Southern Mono Healthcare District Board of Directors Representation at the Association of California Healthcare Districts (ACHD) Annual Meeting.

Southern Mono Healthcare District Board of Directors Representation at the Association of California Healthcare Districts (ACHD) Annual Meeting was discussed. Helen Shepherd, Stephen Swisher, M.D., and Maria King, D.O., will represent the Board at the meeting. No action needed.

XI. CREDENTIALING

Reappointment to Courtesy Staff

David Dalstrom, M.D.

Dr. David Hackley, M.D.

Dr. Richard Thunder, M.D.

Dr. Kenneth Deck, M.D.

Appointment to Allied Health Staff

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Scott Capobianco, M.D. OB/GYN 03/02-09/2015

Timothy Hockenberry, M.D. Hospitalist 03/24-28/2015 04/22-24/2015

Lynda Salcido made a motion, seconded by Stephen Swisher, M.D., to approve the appointments as listed above. Chair Shepherd asked for comments: it was noted that the appointments were discussed in closed session and no action was taken. A roll call vote was taken: the motion passed unanimously. Yes 5, No 0.

XII. FUTURE BUSINESS

1. Discussion and Possible Action regarding the ACHD Board Self-Assessment.
2. Discussion Regarding Labor and Delivery Services.
3. Review and Approval of the Medical Staff Bylaws.

The next SMHD Board meeting will take place on April 16, 2015 at 8:00 a.m. in Conference Rooms A & B at Mammoth Hospital.

ADJOURN

There being no further business the meeting was adjourned at 9:50 a.m.